



Township of Joly
Meeting Minutes
regular
September 15, 2026 - 05:30 PM

Voter Attendees:

Bill Black (Councillor)
Brian McCabe (Mayor)
Budd Brown (Deputy Mayor)
Chris Nicholson (Councillor)
Tom Bryson (Councillor)

Staff: Clerk Katey Brimacombe, CAO Dan Turchon

- 1 Call To Order**
Resolution No: 2026-286
Moved By: Councillor Bill Black
Seconded By: Deputy Mayor Budd Brown
The Chair called the meeting to order at 5:30 P.M..

CARRIED

-
- 2 Approval of Agenda**
Resolution No: 2026-287
Moved By: Deputy Mayor Budd Brown
Seconded By: Councillor Tom Bryson
NOW THEREFORE BE IT RESOLVED THAT:

“Council for the Corporation of the Township of Joly hereby adopts the Agenda as amended to include item 8.12.”

CARRIED

-
- 3 Declarations of Disqualifying Interest (Pecuniary)**

 - 4 Approval of the Minutes of the Most Recent Meeting(s)**
Resolution No: 2026-288
Moved By: Councillor Tom Bryson
Seconded By: Councillor Chris Nicholson
NOW THEREFORE BE IT RESOLVED THAT:

“Council for the Corporation of the Township of Joly hereby approves the minutes



Township of Joly
Meeting Minutes
regular
September 15, 2026 - 05:30 PM

from August 11th 2026 as circulated.”

CARRIED

5 Delegations

None

6 Roads Report

Resolution No: 2026-289

Moved By: Councillor Chris Nicholson

Seconded By: Councillor Bill Black

NOW THEREFORE BE IT RESOLVED THAT:

“Council for the Corporation of the Township of Joly hereby receives the Roads report
.”

CARRIED

6.1 Culvert lining

Resolution No: 2026-290

Moved By: Councillor Bill Black

Seconded By: Councillor Chris Nicholson

NOW THEREFORE BE IT RESOLVED THAT:

“Council for the Corporation of the Township of Joly hereby receives the culvert
update.”

CARRIED

6.2 Kents Mill Bridge

Resolution No: 2026-291

Moved By: Deputy Mayor Budd Brown

Seconded By: Councillor Tom Bryson

NOW THEREFORE BE IT RESOLVED THAT:

“Council for the Corporation of the Township of Joly hereby receives directs staff too
purchase the screws and tools that are required to complete the installation project To
apply number of screws at his discretion .”



Township of Joly
Meeting Minutes
regular
September 15, 2026 - 05:30 PM

CARRIED

7 Legislative Matters

7.1 Consent Agenda

Resolution No: 2026-292

Moved By: Deputy Mayor Budd Brown

Seconded By: Councillor Chris Nicholson

NOW THEREFORE BE IT RESOLVED THAT:

“Council for the Corporation of the Township of Joly hereby accepts the consent agenda as circulated.”

CARRIED

7.2 Committee (Internal/External Reports)

Resolution No: 2026-293

Moved By: Councillor Bill Black

Seconded By: Councillor Chris Nicholson

NOW THEREFORE BE IT RESOLVED THAT:

“Council for the Corporation of the Township of Joly hereby accepts the committee reports as circulated.”

CARRIED

7.3 Public Hearings: Planning/Zoning Matter

7.4 By-Laws for Consideration

7.4.1 CAO Bylaw

Resolution No: 2026-294

Moved By: Councillor Tom Bryson

Seconded By: Councillor Chris Nicholson

NOW THEREFORE BE IT RESOLVED THAT:

“By-Law 2026-033 being a By-Law to APPOINT A MUNICIPAL ADMINISTRATOR/CLERK/TREASURER **be read and adopted.**”

CARRIED



Township of Joly
Meeting Minutes
regular
September 15, 2026 - 05:30 PM

7.4.1.1 Clerk Bylaw

Resolution No: 2026-295

Moved By: Councillor Bill Black

Seconded By: Councillor Chris Nicholson

NOW THEREFORE BE IT RESOLVED THAT:

**“By-Law 2026-034 being a By-Law to appoint A CLERK/DEPUTY-TREASURER/
MUNICIPAL OFFICER be read and adopted.”**

CARRIED

8 Administrative Matters

**New Business/Reports from Officers/Employees on Various Issues
(Including reports from Departments which require Council approval- NIL**

8.1 October hours

Resolution No: 2026-296

Moved By: Councillor Bill Black

Seconded By: Deputy Mayor Budd Brown

NOW THEREFORE BE IT RESOLVED THAT:

“Council for the Corporation of the Township of Joly hereby approves the hours or
operation and office closures as circulated with the meeting to remain on the 13th.”

