THE CORPORATION OF THE TOWNSHIP OF JOLY

BY-LAW # 2026-0017

Being a by-law to establish fees or charges for services provided by

The Corporation of the Township of Joly
and to rescind By-law 2023-016

WHEREAS Section 391(1) of the *Municipal Act*, S.O. 2001, c. 25, as amended, authorizes a municipality to pass by-laws to impose fees or charges on persons, for services or activities provided or done by or on behalf of it, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board, and for the use of its property including property under its control;

AND WHEREAS Section 1.3 of the *Building Code Act*, S.O. 1992 c. 23, as amended, authorizes a municipality to pass by-laws requiring the payment of fees on applications for and issuance of permits and prescribing the amounts thereof;

AND WHEREAS Section 69 of the *Planning Act*, R.S.O. 1990 c. P.13, as amended, authorizes a municipality to pass by-laws to establish a tariff of fees for the processing of applications made in respect of planning matters;

AND WHEREAS pursuant to Section 270(1) of the *Municipal Act*, S.O. 2001, c. 25, as amended, the Council of The Municipal Corporation of the Township of Armour provided notice in accordance with the Township of Armour Provision of Notice Policy By-law. Notice was posted on the Township of Armour's website on September 12, 2025 posted at the Township of Armour's Municipal Office on September 12, 2025 and placed in the Township of Armour's Council Agenda Package of October 14, 2025.

NOW THEREFORE the Council of The Corporation of the Township of Joly enacts as follows:

1. That the fees and charges as set out in Schedule "A" attached hereto and forming an integral part of this By-law are hereby established and adopted by the Council of the Township of Joly.

2. That no request by any person for any information, service, activity or use of Municipal property will be provided unless and until the person requesting the information, service, activity or use of Municipal property has paid the applicable fee in the prescribed amount as set out in Schedule "A".

3. That in the event any part of this by-law is determined by a court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the by-law shall be severable and that the remainder of this by-law shall continue to operate and to be in force and effect.

4. That in the event of any conflict between any provisions of this by-law and any other by-law heretofore passed, the provisions of this by-law shall prevail.

5. The Clerk of the Township of Joly is hereby authorized to make any minor modifications or corrections of an administrative, numeric, grammatic, semantic or descriptive nature or kind to the by-law and schedule(s) as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

6. That this by-law shall be known as the "Fees and Charges By-law".

7. That By-law #2023-016 is hereby repealed.

8. That this by-law shall come into force and effect on the date of passing.

Read in its entirety a first and second time in open Council on the 14th day of April, 2026.

Read a third time, approved, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 14th day of April, 2026.

Brian McCabe, Mayor

Katey Brimacombe, Interim Clerk

Township of Joly

User Fees/Permits and Other Charges

Corporate Services

Description	Effective Date	2026	2027	2028	2029	2030
Admin. fees - commissioning of documents - 1st page	Jan 1st	$17.00	$17.00	$17.00	$17.00	$17.00
- commissioning of documents - add. page	Jan 1st	$5.00	$5.00	$5.00	$5.00	$5.00
Admin. Fees - certification of documents - per page	Jan 1st	$5.00	$5.00	$5.00	$5.00	$5.00
Administration fees - NSF returned cheques	Jan 1st	$100.00	$100.00	$100.00	$100.00	$100.00
General Letters	Jan 1st	$30.00	$35.00	$40.00	$45.00	$50.00
Signage	Jan 1st	$6.25 per Square Ft				
Certification of Documents	Jan 1st	$10.00	$10.00	$10.00	$11.00	$11.00
Fire Permit	Jan 1st	$15.00	$15.00	$15.00	$15.00	$20.00
Faxes - per page	Jan 1st	$2.00	$2.00	$2.00	$2.00	$2.00
Photocopies - per page	Jan 1st	$1.50	$1.50	$1.50	$1.50	$1.50
Photocopies - archived documents - per page	Jan 1st	$2.00	$3.00	$3.00	$3.00	$3.00
Records search - minimum fee	Jan 1st	$37.00	$50.00	$50.00	$50.00	$50.00
Records search - hourly rate	Jan 1st	$41.00	$45.00	$45.00	$45.00	$45.00

