



**Township of Joly**  
**June 9, 2026 - regular - 05:30 PM**

- 1 **Call To Order**
- 2 **Approval of Agenda**
- 3 **Declarations of Disqualifying Interest (Pecuniary)**
- 4 **Approval of the Minutes of the Most Recent Meeting(s)**
  - 📎 Approval of the Minutes of the Most Recent Meeting(s) 1
- 5 **Council Direction From the Previous Meeting-**
- 6 **Delegations**
- 7 **Roads Report**
  - 📎 May 2026 Road report
  - 7.1 9 Hill washout repair staff report
    - 📎 9 Hill staff report
  - 7.2 Roof tender
    - 📎 Roof tender
  - 7.3 14 Hill Seasonal Road maintenance
    - 7.3.1 14 Hill Seasonal Road
      - 📎 14 Hill Staff report
      - 📎 14 Hill Seasonal CGIS
      - 📎 14 Hill Seasonal Road 3
    - 7.4 Sand Tender
      - 📎 Sand Tender 1
    - 7.4.1 Roadside Mowing
      - 📎 Roadside Brushing 1
    - 7.5 Gravel M Tender
      - 📎 Gravel M Tender 1
- 8 **Legislative Matters**
  - 8.1 Consent Agenda
    - 📎 Huntsville Cancer Clinic
    - 📎 Armour Rest Stops
    - 📎 OPP funding
  - 8.2 Committee (Internal/External Reports)

- 📎 arena
- 📎 aced
- 📎 aced letter
- 📎 ahhc
- 📎 eastholme
- 📎 JBC
- 📎 JBC2
- 📎 POA
- 📎 POA 2
- 📎 POA 3
- 📎 Committee (Internal/External Reports) 1
- 8.3 Public Hearings: Planning/Zoning Matter
- 8.3.1 consent lot 7, con 11
  - 📎 consent 1
- 9 Administrative Matters**
- 9.1 iLead student placement
  - 📎 iLead student placement 1
- 9.2 Student placement
  - 📎 Student placement 1
- 9.3 Office training
  - 📎 Office training 1
- 9.4 Election Accessibility Plan
  - 📎 Election Accessibility Plan 1
- 9.5 SS Fire Department
  - 📎 SS Fire Department 1
- 9.6 treasurer report
  - 📎 treasurer report 1
- 10 Confirmatory By-law**
  - 📎 Confirmatory By-law 1
- 11 Adjournment**



**Township of Joly**  
**Meeting Minutes**  
**Regular May 12, 2026 - 05:30 PM**

Present: Deputy Mayor Budd Brown, Councillor Chris Nicholson, Councillor Bill Black, Councillor Tom Bryson

Regrets with Notice: Mayor Brian McCabe

Staff Present: Clerk Dan Truchon, Deputy Clerk Katey Brimacombe, Roads Foreman Clint Main

Guest: MLEO Dave Turkington

**1 Call To Order**

**Resolution No:** 2026-176

**Moved By:** Councillor Chris Nicholson

**Seconded By:** Councillor Bill Black

The Chair called the meeting to order at 5:30 P.M..

**CARRIED**

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**2 Approval of Agenda**

**Resolution No:** 2026-177

**Moved By:** Councillor Tom Bryson

**Seconded By:** Councillor Chris Nicholson

**NOW THEREFORE BE IT RESOLVED THAT:**

“Council for the Corporation of the Township of Joly hereby adopts the Agenda as presented.”  
moving to 8.1

**CARRIED**

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**3 Declarations of Disqualifying Interest (Pecuniary)**

Budd Brown declared on 7 - M Gravel Tender

**CARRIED**

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**4 Approval of the Minutes of the Most Recent Meeting(s)**

**Resolution No:** 2026-178

**Moved By:** Councillor Bill Black

**Seconded By:** Councillor Chris Nicholson

**NOW THEREFORE BE IT RESOLVED THAT:**

“Council for the Corporation of the Township of Joly hereby approves the minutes from April 14th and April 30th Tri-Council meeting as circulated.”

**CARRIED**

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**5 Council Direction From the Previous Meeting-**

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**6 Delegations**

None

Budd left the table at 6:57pm, Councillor Brown returned to the table 7:00pm

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**7 Roads Report**

**Resolution No:** 2026-179

**Moved By:** Councillor Chris Nicholson

**Seconded By:** Councillor Bill Black

**NOW THEREFORE BE IT RESOLVED THAT:**

“Council for the Corporation of the Township of Joly hereby receives roads report and directs staff too shorten the kms on the mowing tender and to release the tender the following tenders

Roadside mowing .”

M Gravel

Sand Tender

To be brought back as a tender

Roof RFP

**CARRIED**

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**8 Legislative Matters**

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**8.1 Seasonal Roads Occupancy**

**Resolution No:** 2026-193

**Moved By:** Councillor Chris Nicholson

**Seconded By:** Councillor Bill Black

**NOW THEREFORE BE IT RESOLVED THAT:**

“Council for the Corporation of the Township of Joly hereby receives the staff report and directs staff to review by-laws and suggest changes to Seasonal Roads maintenance Bylaw and trailer bylaw

and further to allow Roads Foreman to work on road damage to seasonal roads outside of the posted time frames.”

**CARRIED**

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**8.2 Consent Agenda**

**Resolution No:** 2026-180

**Moved By:** Councillor Chris Nicholson

**Seconded By:** Councillor Bill Black

**NOW THEREFORE BE IT RESOLVED THAT:**

“Council for the Corporation of the Township of Joly hereby accepts the consent agenda as circulated.”

**CARRIED**

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**8.3 Committee (Internal/External Reports)**

**Resolution No:** 2026-181

**Moved By:** Councillor Chris Nicholson

**Seconded By:** Councillor Bill Black

**NOW THEREFORE BE IT RESOLVED THAT:**

“Council for the Corporation of the Township of Joly hereby approves the committee reports as circulated.”

**CARRIED**

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**8.4 Public Hearings: Planning/Zoning Matter**

**8.4.1 consent Con 13 Lot 6**

**Resolution No:** 2026-182

**Moved By:** Councillor Tom Bryson

**Seconded By:** Councillor Chris Nicholson

**Now Therefore Be it resolved That:**

"Council for the Corporation of the Township of Joly hereby have reviewed and accept the Pre-Consultation Report for a consent application at CON 13 PT LOT 6 Sandhill Road one new lot, being 1.52 hectares and 40' lot frontage along Sandhill Road.

This application is accepted with the following conditions:

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1. The proposed lot has been approved by the North Bay Mattawa Conservation Authority for on-site sewage systems; and
2. That the application conveys the required cash in lieu of parkland dedication in the amount of \$ 400.00 to the Township of Joly.

**DEFEATED**

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**8.5 By-Laws for Consideration**

**8.5.1 Tax Ratio**

**Resolution No:** 2026-183

**Moved By:** Councillor Tom Bryson

**Seconded By:** Councillor Chris Nicholson

**NOW THEREFORE BE IT RESOLVED THAT:**

**“By-Law 2026-26 being a By-Law to adopt 2026 tax ratios be read and adopted.”**

**CARRIED**

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**8.5.2 Tax Rates**

**Resolution No:** 2026-184

**Moved By:** Councillor Chris Nicholson

**Seconded By:** Councillor Tom Bryson

**NOW THEREFORE BE IT RESOLVED THAT:**

**“By-Law 2026-27 being a By-Law to ADOPT THE 2026 ESTIMATES AND TAX RATES be read and adopted.”**

**CARRIED**

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**9 Administrative Matters**

**New Business/Reports from Officers/Employees on Various Issues  
(Including reports from Departments which require Council approval- NIL**

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**9.1 CEMC training**

**Resolution No:** 2026-187

**Moved By:** Councillor Bill Black

**Seconded By:** Councillor Chris Nicholson

**NOW THEREFORE BE IT RESOLVED THAT:**

**“Council for the Corporation of the Township of Joly hereby sends Councillor Black to the CEMC training on June 16th.”**

**CARRIED**

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- 9.2 WORC**  
**Resolution No:** 2026-188  
**Moved By:** Councillor Tom Bryson  
**Seconded By:** Councillor Chris Nicholson  
**NOW THEREFORE BE IT RESOLVED THAT:**

“Council for the Corporation of the Township of Joly hereby receives request for funding from Women's Own Resource Center and donates \$151.00

**CARRIED**

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- 9.3 High Rock Budget**  
**Resolution No:** 2026-189  
**Moved By:** Councillor Bill Black  
**Seconded By:** Councillor Chris Nicholson  
**NOW THEREFORE BE IT RESOLVED THAT:**

“Council for the Corporation of the Township of Joly hereby receives and approves the 2026 budget at \$4,415.96 with Joly's portion being \$414.60.”

**CARRIED**

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- 9.4 Internet/ Telephone Voting Election Policies & Procedures for the 2026 Municipal Election**  
**Resolution No:** 2026-190  
**Moved By:** Councillor Tom Bryson  
**Seconded By:** Councillor Chris Nicholson  
**NOW THEREFORE BE IT RESOLVED THAT:**

“Council for the Corporation of the Township of Joly hereby receives and approves the Internet/ Telephone Voting Election Policies & Procedures for the 2026 Municipal Election .”

