FORM A

Application for Minor Variance or Permission

THE CORPORATION OF THE TOWNSHIP OF JOLY • 871 Forest Lake Road, Sundridge, ON P0A 1Z0 • 705-384-5428 • office@townshipofjoly.com

Section 45 of the Planning Act, R.S.O. 1990, c. P.13. The information required by this form is prescribed by the Schedule to O. Reg. 200/96. An application that does not contain all of the required information is not complete and will not be scheduled for a hearing.

OFFICE USE ONLY	File No. A-_____ Date received: _____ Fee paid: $_____ Receipt No. _____

1. Applicant and owner

Registered owner (as shown on title)	**Daytime telephone**
Mailing address	**Email**
Applicant, if not the owner	**Daytime telephone**
Agent / solicitor / planner, if any	**Daytime telephone**
Address for service of all notices and the decision (all correspondence will be sent here)	

Where the applicant or agent is not the registered owner, the owner's written authorization at Appendix B must accompany this application.

2. Location of the subject land

Municipal address / civic address (911)	**Assessment roll number**
Lot(s)	**Concession**
Registered Plan No. / Lot(s)	**Reference Plan No. / Part(s)**
Are there any easements or restrictive covenants affecting the land?	**If yes, describe their effect**

3. Nature and extent of the relief applied for

State each variance separately. Give the provision of Zoning By-law 2018-009, the standard it requires, and the standard proposed. Attach a further sheet if needed.

#	By-law provision	Standard required	Standard proposed
1			
2			
3			
4			

4. Why is it not possible to comply with the provisions of the Zoning By-law?

This is the question the Committee will weigh most heavily. Explain the physical or practical constraints of the land — lot shape, topography, rock, drainage, the location of existing buildings, the position of the shoreline. Cost or preference alone is rarely persuasive.

5. Dimensions of the subject land

Frontage	Depth	Area

6. Buildings and structures

Complete for every building and structure, existing and proposed. Attach a further sheet if needed.

Building / structure	Existing or proposed	Ground floor area	Gross floor area	No. of storeys	Width	Length	Height

7. Location of buildings and structures

Setbacks from each lot line, for every building and structure, existing and proposed.

Building / structure	Front lot line	Rear lot line	Side lot line	Side lot line

Where the land abuts a lake, river or stream, state the setback from the high water mark for each building and structure

8. History and use

Date the subject land was acquired by the current owner	Date of construction of each building / structure

Length of time the existing uses have continued

Existing use(s) of the subject land

Existing use(s) of abutting and adjacent lands

Existing Official Plan designation	Existing zone under By-law 2018-009

9. Services and access

Water supply	Sewage disposal	Storm drainage	Access
☐ Municipal	☐ Municipal sewers	☐ Sewers	☐ Provincial highway
☐ Private well	☐ Private septic	☐ Ditches	☐ Municipal road — year round
☐ Lake or other	☐ Privy	☐ Swales	☐ Municipal road — seasonal
☐ Other / none	☐ Other / none	☐ Other / none	☐ Right of way
			☐ Water access

Where access is by water only, describe the parking and docking facilities to be used and the approximate distance from them to the nearest public road.

10. Previous applications under the Planning Act

Has the subject land ever been the subject of an application for an Official Plan amendment, a Zoning By-law amendment, a Minister's zoning order, a minor variance, a consent, a plan of subdivision, or site plan approval?

- ☐ No
- ☐ Yes — give the file number, the type of application, the decision, and the date, below
- ☐ Unknown

11. Sketch

A sketch meeting the requirements at Appendix C must accompany this application. An application without a compliant sketch is not complete.

12. Required attachments

- ☐ Sketch meeting the requirements at Appendix C
- ☐ Owner's authorization (Appendix B), where an agent is acting
- ☐ Signed Acknowledgement of Financial Responsibility for Costs (Appendix D)
- ☐ Application fee
- ☐ Copy of the deed or other evidence of title

13. Declaration

To be sworn or declared before a commissioner for taking affidavits. Do not sign until you are before the commissioner. Commissioning is available at the Township office for a fee.

I, _____ of the _____

in the _____, solemnly declare that:

- all of the statements contained in this application and in every document and sketch submitted with it are true; and
- I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath.

Signature of applicant / owner / agent	Date

Declared before me at the Township of Joly, in the District of Parry Sound	Date

A Commissioner for taking affidavits, etc.

Collection of personal information

Personal information on this form is collected under the authority of the Planning Act, R.S.O. 1990, c. P.13 and O. Reg. 200/96, and will be used to process this application. This application, the sketch and all supporting material form part of the public record, will be circulated to neighbouring owners and agencies, and will be published in the Committee of Adjustment agenda. Questions about this collection may be directed to the Clerk, Township of Joly, 871 Forest Lake Road, Sundridge, ON P0A 1Z0, 705-384-5428.