Township of Joly

User Fees/Permits and Other Charges

Corporate Services

Description	Effective Date	2026	2027	2028	2029	2030
License fees - lottery/raffle/bingo	Jan 1st	$5.00	$5.00	$5.00	$5.00	$5.00
Trailer license - annual renewal	Jan 1st	$550.00	$575.00	$600.00	$615.00	$625.00
Civic address/civic sign	Jan 1st	$50.00	$50.00	$50.00	$50.00	$50.00
Civic address post & hardware	Jan 1st	$25.00	$35.00	$35.00	$35.00	$35.00
Interest charge - overdue accounts - per month	Jan 1st	1.25%				
Tax certificates - per roll number	Jan 1st	$100.00	$125.00	$150.00	$150.00	$150.00
Building/Zoning compliance letter/per roll #	Jan 1st	$100.00	$125.00	$150.00	$150.00	$150.00
Rushed 24 hour Request for Tax and or Building/Zoning Letter	Jan 1st	$200.00	$200.00	$200.00	$200.00	$200.00
Sale of land for tax arrears - Administration fees only (excludes legal fees and disbursements						
Up to delivery to solicitor	Jan 1st	$680.00	$685.00	$685.00	$685.00	$685.00
Extension agreement	Jan 1st	$340.00	$345.00	$345.00	$345.00	$345.00
Processing of First Notice	Jan 1st	$205.00	$210.00	$210.00	$210.00	$210.00
Processing of Final Notice	Jan 1st	$205.00	$210.00	$210.00	$210.00	$210.00
Processing of Tax Arrears Cancellation Certificate	Jan 1st	$205.00	$210.00	$210.00	$210.00	$210.00
Processing of tax sales up to open of tenders	Jan 1st	$340.00	$345.00	$345.00	$345.00	$345.00
Tender opening	Jan 1st	$340.00	$345.00	$345.00	$345.00	$345.00
Processing of property transfer to new purchaser	Jan 1st	$340.00	$345.00	$345.00	$345.00	$345.00
Distribution of proceeds of tax sale	Jan 1st	$340.00	$345.00	$345.00	$345.00	$345.00
Tender Package Fee	Jan 1st	$50.00	$50.00	$50.00	$50.00	$50.00
Any significant changes requiring a re-submission of the original application and supporting documents will be subject to a 50% increase to the initial Corporate fee						

Township of Joly

User Fees/Permits and Other Charges

Animal Control

Description	Effective Date	2026	2027	2028	2029	2030
Dog license - per dog - lifetime	Jan 1st	$80.00	$90.00	$100.00	$120.00	$150.00
Dog license - per dog - annual	Jan 1st	$15.00	$25.00	$35.00	$45.00	$55.00
Dog license - per dog - second dog	Jan 1st	$22.00	$22.00	$23.00	$23.00	$24.00
Dog license - per dog - third dog	Jan 1st	$27.00	$27.00	$28.00	$28.00	$29.00
Dog license - per dog - fourth dog	Jan 1st	$32.00	$32.00	$33.00	$33.00	$34.00
Private kennel (5 - 20 dogs plus $5.00 per dogs)	Jan 1st	$185.00	$185.00	$190.00	$190.00	$195.00
Commercial kennel (21 + dogs) plus $5.00 per dog	Jan 1st	$450.00	$450.00	$475.00	$475.00	$500.00
Replacement license	Jan 1st	$7.00	$7.00	$8.00	$8.00	$9.00
Pickup fee from Bylaw Officer	Jan 1st	$60.00	$60.00	$65.00	$65.00	$70.00
Dog redemption - daily impound fee if kept with Bylaw Officer	Jan 1st	$35.00	$35.00	$40.00	$40.00	$45.00