**CARRIED**

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- 9.5 Joint Emergency Information Plan (EIP)**  
**Resolution No:** 2026-191  
**Moved By:** Councillor Tom Bryson  
**Seconded By:** Councillor Bill Black

BE IT RESOLVED THAT the Council of the Township of Joly does hereby adopt the joint Emergency Information Plan as recommended by the Emergency Management Program Committee

**CARRIED**

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- 9.6**      **Nomination Policy**  
**Resolution No:** 2026-192  
**Moved By:** Councillor Tom Bryson  
**Seconded By:** Councillor Chris Nicholson  
**NOW THEREFORE BE IT RESOLVED THAT:**

“Council for the Corporation of the Township of Joly hereby approves the Nomination Policy as circulated.”

**CARRIED**

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- 9.7**      **treasurer report**  
**Resolution No:** 2026-194  
**Moved By:** Councillor Bill Black  
**Seconded By:** Councillor Tom Bryson  
**NOW THEREFORE BE IT RESOLVED THAT:**

“Council for the Corporation of the Township of Joly hereby receives Treasurer's report.”

**CARRIED**

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- 10**      **Confirmatory By-law**  
**Resolution No:** 2026-195  
**Moved By:** Councillor Tom Bryson  
**Seconded By:** Councillor Bill Black  
**NOW THEREFORE BE IT RESOLVED THAT:**

“Bylaw # 2026-26 being a By-Law to confirm the proceedings of Council, its Regular Meeting of May 12th be read and adopted.”

**CARRIED**

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- 11**      **Adjournment**  
**Resolution No:** 2026-196  
**NOW THEREFORE BE IT RESOLVED THAT:**

“The Regular Council Meeting of May 12, 2026, be adjourned at 7:47 P.M.”

**CARRIED**

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**871 Forest Lake Road  
P.O. Box 519, Sundridge, Ontario P0A 1Z0**

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**Telephone (705) 384-5428**  
Roads@townshipofjoly.com

DATE: June 1/26

SUBJECT: Roads update

INITIATED BY: Roads Foreman

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STATEMENT ON THE SUBJECT:

- 1) Grade.
- 2) Order load of calcium, arriving June 4/26
- 3) Patrol roads.
- 4) Took half loads down May 19/26
- 5) Put 1 new culvert in on Kents Mills and change 2 other ones to try to prevent future washouts. (part of flood mitigation)
- 6) Put new culvert on River Road. Ditch parts of road too. (Flood mitigation.)
- 7) Cut trees off roads after wind storm.
- 8) Open up Lynch Lake Park.
- 9) Contractor swept bridges and Forest Lake Road surface treatment.
- 10) Put out Gravel, Sand, Roadside mowing tenders.
- 11) Work on new roof tender.
- 12) Call trapper and ask him to catch beaver on Paisley seasonal.

OFFICE OF PRIMARY RESONSIBILITY:

Roads department

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JOLY TWP 1



**871 Forest Lake Road  
P.O. Box 519, Sundridge, Ontario P0A 1Z0**

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**Telephone (705) 384-5428  
Roads@townshipofjoly.com**

DATE: June 1/26

SUBJECT: 9 Hill staff report

INITIATED BY: Roads Foreman

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STATEMENT ON THE SUBJECT:

The Roads Foremen is seeking Councils direction for the washout out repairs on 9 Hill. I have looked at the hill and am recommending the addition of 3) 30'x12" culverts along the length of the hill and 1) 24'x12" at the top of the hill to help deal with the volume of water flowing in the SE ditch. We have all the culverts at the shop. I feel we would need to hire a contractor with an excavator and dump truck to do this work, the roads department will supply the culverts and we would use our dump truck to assist also. I would also suggest the use of Quarried rip rap, 2"- and some "M" since the repairs done last year used pit run but it didn't stay. If Council accepts the lowest "M" gravel tender there should be roughly \$6759.40 left that could be used towards the cost of a contractor and gravel. We will try to stay within this amount but I'm not sure it is possible.

OFFICE OF PRIMARY RESONSIBILITY:

Roads department

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JOLY TWP 1



## **ROOF REPLACEMENT TENDER**

Tender Number: 2026-004

Sealed Quotes will be received by: Township of Joly  
871 Forest Lake Road,  
PO Box 519  
Sundridge, ON P0A 1Z0

Tender Closing Date and Time: Monday July 13<sup>th</sup> 2026 at 4:00 pm

Tender Opening Date and Time: Tuesday July 14<sup>th</sup> 2026 at 9:00 am

Tender Awarded: Wednesday July 15<sup>th</sup> 2026 at 9:30am

Tender for: Removal, replacement and clean-up of existing roof with AR-38 Standing Seam Steel Roof Panel System, Installation of snow stoppers and eavestrough with downspouts over garage doors and man door on the Municipal garage located at 871 Forest Lake Road.

**Lowest or any quote not necessarily accepted.**

**Bidder's Name:** \_\_\_\_\_

## **GARAGE ROOF REPLACEMENT**

The Township of Joly invites qualified roofing contractors to submit a tender for the removal, replacement and clean-up of an existing roof system with a new AR-38 standing seam steel roof panel system, the Installation of snow stoppers and eavestrough with downspouts over garage doors and man door.

The objective of this project is to provide a durable, weather-resistant, and low-maintenance roofing solution suitable for municipal infrastructure.

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## **TENDER PROCEDURES**

1. All inquiries concerning the tender, prior to the tender closing, shall be directed to Clint Main, Working Road Foreman 705-495-9486.
2. Notification of Acceptance of Tender will be by telephone and written form of notice, to the address of the Contractor used on the bid forms. The Date of Acceptance shall be deemed to be the date of receipt of the Acceptance Notice by the Contractor.
3. A tender may be voided by superseding it with a later tender or letter of withdrawal, prior to the closing date and time.

## **TENDER REQUIREMENTS**

1. A certified cheque or bank draft, made payable to the Township of Joly in the amount of 10% of the total tender must be submitted with the tender, for deposit purposes. The tender deposit cheques of the unsuccessful bidders, except the successful bidder will be returned within ten (10) calendar days of the tender opening. The tender deposit of the alternate bidder will be returned when the successful bidder has returned the executed Agreement and other applicable documents to the Township. The cheque of the successful bidder may be held for forty-five (45) days after the municipality's acceptance of the completed work.
2. The successful bidder shall deliver a certified copy of the Firm's Public Liability and Property Damage Insurance Policy for the work, within ten (10) calendar

days of receiving the Acceptance Notice, or prior to commencement of work. Coverage shall be at least \$5,000,000 per incident in the name of the municipality. Failure to provide such proof shall result in cancellation of the Contract and forfeiture of the bid deposit.

3. The successful bidder shall also deliver proof of Workplace Safety and Insurance Board coverage, within ten (10) calendar days of receiving the Acceptance Notice, or prior to commencement of work.

**Bidder Initial \_\_\_\_\_**

4. In order to avoid any misunderstandings as to the nature of the work to be performed herein, the Contractor, by executing this contract, unequivocally acknowledges that he/she is the constructor within the meaning of the Occupational Health and Safety Act and the Contractor undertakes to carry out the duties and responsibilities of a constructor with respect to the work.

It is specifically drawn to the attention of the bidder that the Occupational Health and Safety Act provides, in addition to other matters that:

A constructor shall ensure, on a project undertaken by the constructor that,

- i. the measures and procedures prescribed in this Act and the regulations are carried out on the project,
- ii. every employer and every worker performing work on the project complies with this Act and the regulations, and;
- iii. the health and safety of the workers on the project is protected.

When an unsafe act is being committed during the completion of this tender, the Working Road Foreman, or authorized designate, will notify the on-site foreman. If the act is not remedied, the Ministry of Labour will be informed.

**I have read and agree with the contents**

\_\_\_\_\_  
**Signature of Bidder**

## **BASIS OF REJECTION OF TENDER**

Tenders not conforming to the following requirements will be disqualified:

1. Tender must be legible, in ink, by typewriter, or by printer.
2. Tender must be in possession of the municipality by the closing date and time.
3. Tender must be on the form provided.
4. Tender must be signed and sealed by an authorized official of the bidding organization. A joint tender must be signed and sealed by each company.
5. All items must be bid.
6. Tender must not be restricted or modified in any way.

Attached to this tender is a Certified Cheque or Bank Draft, in the amount of 10% of the total tender, made payable to The Township of Joly. The proceeds of this cheque shall, upon acceptance of the tender, constitute a deposit which shall be forfeited to the municipality if the Contractor fails to perform the work in accordance with the conditions and specification referred to or contained in this tender.

It is agreed that the tender quantities are estimates only and may be increased or decreased by the municipality without alteration of the tender price. However, such increases or decreases shall not exceed 20%.

It is also agreed that, upon acceptance in writing by the municipality, this tender form becomes the “agreement for the performance of the work” between the Contractor and the municipality.

This offer shall be irrevocable for a period of thirty (30) calendar days following the date of the tender opening.

I/We (the Contractor) promise to complete the work by or before Oct 2<sup>nd</sup>, 2026.