CARRIED

8.2 Tri-Council Meeting

Resolution No: 2026-297

Moved By: Councillor Tom Bryson

Seconded By: Councillor Bill Black

NOW THEREFORE BE IT RESOLVED THAT:

“Council for the Corporation of the Township of Joly hereby receives the request for
Tri-Council items and have no further items for the agenda.”

CARRIED

8.3 Arena agreement

Resolution No: 2026-298



Township of Joly
Meeting Minutes
regular
September 15, 2026 - 05:30 PM

Moved By: Councillor Bill Black

Seconded By: Deputy Mayor Budd Brown

NOW THEREFORE BE IT RESOLVED THAT:

“Council for the Corporation of the Township of Joly hereby approves and signs the the CBRE Agreement for the Ontario Realty Corporation Court to secure another 5-year lease with the daily amount being \$857.29/day effective start date November 1, 2026; and to add a Fifth Licence Extension.”

CARRIED

8.4 Community Sport and Recreation Infrastructure Fund

Resolution No: 2026-299

Moved By: Councillor Bill Black

Seconded By: Councillor Chris Nicholson

NOW THEREFORE BE IT RESOLVED THAT:

“Council for the Corporation of the Township of Joly hereby authorizes staff to prepare and submit an application under Stream 1 (Repair and Rehabilitation) of the CSRIF for the Township of Joly Community Recreation Infrastructure Project, comprising: (i) a playground and accessible wheelchair-access matting/pathway to the waterfront at Lynch Lake; and (ii) an outdoor multi-use pavilion/meeting space at the Township office site; and That Council direct staff to register the Township for Transfer Payment Ontario (TPON) and to consult with the local Regional Development Advisor prior to submission; and That the Chief Administrative Officer and Clerk be authorized to execute all documents necessary to give effect to the application, subject to final terms and conditions being satisfactory to the Chief Administrative Officer. .”

DEFEATED

8.5 MHIP Non-DC Infrastructure Funding Stream and Provincial Rideshare Framework Consultation

Resolution No: 2026-300

Moved By: Councillor Tom Bryson

Seconded By: Deputy Mayor Budd Brown

WHEREAS the Association of Municipalities of Ontario issued a Policy Update on August 28, 2026 identifying the Municipal Housing Infrastructure Program (MHIP) Non-Development Charges Stream and the Provincial Rideshare Framework Consultation as items of relevance to the municipal sector;



Township of Joly
Meeting Minutes
regular
September 15, 2026 - 05:30 PM

AND WHEREAS Council has reviewed the staff report dated September 15, 2026 regarding both items;

NOW THEREFORE BE IT RESOLVED THAT Council receive this report as presented, for information; and

THAT no further action be taken by the Township of Joly with respect to either item at this time.

CARRIED

8.6 Hiring— Equipment Operator / Labourer, Roads Department

Resolution No: 2026-301

Moved By: Councillor Chris Nicholson

Seconded By: Deputy Mayor Budd Brown

WHEREAS Council met in closed session on September 2, 2026, pursuant to Section 239(2)(b) of the Municipal Act, 2001, S.O. 2001, c. 25, to consider a personnel matter regarding the hiring of an Equipment Operator/Labourer for the Roads Department; WHEREAS, following that closed session, an offer of employment was extended to Brandon Jefferies on the terms and conditions discussed by Council in closed session; WHEREAS Brandon Jefferies has accepted the offer of employment and has signed an official employment contract with the Township; WHEREAS the Township's Human Resources Policy (By-law 2025-022, Schedule B) requires that a confirming resolution be brought forward in open session with respect to this hire;

NOW THEREFORE BE IT RESOLVED THAT:

- 1.** Council hereby acknowledges and confirms the hiring of Brandon Jefferies to the position of Equipment Operator/Labourer, Roads Department, on a full-time, permanent basis of 40 hours per week, subject to the Township's standard probationary period;
- 2.** Brandon Jefferies' start date be confirmed as Monday, September 21, 2026; and
- 3.** this resolution serves to formally document, in open session, the hiring process undertaken in accordance with the Township's Human Resources Policy (By-law 2025-022, Schedule B).