Township of Joly

User Fees/Permits and Other Charges

Roads

Description	Effective Date	2026	2027	2028	2029	2030
Entrance driveway permit - non -refundable	Jan 1st	$100.00	$100.00	$125.00	$125.00	$150.00
Entrance driveway permit - refundable deposit	Jan 1st	$400.00	$400.00	$400.00	$400.00	$400.00
Shore Road/Road application - deposit	Jan 1st	$3,500.00	$3,500.00	$3,500.00	$3,500.00	$3,500.00
Shore Road/Road application - fee	Jan 1st	$630.00	$700.00	$700.00	$700.00	$700.00
Shore Road/Road application - cost of land per sq. ft.	Jan 1st	$0.65	$0.67	$0.69	$0.70	$0.72

Township of Joly

User Fees/Permits and Other Charges

Planning

Description	Effective Date	2026	2027	2028	2029	2030
Zoning By-law amendment - minor - deposit	Jan 1st	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00
Zoning By-law amendment - minor - fee	Jan 1st	$945.00	$950.00	$950.00	$950.00	$950.00
Zoning By-law amend. - removing Holding (H) designation - fee	Jan 1st	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00
Zoning By-law amend. - removing Holding (H) designation - fee	Jan 1st	$475.00	$500.00	$500.00	$500.00	$500.00
Zoning By-law amendment - major - deposit	Jan 1st	$3,500.00	$3,500.00	$3,500.00	$3,500.00	$3,500.00
Zoning By-law amendment - major - fee	Jan 1st	$1,785.00	$1,800.00	$1,800.00	$1,800.00	$1,800.00
Severance Applicaiton Deposit	Jan 1st	$1,500.00	$1,500.00	$1,500.00	$1,500.00	$1,500.00
Severance Application Non-Refundable Fee	Jan 1st	$580.00	$600.00	$600.00	$600.00	$600.00
Minor variance - fee	Jan 1st	$735.00	$750.00	$750.00	$750.00	$750.00
Severance application (consents) - fee	Jan 1st	$580.00	$600.00	$600.00	$600.00	$600.00
Subdivision/Condo applications - deposit	Jan 1st	$12,000.00	$12,000.00	$12,000.00	$12,000.00	$12,000.00
Subdivision/Condo applications - fee	Jan 1st	$2,730.00	$2,775.00	$2,775.00	$2,775.00	$2,775.00
Official Plan amendment - deposit	Jan 1st	$4,500.00	$4,500.00	$4,500.00	$4,500.00	$4,500.00
Official Plan amendment - fee	Jan 1st	$1,785.00	$1,800.00	$1,800.00	$1,800.00	$1,800.00
Official Plan & Zoning By-law amendment - deposit	Jan 1st	$6,000.00	$6,000.00	$6,000.00	$6,000.00	$6,000.00
Official Plan & Zoning By-law amendment - fee	Jan 1st	$1,900.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00
Site Plan agreements - minor - deposit	Jan 1st	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00
Site Plan agreements - minor - fee	Jan 1st	$945.00	$950.00	$950.00	$950.00	$950.00