**I have read and agree with the contents**

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**Signature of the Bidder**

## **Force Majeure Clause**

The Contractor shall not be held liable or penalized under the terms of this Contract for failure to perform the Contract which is occasioned by war, an act of terrorism, strike, pandemic, epidemic, public health emergency, act of God, natural disaster, Order by a lawful governmental authority or any other casualty beyond the reasonable control of the Contractor (force majeure). For purposes of this Contract, the current COVID-19 Pandemic shall be deemed to be a continuing force majeure event. If the force majeure event causes the delay and performance of the Contract or a non-performance of the Contract, then the Contractor shall give notice in writing of its intent to rely upon this provision. The Contractor, upon giving written notice, shall secure the worksite utilizing best construction practices, in consultation with the Owner. Thereafter, the Contractor shall submit to the Owner, in writing, costs incurred or anticipated to be incurred by the Contractor on a weekly or bi-weekly basis as a consequence of the delay occasioned by the force majeure event and the owner shall pay the costs of the Contractor for the period that the Contractor cannot perform the Contract as a consequence of the force majeure event. The Contractor shall, at the request of the Owner, provided documentary proof of the expenses incurred. The Owner shall further extend the time for the performance of the Contract for a period that is equivalent to the time period of the force majeure event or longer as may be agreed upon between the Contractor and the Owner. The Owner shall pay the costs occasioned by the Contractor during this time of the non-performance on a weekly or bi-weekly basis as may be agreed upon between the Contractor and Owner. If a force majeure event results in a delay or non-performance of the Contract for a period of six (6) months or longer, then either party shall have the right to give written notice to terminate this Contract with immediate effect without liability toward the other party provided that the Owner shall pay the Contractor all amounts due under the Contract, to the date of such termination.

### **BASIS OF PAYMENT**

Payment at the Contract price shall be compensation in full for performing the work specified in the tender item and for the supply of all labour, equipment and materials, except as otherwise provided in the tender, necessary to complete the work to the satisfaction of the municipality.

### **PAYMENT, HOLDBACK AND COMPLETION**

Payments will be made in full, after the completion of the contract to the satisfaction of the municipality.

### **PERFORMANCE EVALUATION**

Failure to execute the contract in a competent manner shall result in the bidder's disqualification from bidding on the municipality's contracts for a period of two (2) years.

### **ENGINEER, AUTHORITY, MINISTRY AND MUNICIPALITY**

The terms Corporation, Inspector, Engineer, Authority, and Ministry shall be deemed to be the municipality.

### **COMPLETION DATE**

The Contractor shall complete work by or before: Oct 2<sup>nd</sup>, 2026 for all the roads listed.

If the time limit is not sufficient to permit completion by the Contractor working on a normal number of hours, the Contractor shall make changes to permit work to be completed by the above date. Additional costs incurred shall be deemed included in the price bid for the work. For the purpose of this tender "Normal Hours" are defined as 7:00 a.m. to 5:00 p.m., Monday to Friday.

If the work is not completed by the above date, or by an amended date allowed by an approved extension of time, then the Contractor agrees to pay the municipality a sum of \$500.00 per calendar day, for each day's delay in finishing the work, as liquidated damages. Delays due to weather will be taken into consideration by the municipality.

**I have read and agree with the contents**

**GENERAL CONDITIONS**

**1.0 Ontario Provincial Standard Specifications and Form M-100**

Form M-100 “General Conditions of Contract” and the Ontario Provincial Standards Specifications apply on this contract, unless otherwise stated in the attached tender documents. The particular revision in effect at the time the contract is advertised shall apply. Where further detail or clarification is required reference shall be made to the appropriate Ontario Provincial Standard Specifications.

**2.0 Payment, Holdback and Completion**

Paragraphs 1-4, inclusive of Form M-100, Subsection 108-3 are cancelled and replaced by the following paragraphs.

The municipality shall prepare the estimate. In addition to the normal 10% holdback, additional holdback may be retained to cover any written liens submitted during the Contract.

As soon as possible following the certification of completion of the Contract, the municipality shall prepare the final estimate of payment and submit for certification by the Contractor and any sub-contractors. The Contractor shall return the certified final estimate and Worker’s Compensation Board clearances within thirty (30) calendar days.

Holdback not including an amount retained for unresolved claims will be released to the Contractor forty-five (45) calendar days after certification by the municipality that the Contract is “complete”. (See the Construction Lien Act).

**Bidder Initial \_\_\_\_\_**

## ROOF REMOVAL AND REPLACEMENT

The Township of Joly is seeking quotes for the removal, replacement and clean-up of an existing roof system currently on the Municipal garage with a new AR-38 standing seam steel roof panel system, Installation of snow stoppers and eavestrough with downspouts over garage doors and man door.

The roof replacement and clean-up is to be completed as soon as possible after the awarding of the tender but no later than Oct 2<sup>nd</sup>, 2026.

Specific details to be pre-arranged with Road Foreman (or authorized designate) upon award of quote. The successful bidder will be required to provide WSIB and proof of liability insurance covering the scope of this quote.

### TENDER TO COMPLETE ROOF REMOVAL & REPLACEMENT

Roof removal/replacement and clean-up	\$	
HST (HST # _____ )	\$	
<b>TOTAL PROJECT COST</b>	<b>\$</b>	

I/We (the Contractors) promise to perform the work as soon as possible and have all work completed on or before Oct 2<sup>nd</sup>, 2026.

Name of the Individual or Firm \_\_\_\_\_  
(hereafter referred to as the "Contractor")

Address \_\_\_\_\_

Email Address \_\_\_\_\_

Signature of Person Signing for Firm \_\_\_\_\_

Date \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

**Lowest or any tender not necessarily accepted**



**871 Forest Lake Road  
P.O. Box 519, Sundridge, Ontario P0A 1Z0**

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**Telephone (705) 384-5428  
Roads@townshipofjoly.com**

DATE: June 6/26

SUBJECT: 14 Hill staff report

INITIATED BY: Roads Foreman

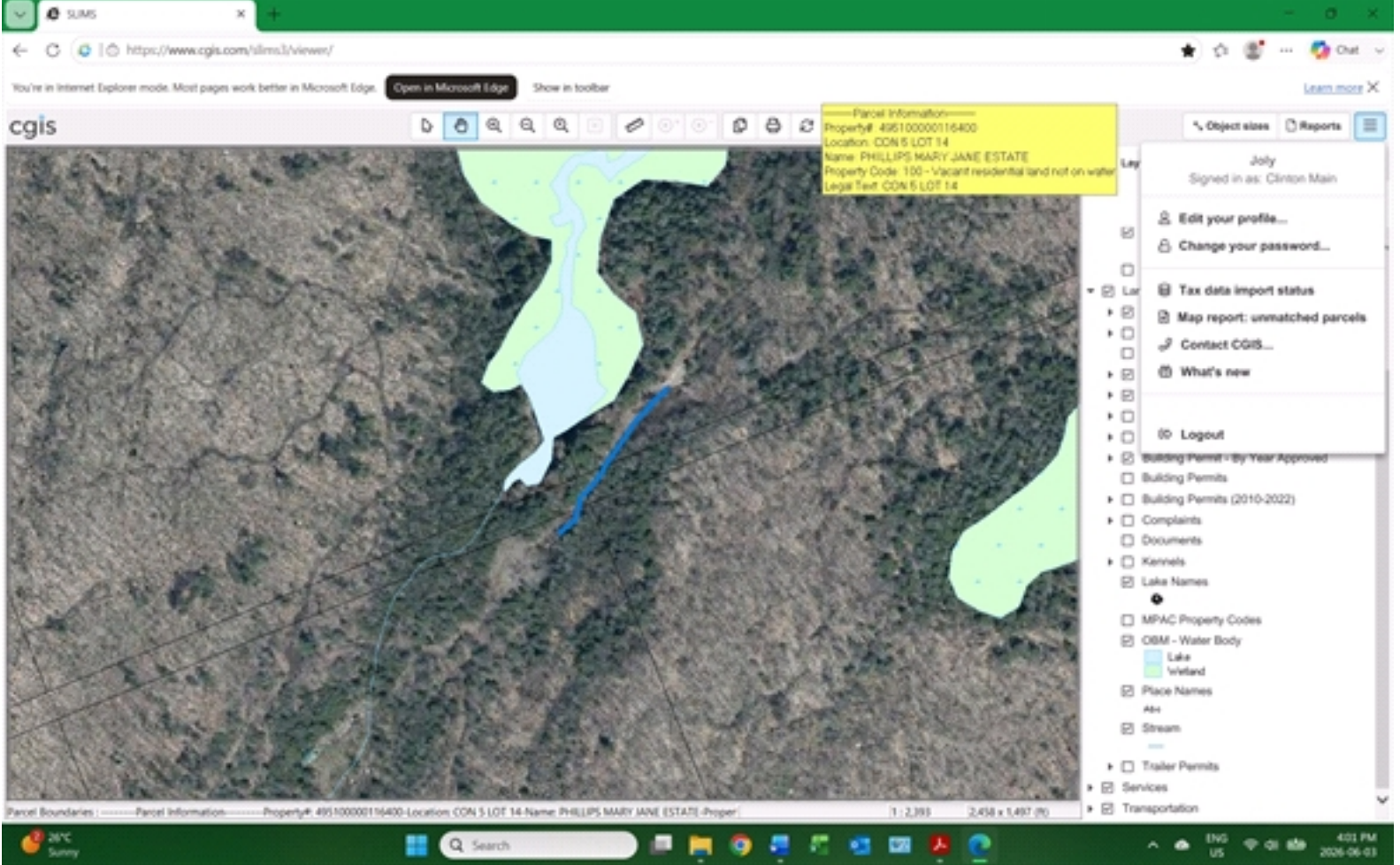
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STATEMENT ON THE SUBJECT:

The Roads Foremen is seeking Councils direction regarding a telephone inquiry about summer maintenance being extended passed the East boundary of Con 5 lot 13. On 14 Hill Road. I was told by the caller that Council had passed a resolution in Dec 2024 to extend the maintenance but we can't find where it was actually added to the Seasonal roads By-law. With that being said after looking on CGIS the portion of the road in question appear to be on private property. So I am not sure if we can/should move forward to extending maintenance beyond its current line.