CARRIED

8.7 Resolution 2026-302

Resolution No: 2026-302

Moved By: Councillor Tom Bryson

Seconded By: Councillor Chris Nicholson

WHEREAS the Township of Joly Official Plan is due for its mandatory 10-year review under Section 26 of the Planning Act, and must be updated to conform with the new Bill 98 official plan framework; and



Township of Joly
Meeting Minutes
regular
September 15, 2026 - 05:30 PM

WHEREAS Robert J. Miller Land Use Planning Services has submitted a Revised Proposal, dated August 31, 2026, to complete the Official Plan and Zoning By-law review for an upset limit of \$22,000 in planning fees plus \$3,000 for AutoCAD mapping, over 2027–2028;

NOW THEREFORE BE IT RESOLVED THAT:

Council for the Corporation of the Township of Joly hereby accepts the Revised Proposal from Robert J. Miller Land Use Planning Services and authorizes staff and the planner to commence work on the Official Plan and Zoning By-law review at the onset of 2027, on the fee basis set out in the Revised Proposal, with costs to be included in the 2027 and 2028 municipal budgets. A contracted service agreement to also be established and signed.

CARRIED

8.8 Community Emergency Preparedness Grant Round 4

Resolution No: 2026-303

Moved By: Councillor Bill Black

Seconded By: Councillor Tom Bryson

NOW THEREFORE BE IT RESOLVED THAT:

“Council for the Corporation of the Township of Joly hereby That Council direct staff to register the Township for Transfer Payment Ontario (TPON) for the Emergency Preparedness Grant; and That the Chief Administrative Officer and Clerk be authorized to execute all documents necessary to give effect to the application, subject to final terms and conditions being satisfactory to the Chief Administrative Officer.”

CARRIED

8.9 Roads Policy

Resolution No: 2026-304

Moved By: Councillor Tom Bryson

Seconded By: Deputy Mayor Budd Brown

NOW THEREFORE BE IT RESOLVED THAT:

“Council for the Corporation of the Township of Joly hereby receives and approves Roads Department Policy (Hours of Work, Statutory Holiday Pay, Overtime, Winter Standby Bonus, Vacation Pay, and Sick Leave).”

CARRIED



Township of Joly
Meeting Minutes
regular
September 15, 2026 - 05:30 PM

8.10 treasurer report

Resolution No: 2026-305

Moved By: Deputy Mayor Budd Brown

Seconded By: Councillor Bill Black

NOW THEREFORE BE IT RESOLVED THAT:

“Council for the Corporation of the Township of Joly hereby receives the Treasurer's report.”

CARRIED

8.11 Staff Transition

Resolution No: 2026-306

Moved By: Councillor Tom Bryson

Seconded By: Councillor Bill Black

WHEREAS Council has received Staff Report regarding the anticipated transition of the CAO/Treasurer/Deputy Clerk position and a proposed mentorship-based approach to recruiting a successor; and

WHEREAS Council wishes to authorize staff to develop a recruitment posting reflecting the CAO/Treasurer/Deputy Clerk Trainee-to-Full-Role structure and the direction provided by Council at this meeting;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Joly:

- Receives Report CAO-2026-003 as presented; and
- Directs the CAO/Treasurer/Deputy Clerk to further develop the draft recruitment posting, incorporating the changes and direction discussed at this meeting; and
- Directs that the refined posting be brought back to Council for final review and approval prior to being publicly posted, targeted for the October 13, 2026 Regular Council Meeting; and
- Authorizes the transition plan outlined in Staff Report, including the CAO/Treasurer/Deputy Clerk's continued support to the incoming replacement as described therein, at no increase to the existing hourly rate of pay.

TABLED

8.12 Budget Amendments

Resolution No: 2026-309

Moved By: Councillor Bill Black

Seconded By: Deputy Mayor Budd Brown



Township of Joly
Meeting Minutes
regular
September 15, 2026 - 05:30 PM

Be it resolved that Joly Township Council approve the following amendments to the 2026 Municipal Budget:

1. Prior Year Surplus increased by \$19,249
 2. Transfer to Capital Reserve increased by \$19,249
- AND to approve the O.REG 284/09.

CARRIED

-
- 9 Confirmatory By-law**
Resolution No: 2026-307
Moved By: Councillor Chris Nicholson
Seconded By: Deputy Mayor Budd Brown
NOW THEREFORE BE IT RESOLVED THAT:

“Bylaw #_2026-035 being a By-Law to confirm the proceedings of Council, its meeting of Sept 15th 2026 be read and adopted.”

CARRIED

-
- 10 Adjournment**
Resolution No: 2026-308
Moved By: Councillor Bill Black
Seconded By: Deputy Mayor Budd Brown
NOW THEREFORE BE IT RESOLVED THAT:

“The Regular Council Meeting of September 15th, 2026, be adjourned at 7:51 P.M..”

CARRIED

Chair

Clerk