Township of Joly

User Fees/Permits and Other Charges

Planning

Description	Effective Date	2026	2027	2028	2029	2030
Site Plan agreements - major - deposit	Jan 1st	$7,000.00	$7,000.00	$7,000.00	$7,000.00	$7,000.00
Site Plan agreements - major - fee	Jan 1st	5% of cost of site work	5% of cost of site work	5% of cost of site work	5% of cost of site work	5% of cost of site work
Site Plan agreements - major - minimum fee	Jan 1st	$1,900.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00
Site Plan agreements - major - maximum fee	Jan 1st	$6,300.00	$6,400.00	$6,400.00	$6,400.00	$6,400.00
Site Plan Agreements - amendment - fee	Jan 1st	$520.00	$530.00	$530.00	$530.00	$530.00
Site Plan Agreement - title release - deposit	Jan 1st	$1,200.00	$1,200.00	$1,200.00	$1,200.00	$1,200.00
Site Plan Agreement - title release - fee	Jan 1st	$325.00	$330.00	$330.00	$330.00	$330.00
Solar project application and review - fee	Jan 1st	$525.00	$550.00	$550.00	$550.00	$550.00
Pre-consultation - 1st meeting	Jan 1st	$0.00	$0.00	$0.00	$0.00	$0.00
Pre-consultation - 2nd & subsequent meeting(s) - fee	Jan 1st	$250.00	$250.00	$250.00	$250.00	$250.00
Ontario Land Tribunal - filing fee	Jan 1st	$700.00	$700.00	$700.00	$700.00	$700.00
Ontario Land Tribunal Deposit *****	Jan 1st	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00

* All fees incurred for any of the applications listed above are the responsibility of the applicant. If the deposit does not cover all of these costs, the applicant shall be billed for the difference.

** Any significant changes requiring a re-submission of the original application and supporting documents will be subject to a 50% increase to the initial administrative fee.

*** Where an approval under the *Planning Act* is sought for a development which exists or is under construction, and is in contravention of the requirements of the Township, an additional administrative/processing fee in the amount of 75% of the respective application fee, as defined herein, shall be required at the time of the submission of the application.

**** Refunds apply to the remaining deposit balance after deduction of applicable fees, including any incurred legal or planning fees. Where the application is not complete and the deposit has been totally offset by costs, an additional deposit shall be required until the application is complete. Refund administration fee: $40 + HST. Refund Breakdown: After file opened but before circulated: 90%, After file circulated but before considered at a public meeting: 50%, After file considered at a public meeting: 0%. Pre-consultation fees or fees incurred for additional reviews, site visits or recirculation of applications shall not be refundable.

***** Ontario Land Tribunal Appeal Deposit: If Council supports an application and its decision on the application is appealed to the Ontario Land Tribunal (OLT) by someone other than the applicant, the applicant will be responsible for all Municipal costs to defend the decision. These costs may include all planning fees, legal fees, engineering fees, fees of other professionals, disbursements, reproduction costs, telephone charges, facsimile charges, peer review fees and any other reasonable costs which may be incurred by the Municipality. The applicant will submit a deposit to the Municipality, upon submission of the file to the Ontario Land Tribunal (OLT), and will enter into an agreement with the Municipality to fully cover Municipal expenses with regard to the appeal. Additional funds may be requested to fully cover the Municipal expenses. Work will not be completed by the Municipality, its solicitor or consultants until such deposit has been paid by the applicant.

Township of Joly

User Fees/Permits and Other Charges

By-Law Enforcement

Description	Effective Date	2026	2027	2028	2029	2030
By-Law Enforcement Administrative Fees						
Fees invoiced to property owner when an investigation confirms their property doesn't comply with a Township By-Law						
Issuance of 1st warning letter/notice	Jan 1st	no charge	no charge	no charge	no charge	no charge
Issuance of 2nd warning letter/notice	Jan 1st	$110.00	$125.00	$125.00	$125.00	$125.00
Issuance of 3rd warning letter/notice, if warranted	Jan 1st	$220.00	$250.00	$250.00	$250.00	$250.00
Fees for services and materials expended by the Township in carrying out work required in the removal or alteration of any building or structure in contravention	Jan 1st	Township's expenses + 10%	Township's expenses + 10%	Township's expenses + 10%	Township's expenses + 10%	Township's expenses + 10%
Issuance of a summons	Jan 1st	$560 + legal fees	$570 + legal fees	$570 + legal fees	$570 + legal fees	$570 + legal fees
HST is to be added to all fees listed above						

Township of Joly

User Fees/Permits and Other Charges

Administrative Monetary Penalty System

AMP fees are included in Bylaw #2025-032