OFFICE OF PRIMARY RESONSIBILITY:

Roads department



David Cowen <dcowen4th@gmail.com>

29 November 2024 at 11:40

To: office@townshipofjoly.com, municipal.admin@township.com

We own Lot 17, 19 and 20, Conc. 4 on the top of the hill beyond where 14 Hill Road ends. We park our vehicles on the landing at the end of the road and ATV into our property from this location.

I understand that a new summer roads maintenance program is being implemented. It is unclear after talking to Road Foreman, Pat Strickland, Counselor, Tom Bryson and reading the Bylaw whether this upgrade is going to all the way to the end at the road where we park at the bottom of the hill or stopping a couple hundred yards short at Glen Milne's camp gate.

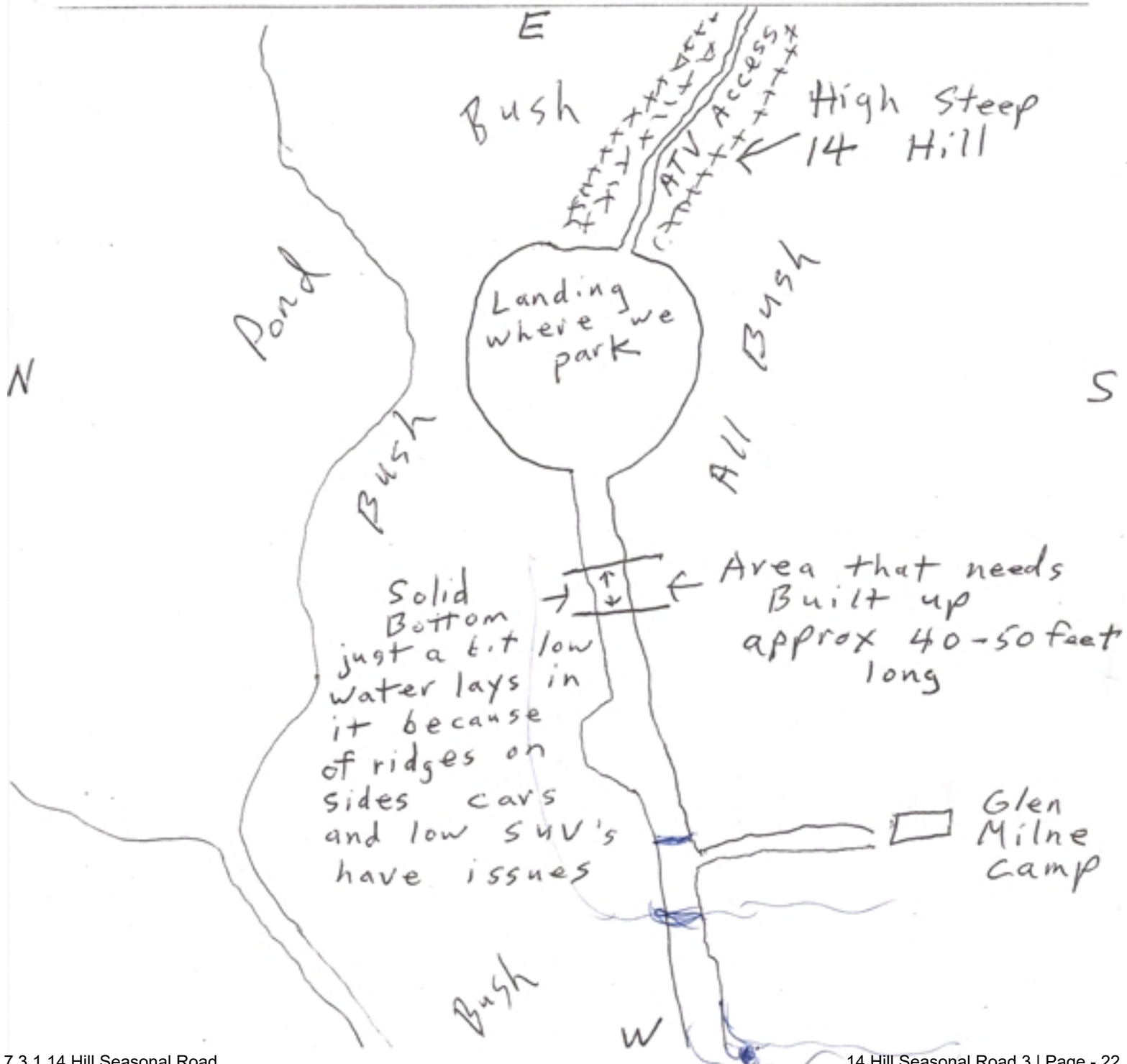
I would like to be on the agenda for the December 10th, 5:30 p.m. counsel meeting to address my concerns.

I would plan to attend this meeting in-person.

Please confirm receipt of this email.

Thank you.

David Cowen



Tender Name	Bidder	Price Incl HST	Next Council Meeting Date	Notes
2026-001 Winter Sand	Muskoka Truck & Equipment Sales Ltd (Green's Haulage	33,902.26	Tue Jun 09 2026	21.43/tonne
2026-001 Winter Sand	Fowler	31,212.86	Tue Jun 09 2026	19.73/tonne
2026-001 Winter Sand	A Miron	25,754.92	Tue Jun 09 2026	16.28/tonne
2026-001 Winter Sand	Ivan McGirr	26,894.00	Tue Jun 09 2026	17.00/tonne

Tender Name	Bidder	Price Incl HST	Next Council Meeting Date	Status Explained
2026-002 Roadside Mowing	Yard Boys Ltd	3,164.00	Tue Jun 09 2026	Awarded/Successful Bidder (pending Council approval via Resolution)

Tender Name	Bidder	Price Incl HST	Next Council Meeting Date	Notes
2026-003 Quarried Gravel	Muskoka Truck & Equipment Sales Ltd (Green's Haulage	186,608.00	Tue Jun 09 2026	A: 23.20 B: 22.40
2026-003 Quarried Gravel	Fowler	181,636.20	Tue Jun 09 2026	A: 23.00 B: 22.74
2026-003 Quarried Gravel	Brown's Quarry	179,240.60	Tue Jun 09 2026	A: 22.66 B: 22.66



**DISTRICT OF PARRY SOUND**

56 ONTARIO STREET  
PO BOX 533  
BURK'S FALLS, ON  
POA 1C0

(705) 382-3332

(705) 382-2954

Fax: (705) 382-2068

Email: admin@armourtownship.ca

Website: www.armourtownship.ca

**Date: May 26, 2026**

**Motion # 2026-158**

WHEREAS Highways 11 and 17 are critical transportation corridors connecting Northern Ontario communities and supporting national trade, tourism, emergency response, and economic development; and

WHEREAS Northern Ontario residents, travellers, commercial drivers, and emergency services rely on safe and accessible year-round highway infrastructure; and

WHEREAS many stretches of Highways 11 and 17 lack sufficient rest areas, washroom facilities, truck parking, warming centres, fuel access, and safe pull-off locations, particularly in remote areas of Northern Ontario; and

WHEREAS inadequate rest stop infrastructure contributes to driver fatigue, safety concerns, limited accessibility, and challenges for tourism and commercial transportation;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Armour calls upon the Government of Ontario and the Government of Canada to prioritize the development of new and upgraded highway rest stops and traveller infrastructure along Highways 11 and 17 across Northern Ontario; and

BE IT FURTHER RESOLVED THAT such infrastructure include year-round washrooms, safe parking areas, commercial truck parking, warming shelters, electric vehicle charging stations, fuel access, tourism information, and improved emergency communication services where feasible; and

BE IT FURTHER RESOLVED THAT the Province of Ontario work collaboratively with Northern municipalities, FONOM, NOMA, Indigenous communities, and industry stakeholders to identify priority locations for investment; and

BE IT FURTHER RESOLVED THAT this resolution be circulated to FONOM, NOMA, AMO, local MPPs and MPs, the Premier of Ontario, and Ontario municipalities.

<b>Moved by:</b>	Blakelock, Rod	<input checked="" type="checkbox"/>
	Brandt, Jerry	<input type="checkbox"/>
	Haggart-Davis, Dorothy	<input type="checkbox"/>
	Ward, Rod	<input type="checkbox"/>
	Whitwell, Wendy	<input type="checkbox"/>

<b>Seconded by:</b>	Blakelock, Rod	<input type="checkbox"/>
	Brandt, Jerry	<input checked="" type="checkbox"/>
	Haggart-Davis, Dorothy	<input type="checkbox"/>
	Ward, Rod	<input type="checkbox"/>
	Whitwell, Wendy	<input type="checkbox"/>

**Carried / Defeated** \_\_\_\_\_ *R*

**Declaration of Pecuniary Interest by:** \_\_\_\_\_

**Recorded vote requested by:** \_\_\_\_\_



**DISTRICT OF PARRY SOUND**

56 ONTARIO STREET  
PO BOX 533  
BURK'S FALLS, ON  
POA 1C0

(705) 382-3332

(705) 382-2954

Fax: (705) 382-2068

Email: [admin@armourtownship.ca](mailto:admin@armourtownship.ca)

Website: [www.armourtownship.ca](http://www.armourtownship.ca)

**Date: May 26, 2026**

Recorded Vote:

Blakelock, Rod

Brandt, Jerry

Haggart-Davis, Dorothy

Ward, Rod

Whitwell, Wendy

For

Opposed



The Corporation of the  
**TOWNSHIP OF BALDWIN**

11 Spooner Street  
MCKERROW, ONTARIO POP 1M0  
TEL: (705) 869-0225 FAX: (705) 869-5049  
CLERK: Holly Zahorodny – admin@baldwin.ca

9.1  
(7)

MOVED BY:

- Jason Cote
- Marc Lepine
- Ray Maltais
- Bert McDowell

SECONDED BY:

- Jason Cote
- Marc Lepine
- Ray Maltais
- Bert McDowell

RESOLUTION # 26 – 061

Date: April 13, 2026

**WHEREAS** the Ontario Provincial Police (OPP) provide policing services to both organized municipalities and unorganized territories across the Province of Ontario;

**AND WHEREAS** organized municipalities receiving OPP policing services are billed under the OPP Municipal Policing Billing Model, which includes a base service cost and additional costs related to calls for service;

**AND WHEREAS** unorganized townships and territories contribute to policing costs through provincial taxation mechanisms and pay only a base rate while receiving OPP policing services;

**AND WHEREAS** residents of unorganized territories receive comparable OPP policing services to those provided in organized municipalities;

**AND WHEREAS** recent increases in OPP policing costs have placed a growing and disproportionate financial burden on organized municipalities and their taxpayers;

**AND WHEREAS** municipalities have limited revenue tools and must rely primarily on property taxation to fund essential services such as policing;

**AND WHEREAS** the current funding structure creates an inequitable situation in which organized municipalities are required to subsidize a larger share of policing costs while similar services are provided in unorganized territories at a significantly lower contribution level;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Township of Baldwin calls upon the Province of Ontario to conduct an immediate review of the OPP Municipal Policing Billing Model and the policing funding structure for unorganized territories



The Corporation of the  
**TOWNSHIP OF BALDWIN**

11 Spooner Street  
 MCKERROW, ONTARIO POP 1M0  
 TEL: (705) 869-0225 FAX: (705) 869-5049  
 CLERK: Holly Zahorodny – admin@baldwin.ca

**AND FURTHER THAT** the Province be requested to implement a fair and equitable funding model that ensures all communities receiving OPP policing services contribute appropriately to the cost of those services;

**AND FURTHER THAT** the Province be requested to consult with municipalities, particularly those in Northern Ontario, regarding the financial impacts of OPP policing costs and the current inequities in the system;


**AND FURTHER THAT** a copy of this resolution be forwarded to the Honourable Minister of the Solicitor General, the local Member of Provincial Parliament, the Association of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities (FONOM), the Northwestern Ontario Municipal Association (NOMA), and neighbouring municipalities for their support.

CERTIFIED TRUE COPY

  
 \_\_\_\_\_  
 CAO/Clerk – Administrator/Treasurer  
 Holly Zahorodny

I DECLARE THIS RESOLUTION

- Carried
- Defeated
- Deferred

  
 \_\_\_\_\_  
 Mayor

RECORDED VOTE				
	For	Against		
V. Gorham	—	—		
J. Cote	—	—		
M. Lepine	—	—		
R. Maltais	—	—		
B. McDowell	—	—		



The Corporation of the  
**TOWNSHIP OF BALDWIN**

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TEL: (705) 869-0225 FAX: (705) 869-5049  
CLERK: Holly Zahorodny – admin@baldwin.ca

9.1  
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MOVED BY:

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SECONDED BY:

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CERTIFIED TRUE COPY

  
 \_\_\_\_\_  
 CAO/Clerk – Administrator/Treasurer  
 Holly Zahorodny

I DECLARE THIS RESOLUTION

- Carried
- Defeated
- Deferred

  
 \_\_\_\_\_  
 Mayor

RECORDED VOTE				
	For	Against		
V. Gorham	—	—		
J. Cote	—	—		
M. Lepine	—	—		
R. Maltais	—	—		
B. McDowell	—	—		



## SUNDRIDGE STRONG JOLY ARENA AND HALL

The arena meeting was held Wednesday May 6, 2026 @ 4:00 p.m. at the Strong Township Office and by Zoom

**Present:** Jeff McLaren, Brian McCabe, Sharon Smith, Vicki Whitmell

*Arena Manager:* Adam Clarke

*Strong Treasurer:* Derek Hnatiuk

*Recording secretary:* Tera Minor

**Zoom:** Jim Ronholm (entered the meeting at 5:48)

**Absent:** Bill Black (no notice)

**Guest:**

The Chair, (Brian McCabe for Bill Black) called the meeting to order at 4:06 p.m.

### 1. Approve Agenda

#### **Resolution #26-50: Jeff McLaren – Vicki Whitmell**

Be it resolved that we the SSJ Arena Committee approve the agenda for the May 6, 2026 meeting.

***Carried***

### 2. Declaration of Pecuniary Interest and General Nature Thereof:

Brian McCabe – agenda item's 4 & 8 - "I know someone bidding".

### 3. Approve the Minutes

#### **Resolution #26-51: Sharon Smith – Jeff McLaren**

Be it resolved that we the Committee approve the minutes of the April 1, 2026 meeting.

***Carried***

**3.1** Business arising from the minutes: Rescind resolution 2026-043 (April 1, 2026).

**Resolution #26-52: Jeff McLaren – Vicki Whitmell**

Rescind resolution 2026-043 (April 1, 2026).and

Hereby approve the Arena Manager to book the ball fields for the Almaguin Minor Softball Association and/or Sundridge Sluggers team on Mondays at 7-8:30PM and Wednesdays from 7-8:30PM from May to July 2026; and

That the ball field rental rate be waived for Sunday nights, as staff will not be required to set up or maintain the field for this use; and that the regular ball field rental rates will be charged for Wednesday nights; and

That the Almaguin Minor Softball Association/Sundridge Sluggers be required to submit proof of insurance for their 2026 season; and

Finally that the Almaguin Minor Softball Association/Sundridge Sluggers be responsible for informing any public users of their ball field rental.

**Resolution #26-53: Jeff McLaren – Sharon Smith**

Be it resolved that we the Committee hereby agree to rescind resolution 2026-39 and not pay \$3390.00

***Carried***

**4. Approve the accounts**

**Resolution #26-54: Jeff McLaren – Sharon Smith**

Be it resolved that we the Committee approve the accounts payable in the amount of \$103,937.41 for the month of April 2026.

***Carried***

**5. Delegation**

None

**6. Staff Reports**

**6.1** SSJ-2026-016: Fire Inspection Order Update

**6.2** SSJ-2026-017: Agricultural Society Lease Agreement

**Resolution #26-55: Jeff McLaren– Sharon Smith**

That the SSJ Arena Committee hereby receive and read Staff Report SSJ-2026-016 Fire Inspection Order Update for information purposes.

***Carried***

**Resolution #26-56: Jeff McLaren– Sharon Smith**

Be it resolved that we the SSJ Arena hereby receive and read Staff Report SSJ-2026-017; and

Hereby proceed with option: 1 & 3.

***Carried***

**7. Managers Report**

7.1 SSJ-2026-018: Write Offs

7.2 SSJ-2026-019: Donation – for program supplies

**Resolution #26-57: Jeff McLaren– Sharon Smith**

Be it resolved That the SSJ Arena Committee hereby receive and read Staff Report SSJ-2026-018

And hereby proceed with writing off the following accounts:

1. Spartans – not complete write off
2. – write off
3. – no write off
4. – no write off

***Carried***

**Resolution #26-58: Jeff McLaren– Sharon Smith**

Be it resolved That the SSJ Arena Committee hereby receive and read Staff Report SSJ-2026-019

And recommend that the donation from Bob Attwell be used for: Dishwasher (Emergency).

***Carried***

**8. Correspondence**

8.1 Budgetary Control – April 2026

8.2 Sundridge – email passing budget

**Resolution #26-59: Jeff McLaren – Vicki Whitmell**

Be it resolved that we the committee receive and read correspondence as below:

8.1 Budgetary Control – April 2026

***Carried***

**Resolution #26-60: Jeff McLaren– Sharon Smith**

Be it resolved that we the committee receive and read correspondence as below:

8.2 Sundridge – email passing budget

***Carried***

**9. Public Meeting**

None

**10. New Business**

**10.1** Snow Removal RFP – 2 RFP's were received and opened at the meeting.

Derrick Johnstone Construction \$395.00 + HST per time, \$450 + HST Grading of lot in Spring, Gravel additional cost upon request.

Forest Edge Infrastructure \$678.00 + HST per time (additional cost of \$50.00 per time if diesel prices exceed \$2.25/litre or gas exceeds \$2.00/litre.

**Resolution #26-61: Sharon Smith – Vicki Whitmell**

Be it resolved that we the SSJ Arena Derek Johnston \$395.00 for winter season.

***Carried***

**11. Closed Session**

**None**

**12. Next Regular Meeting Date**

Wednesday June 3, 2026

**13. Adjournment**

**Resolution #25-00: Jeff McLaren**

Be it resolved that we now adjourn at 5:49 p.m. until the next meeting June 3, 2026 or at the call of the Chair.

***Carried***

\_\_\_\_\_  
Chairperson

# ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT (ACED)

## MINUTES April 23, 2026

A regular meeting of the ACED Board was held at the Strong Township on April 23, 2026 at 6:00 pm.

Present: Chris Nicholson, Township of Joly  
Vicki Roeder-Martin, Township of McMurrich/Monteith  
Margaret Ann MacPhail, Township of Perry  
Luke Preston, Village of Sundridge  
Wendy Whitwell, Township of Armour  
Tim Bryson, Township of Strong  
Dan Robertson, Ryerson Township  
Sheri Norman, AHCC Representative  
Noel Walker, FedNor  
Trista Porter, MND

Regrets: Rod Ward, Township of Armour

Staff: Courtney Metcalf, Director of Economic Development  
Megan Yemm, Communications and Marketing Officer  
Dave Gray, CAO Armour Township

### **Call to Order**

The meeting was called to order at 6:00 pm.

### **Video Recording Disclaimer:**

Participants were informed that the meeting will be recorded to provide a record of discussions and agreements held within the meeting. By staying in the meeting, virtually or in-person, participants consented to being recorded.

### **Minutes**

The minutes of the meeting of Thursday, March 26th, 2026 were adopted as presented.

### **Director's Report**

ACED Staff covered the following items from the report:

1. An update on core activity tracking, which lists what the department has done over the past month. These included business assistance, organization meetings, marketing, ACED website updates, social media activities, and communications.
2. Some of the updates in the report included:
  - a. Contractor and Trades Support and Almaguin Trade Show

- b. AHCC Partnerships – Chamber after hours event and Quickbooks workshop
  - c. Agilec workforce week collaboration event
  - d. AHSS Student Engagement and Life Skills Workshop
  - e. Tourism promotion, Ontario Northlander social media post and the 2026 Summer Star Party
3. Strategic Plan Update– RFP Submissions were reviewed and scored by the committee. ACED Staff recommended Karen Jones Consulting through a staff report. Discussion included consideration of the two other top proponents, Townhall Consulting and Planscape. The Board conducted a show of hands to vote; resolution to follow.
4. Round Table Updates from the Board included:
  - a. A request to update future ACED reports to include social media trends in an infographic or chart format
  - b. Letter received from the Minister of Economic Development regarding photo submission
  - c. Update provided on the new Novar rink
5. Tourism Campaign Photo Request: The board discussed a request from Village of South River for access to ACED photographs to support its tourism campaign submissions.

### **FedNor Update**

No update at this time.

### **MND Update**

No update at this time.

### **Resolutions**

1. 2026-15 – Be it resolved that the Almaguin Community Economic Development Board approve the March 26, 2026 ACED meeting minutes as circulated.  
Moved by Margaret Ann MacPhail; Seconded by Luke Preston  
Carried
2. 2026-16 – Be is resolved that the Almaguin Community Economic Development Board accepts the recommendation of the Review Committee and hereby approves the award of the contract for the Almaguin Highlands Regional Economic Development (RED) Strategic Plan Review and Update to Karen Jones Consulting in the amount of \$15,000 plus HST.  
  
Moved by Wendy Whitwell; Seconded by Tim Bryson  
Carried

### **Adjournment**

3. 2026-17 – Be it resolved that the Almaguin Community Economic Development Board adjourn the April 23, 2026 ACED Meeting at 8:02PM.  
Moved by Vicki Roeder-Martin; Seconded by Margaret Ann McPhail  
Carried.

The next meeting will be May 28<sup>th</sup>, 2026, at 6:00 p.m. at the Strong Township Office. If this changes, members will be advised.

May 22, 2026

**To: Almaguin Community Economic Development (ACED)**

**Re: AHCC Membership Fees & Chamber Organizational Status**

Dear ACED Team,

On behalf of the Almaguin Highlands Chamber of Commerce, we wish to express our sincere appreciation for ACED's ongoing leadership and support for economic development in our region. We continue to value our partnership and the positive impact your work has on the Almaguin business community.

The Chamber is currently experiencing significant financial strain. A steady decline in membership renewals—many from businesses unable to afford fees in the current economic climate—has reduced our revenue to a level that threatens our basic operations. At this time, we are struggling to cover essential expenses required to keep the organization functioning.

As a result, we are unable to pay our ACED membership fees for this year. This decision reflects our financial reality, not the value we place on ACED or the importance of your work.

**We are assessing several scenarios for the remainder of the 2026 year, including:**

- transitioning back to a fully volunteer-run Board, which would inevitably create service gaps and limit future programming;
- maintaining minimal operations until year-end, at which time we will re-evaluate our position and options for moving forward;
- in the worst case, moving toward formal closure of the Almaguin Highlands Chamber of Commerce, depending on finances and Board direction.

Our current goal is to keep the Chamber operational until the end of 2026 in order to honour commitments to our existing members. Beyond that point, our future will depend on projected revenue from 2027 membership renewals.

At this time, the Executive Director position is no longer financially sustainable. The role has already been reduced to minimal hours to maintain essential functions, but this is only a short-term measure. We are preparing for the operational impacts of this change.

Despite these challenges, we remain committed to collaborating with ACED in whatever capacity is feasible. We value our relationship and hope to continue supporting Almaguin businesses, even if our role must temporarily shift.

Thank you for your understanding and for your continued support of the Almaguin region. We will keep you informed as decisions are made.

Sincerely,

Almaguin Highlands Chamber of Commerce

Board of Directors



705-382-2900  
www.almaguin-health.org

**Minutes:** April 2, 2026, 10:00 am via Zoom and at the Township of Perry Municipal Office

Present: Rod Ward (Chair), Delynne Patterson, Margaret Ann MacPhail, Vicky Roeder-Martin (Vice- Chair), Sean Cotton, Brad Kneller, Norm Hofstetter, Jim Ronholm, Cheryl Philip, Tom Bryson, Luke Preston, Deb Duce (Secretary), Sandy Zurbrigg, Cheryl Harrison, David Gray, Joel Baylis, Courtney Metcalf.

Regrets: Dr. Sarah MacKinnon, Deb Raynard, David Gravelle.

Called to order at 10:00 a.m. by Chair R. Ward

1. 2026-08 Moved by Brad Kneller - Seconded by Jim Ronholm  
**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Council adopt the minutes from the regular meeting of March 5, 2026, as circulated. Carried.
2. **DECLARATION OF PECUNIARY OF INTEREST:** None
3. **DELEGATIONS:** None
4. **RESOLUTIONS PASSED:** None
5. **ITEMS FOR DISCUSSION:**
  - a) **150 Houston Building Deficits**

Discussion of challenges with the report and options for the future to ensure accuracy and to prepare for the new Councils in plan following fall elections. Township of Armour CAO provided recommendations.
  - b) **Update on AHHC Progress Infographics Report**

C. Metcalf shared that the report will be ready for review in the next week.
  - c) **Updates**
    - a. **Muskoka Algonquin Healthcare**

C. Harrison shared information on a recent meeting with municipal leadership, Hospital fundraising, and capital development status.

**6. ADJOURNMENT**

2029-09 Moved by Vickey Roeder-Martin - Seconded by Norm Hofstetter

**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Council adjourn at 10:56 a.m. to meet again on May 7, 2026, at 10:00 am at Perry Township.

Carried.



# Eastholme's Newsletter



## INSIDE THIS ISSUE

### BSO Team

Special one-time funding allowing for additional staff complement with specialized skills for Dementia Care.

### MealSuite Success Story

New software elevates the dining experience!

### Environmental Services

Advancing our green initiatives and sustainability efforts!

### Nursing Highlights

Achievements that have strengthened the quality of care for our residents!

### Administration Team

Successes in Financial Year  
End and new HR  
and IT employees.

### What's New

Activities this Spring and  
Summer!

### CSSP

Community  
Engagement  
needed.  
Your talent can lift  
someone up!

## EASTHOLME'S WINTER WONDERLAND

-By The Administrator & The Manager of Recreation



Winter Wonderland is a truly special Event. The event is held the weekend before the parade of lights in Powassan. This year it was held on December 5<sup>th</sup> 2025 and was a magical event.

It joins members of the community, residents and their families to kick off the holiday season.

New this year was a (mini) train for anyone who wanted to take a ride around the front of the building to see the light displays. An indoor market was held in the auditorium and residents had their own table of sewing and other crafts which they had prepared during the year.

## Behavioural Support Ontario (BSO)

### EXPANDED TEAM

- By BSO Support Worker

During 2025, through the benefit of one-time Local Priorities Funding funding, the BSO team was able to continue with two additional temporary positions for a total of 4 people.



*“The basis of all good human behaviour is kindness.”*

## BSO HIGHLIGHTS

### Gardening 2025



This past fall, residents—supported by our BSO Recreation team—enjoyed harvesting and pickling the vegetables they planted earlier in the year. Gardening is a familiar and meaningful activity for many, and this season’s new adventure in pickling carrots and beets brought residents from all four floors together to share music, memories, and laughter.

The common room was filled with the comforting aroma of boiling brine and the pride of colourful jars lined up as their finished creations. The project was such a success that residents showcased and sold their pickled goods at both the Fall Fair and Winter Wonderland events. All proceeds supported the Residents’ Council fund, helping create more life enriching experiences throughout the year.

### Blood Work Support 2025



With the expansion of our embedded BSO team, the addition of BSO PSWs has greatly enhanced Friday blood work and ECG clinics with LifeLabs. BSO PSWs help identify residents, share insight on personal expressions, and guide technicians on the best times and approaches for each individual.

During procedures, staff use proven person centered strategies—such as reassurance, distraction, stop and go techniques, or simple advance notice—to ensure residents feel calm and supported. Having familiar staff present helps residents feel more comfortable, while LifeLabs technicians report greater confidence and smoother visits.

This collaboration has created a more positive experience for everyone involved—a true winwin for residents and care teams alike.

## WHAT’S HAPPENING IN DIETARY

### Mealsuite Success Story



- By The Manager of Food and Nutrition

2025 saw a full year of the use of the software platform called MealSuite. This platform allows information about every resident’s food preferences to be displayed at the point of meal service. Waste reduction, better estimates for kitchen with food prep, and enhancing resident experience with more resident preferences.

## ENVIRONMENTAL SERVICES

### Advancing Our Green Initiatives

**-By The Manager of Environmental Services**

Our team continues to make progress on Eastholme’s sustainability efforts with the ongoing conversion of fluorescent lighting to high efficiency LED fixtures. This upgrade not only brightens resident and staff spaces but also significantly reduces our energy

consumption and maintenance needs, while reducing waste and lowering operational costs.

This project supports our commitment to creating a more environmentally responsible.



## NURSING DEPARTMENT ACHIEVEMENTS

**-By The Director of Care**

This year, we improved communication and care with the launch of Cliniconnex and the transition to the interRAI LTCF assessment. Staff also completed education in dementia care, person centered practices, and cultural sensitivity.

Our Skin and Wound Care Program advanced with full implementation of the PointClickCare module and SWAN training for our wound care lead, enhancing assessment and treatment.

We also strengthened our palliative care program through collaboration with the Nipissing Region’s Clinical Care Palliative Coach. Together, these initiatives support more consistent, compassionate, and high quality care for our residents.

## ADMINISTRATION TEAM

**-By The Director of Administration**

We are pleased to share that our team has successfully completed the financial year end, ensuring strong accountability and a smooth transition into the new fiscal year. This milestone reflects the hard work and collaboration of staff across the organization. We are also excited to welcome the Human Resources and Information Technology teams into our administrative portfolio. Their addition strengthens our operational capacity and sup-

ports a more integrated approach to organizational planning and staff support.

Together, these developments position us well for continued growth, efficiency, and service excellence in the year ahead.



## RECREATION SERVICES

**-By The Manager of Recreation**

The Recreation Department continues to offer a wide variety of engaging programs designed to meet the diverse interests of all residents. As we look ahead to spring, we are excited to expand our gardening initiatives following the wonderful success of our garden and canning programs this past summer and fall.

We are also working toward increased collaboration with other local homes to strengthen connections within the broader long-term care community across Northern Ontario.

In the coming months, stay tuned for the launch of our new online Family Portal -- an exciting new way to stay connected and informed about recreation programs and events.

# A CALL FOR SUPPORT

## COMMUNITY SUPPORT SERVICES

-By The CSSP Program Coordinator

CSS hosts monthly luncheons in 10 different communities where seniors pay only \$10 for a hearty meal and enjoy socialization.

To stay active there are 11 locations of weekly senior exercise classes, and 3 locations of a specialized 12 week fall prevention program – all of which are free to participants.

Thanks to our dedicated volunteers we continue to provide affordable and accessible transportation to both local and out of town medical appointments, ensuring rural area clients have access to their medical needs.



In addition, we are delivering record numbers of hot & frozen meals ensuring that no matter where someone lives in the district, they have access to nutrition.

We are very much in need of more volunteers who can drive clients to appointments and deliver meals to them. Those interested in making a difference in their community can reach out to us at 705-724-6028 or email [lprice@eastholme.ca](mailto:lprice@eastholme.ca) or send us a message on our Facebook page.



## WHAT'S NEW- ACTIVITIES THIS SPRING AND SUMMER!



Resident Family Council in collaboration with the Recreation department will be hosting two special events for the residents, May 27<sup>th</sup> Blue Jays Day and Sept 12<sup>th</sup> Fall Fair!



Be sure to check our website or activity calendars posted on the resident floors for more details and upcoming activities planned for residents.

## RECRUITMENT INITIATIVES

### COME JOIN OUR TEAM!

- Competitive wage and benefit package with OMERS pension
  - Wonderful setting working with seniors and excellent staff
- To join our team, visit [eastholme.ca/careers-at-eastholme](http://eastholme.ca/careers-at-eastholme)



**JOINT BUILDING COMMITTEE  
ANNUAL PERMIT SUMMARY  
2026**

Month	No. of Permits	Permit Fees	Project Values	Size (sq.m)
January	3	\$1,950.00	\$110,000.00	137
February	3	\$5,380.50	\$338,765.00	154
March	4	\$14,686.00	\$952,400.00	511
April	6	\$13,185.00	\$845,000.00	1882
May	14	\$24,507.00	\$1,540,460.00	1140
June	0	\$0.00	\$0.00	0
July	0	\$0.00	\$0.00	0
August	0	\$0.00	\$0.00	0
September	0	\$0.00	\$0.00	0
October	0	\$0.00	\$0.00	0
November	0	\$0.00	\$0.00	0
December	0	\$0.00	\$0.00	0
<b>TOTALS</b>	<b>30</b>	<b>\$59,708.50</b>	<b>\$3,786,625.00</b>	<b>New Construction 3824</b>
				<b>Demolitions 0</b>

**JOINT BUILDING COMMITTEE  
ANNUAL PERMIT SUMMARY  
2026**

Month	No. of Permits	Permit Fees	Project Values	SFD'S, Seasonal Dwellings and Multi-Unit Dwellings	
				2025	2026
Burks Falls	0	\$0.00	\$0.00	1	0
Joly	2	\$9,932.00	\$648,800.00	0	2
South River	5	\$5,510.00	\$340,000.00	0	1
Machar	7	\$12,550.00	\$790,000.00	1	1
Strong	6	\$9,343.00	\$582,860.00	2	1
Ryerson	7	\$18,338.50	\$1,175,965.00	1	2
Sundridge	3	\$4,035.00	\$249,000.00	2	0
<b>TOTALS</b>	<b>30</b>	<b>\$59,708.50</b>	<b>\$3,786,625.00</b>		<b>7</b>
<b>Permit activity at end of May 31, 2026</b>					
<b>TOTALS</b>	<b>54</b>	<b>\$151,242.50</b>	<b>\$9,339,372.00</b>	<b>18</b>	
<b>Permit activity at end of May 31, 2025</b>					
<b>TOTALS</b>	<b>24</b>	<b>\$91,534.00</b>	<b>\$5,552,747.00</b>		<b>-11</b>
<b>Difference from previous year</b>					





POA Court Services  
52 Seguin Street, Parry Sound, Ontario P2A 1B4  
Tel: (705) 746-2101 [www.parrysound.ca](http://www.parrysound.ca)

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May 25, 2026

**RE: Set Fines Under the Provincial Offences Act – Integrity and Sustainability of Ontario’s POA Court Administration**

**Dear POA Advisory Committee Members,**

Over the past 25 years, Provincial Offences Act (POA) fine revenues in the Town of Parry Sound court service area have generally produced annual surpluses that were distributed among our 18 municipal partners. As a result, partner municipalities have typically received quarterly distributions and a year-end reconciliation payment.

For 2025, however, that pattern has changed. For the first time since POA court administration was transferred from the Province of Ontario to the Town of Parry Sound, the program has ended the year in a tax levy position rather than generating an operating surplus. Accordingly, partner municipalities will receive an invoice for their respective share of the levy requirement.

While recent years included several quarters that were close to break even, and some that ended in deficit, the 2025 year-end result confirms that the historical surplus model should no longer be assumed. Set fines have remained largely unchanged for approximately 25 years, while operating costs, including prosecution, facilities, technology, and other inflation-related pressures have continued to rise. The financial margin that once supported surplus distributions has steadily narrowed and is no longer sufficient to offset program costs.

This is not unique to Parry Sound. Some Ontario municipalities have funded POA court operations through the general tax levy for many years, while many others are now

experiencing similar financial pressures or approaching operational deficits. This raises two broader concerns: first, whether current fine levels continue to provide an effective deterrent; and second, whether the continued municipal administration of POA courts is financially sustainable without unfairly shifting costs onto local taxpayers.

The issue is compounded by the fact that the Province has not meaningfully updated many set fines since the POA transfer period, and the mandatory \$5 court administration fee has remained unchanged since 2001. That amount no longer reflects the actual cost of administering a charge. Data from the Municipal Benchmarking Network Canada indicates that average operating court costs increased from \$52.82 per charge filed in 2009 to \$97.28 in 2023, an increase of 84%. It is reasonable to conclude that the gap is even greater when measured from 2001 to 2026.

When fine amounts and administrative fees remain static while court operating costs continue to rise, the result is an erosion of both financial sustainability and the deterrent value of fines. Where most POA matters are resolved through ticketing and out-of-court payment, fine amounts must retain sufficient weight to support compliance, accountability, and community safety objectives.

For these reasons, it is imperative that the Attorney General of Ontario review the set fine amounts and the costs payable upon conviction, including the court administration fee, set out in *Ontario Regulation 915* under the *Provincial Offences Act*, and establish a process for regular review and adjustment going forward. Without action, municipalities will increasingly be required to subsidize a provincial enforcement system through the property tax base.

A number of municipal and sector organizations, including the Municipal Court Managers' Association, Association of Municipalities of Ontario, Eastern Ontario Wardens' Caucus, and Rural Ontario Municipal Association, have raised similar concerns and are advocating for provincial action. We believe this issue now requires urgent attention to preserve the integrity, fairness, and long-term sustainability of POA court administration in Ontario.

Sincerely,

Andre Couture  
Manager of POA Court Services

## **Advocacy for Set Fines & Costs Payable Under the Provincial Offences Act**

### **Key Facts**

Delivery of Court Services is governed by Transfer Agreements entered into with the Province (MOU & Local Side Agreement); and the Inter-Municipal Agreement (IMA) entered into between The Town of Parry Sound and the Corporation of the Township of Armour, Township of Seguin, Township of Carling, Township of Perry, Town of Kearney, Village of Burk's Falls, Village of South River, Village of Sundridge, Township of Hagerman, Municipality of Whitestone, Township of Joly, Township of Joly, Township of Machar, Municipality of McDougall, Township of McKellar, Township of McMurrich/Monteith, Municipality of Magnetawan, Township of Ryerson, Township of Strong and Township of the Archipelago, as amended, in addition to applicable legislation, including the *Provincial Offences Act* (POA).

With the majority of POA charges resulting in the issuance of tickets and completion of out-of-court fine payments, it is imperative that set fine values act as a strong deterrent to prevent repeat offences in support of community safety and other policy objectives of legislation.

Since transfer in 1999, many POA set fine amounts have remained frozen, while the costs of operations and service delivery have increased substantially for The Town of Parry Sound as well as other municipalities delivering Provincial Offences Court services. The total cost of Court Services in the District of Parry Sound per charges filed in 2025 was approximately \$105.00 per charge. In comparison, in 2010, it was approximately \$51.00 per charge; a 106% increase within a 15-year period.

A mandatory \$5 administration fee is added to every POA fine under Ontario Regulation 945; this amount has not changed since 1999 and does not reflect current court administrative costs. Any change to set fine amounts or administration fees would require legislative changes through the Ministry of the Attorney General.

Consequently, the POA Court has concerns regarding the effectiveness of fine values as a deterrent, in addition to the sustainability of administering POA court services at the municipal level. Several municipalities and associations have been advocating for an increase in POA fines, including the Association of

Municipalities of Ontario.

## **Background**

Municipalities are required to deliver justice outcomes that depend on policy levers we do not control, including the level of set fines. While municipalities administer court operations, they do not control the regulatory framework that determines fine amounts and administrative fees.

Modernizing set fines is necessary to ensure penalties remain meaningful as a deterrent and as a community safety device. This is not about harsher penalties or aggressive enforcement; it is about credibility, deterrence, and ensuring the justice system works as intended.

Fairness must be considered from a broader public perspective. When fines or fees do not reflect actual costs, the cost is shifted to the tax levy, meaning law-abiding individuals subsidize the system. This is a fairness issue, not a punitive one.

## **Community Safety and Deterrence**

Set fine values under the POA must act as a strong deterrent to prevent repeat offences to protect community safety and achieve other important policy objectives of legislation when enforcement action is pursued. With the majority of POA charges resulting in tickets and out-of-court fine payments, higher fines such as under the Highway Traffic Act (HTA) are essential to reduce recurrence and improve road safety. For example, given the safety risks posed by speeding, increasing set fines would achieve a greater deterrent effect for drivers generally and convicted offenders specifically.

According to the Evidence Synthesis on Impact of Traffic Fines to Improve Road Safety published in 2024 by Johns Hopkins University, increasing traffic fines by 50 to 100 percent can lead to a measurable reduction in violations (up to 15 percent fewer offences). The report emphasizes that the severity of penalties, alongside certainty and swiftness of enforcement, is a critical factor in influencing driver behavior. These findings reinforce that higher fines are not merely punitive; they serve as a proven deterrent to repeat offences and contribute significantly to improving road safety outcomes. For a full list of findings, please see link in Appendix 1 (at item 1.2).

The Organization for Economic Co-operation and Development/International Transport Forum Road Safety Annual Report 2024 reinforces that the deterrent

effect of traffic penalties depends on both the certainty of enforcement and the severity of fines. The report notes that jurisdictions which periodically increase fine amounts to maintain their real value against inflation achieve stronger compliance and greater reductions in speeding-related crashes. Countries that combined higher fines with automated enforcement observed significant declines in fatalities and serious injuries. These findings underscore that fine values must be regularly reviewed and adjusted to preserve their deterrent impact and support broader road safety objectives. The full report can be viewed at the link provided in Appendix 1 at item 1.3

The World Health Organization (WHO) Global Status Report on Road Safety 2023 emphasizes that effective enforcement and meaningful penalties are essential to reducing road traffic deaths and injuries worldwide. The report identifies speed management as a critical intervention and notes that penalties must be sufficiently severe to deter dangerous driving behaviors. WHO recommends that fine amounts be periodically reviewed and adjusted to maintain their deterrent effect, particularly in the context of inflation and rising enforcement costs. These findings align with global best practices and reinforce the need for Ontario to modernize POA set fines to support community safety objectives. This report can be accessed by using the link provided in Appendix 1 at item 1.4.

Lastly, the Government of Canada's Department of Justice Contraventions Act Program Report (2024) confirms that the deterrent effect of fines is strongly linked to their perceived severity, alongside certainty and speed of enforcement. Using behavioral science principles, the study found that individuals weigh the cost of non-compliance against the likelihood of detection, and higher fines significantly increase the perceived risk of offending. The report recommends that fine amounts be periodically reviewed to maintain their deterrent value and ensure fairness in cost recovery. These findings support the rationale for modernizing POA set fines to align with evidence-based criteria for deterrence. The full report can be viewed at the link in Appendix 1 at item 1.5.

These reports all emphasize that fines must be regularly reviewed and adjusted to keep pace with inflation and maintain their effectiveness as a deterrent.

### **Financial Considerations**

Considering the increase in operating costs and general inflation since the 1999 transfer of POA to the Town of Parry Sound, a lack of adjustment to the Court Administration Fee (\$5) added to each POA fine as well as set fine amounts of POA charges, presents a risk to the financial sustainability of Court Services as a self-funded operation that is not dependent on the general tax levy. There is

concern that, despite efforts to reduce expenditures, any future shortfall may require supplemental funding through the general tax levy to cover an operational deficit. That means the cost would be shifted to law-abiding Ontarians who had no involvement in the offence and no opportunity to comply or not comply.

## **Analysis**

Overall, the costs of operating the POA Court have increased significantly since the initial transfer from the Province to the Municipalities, whereas the set fine amounts for many POA charges have remained unchanged. Since 2020, set fines account for over two thirds of all expenses in Court Services. The total cost of Court Services in the District of Parry Sound per charges filed in 2025 was approximately \$105.00 per charge. In comparison, in 2010, it was approximately \$51.00 per charge; a 106% increase within a 15-year period. This increase in total costs is consistent with other POA courts across Ontario.

Municipal Benchmarking Network Canada stats indicate a median total of \$52.82 per charge filed in 2009 for all participating courts, contrasted with an increase to a median total cost of \$97.28 per charge in 2023 (84% increase). A key example of set fines that have remained largely consistent in structure over time are Part I speeding charges, issued under section 128 of the HTA. While responsibility for administering POA matters began to be transferred to municipalities in the late 1990s, the underlying per-kilometre approach to Part I speeding fines has changed only minimally over several decades, notwithstanding broader legislative and enforcement reforms. During this same period, however, the cost of living has increased substantially, resulting in a widening gap between the real-value impact of speeding fines and contemporary economic conditions.

Under Ontario's POA framework, set fines for speeding are established through set-fine orders issued by the Chief Justice of the Ontario Court of Justice. Current set-fine schedules apply a graduated, per-kilometre model, with fines increasing as the degree of speed over the posted limit increases, and with the most excessive speeds requiring mandatory court proceedings rather than out-of-court resolution.

Within the District of Parry Sound, Part I speeding charges account for almost half of all Part I charges issued and approximately one third of Part I fine value.

Set fines for speeding as set out in Schedule B of the HTA are as follows:

Excess Speed (km)	Set Fine Amount
1 – 19 kilometres per hour over the maximum speed limit	\$2.50 per kilometre
20 – 29 kilometres per hour over the maximum speed limit	\$3.75 per kilometre
30 – 49 kilometres per hour over the maximum speed limit	\$6.00 per kilometre
50 kilometres per hour or more over the maximum speed limit	No out of court settlement; court summons required

Note: In addition to the base set fine, a mandatory victim fine surcharge and court costs apply. Fines may also be doubled where the offence occurs in a community safety zone or construction zone, in accordance with provincial legislation.

A complete listing of POA set fines are provided in Appendix 1 at items 1.6 and 1.7.

### **Administration Fee**

Every POA charge also includes a mandatory administration fee, established under Ontario Regulation 945. Under this regulation, a \$5 fee is listed for the service of an offence notice or summons. This is typically an administrative cost associated with initiating a provincial offence court proceeding. This fee has remained unchanged since the 1999 transfer of POA responsibilities to municipalities. While originally intended as a nominal cost-recovery measure, it no longer reflects the actual cost of administering a charge. After more than two decades of inflation and rising operational expenses, maintaining this fee at \$5 creates a significant gap between cost and recovery of this cost. Increasing this fee is essential to support financial sustainability and reduce reliance on general tax levy funding, while ensuring fairness in cost allocation. The full Regulation can be viewed using the link provided in Appendix 1 at item 1.8.

## Appendices

### Report Links

1.1 Delegation at the 2026 Rural Ontario Municipal Association (ROMA) Conference

(<https://eowc.org/wp-content/uploads/2026/01/ROMA-2026-Advocacy-Package-2-1.pdf> )

1.2 Evidence Synthesis on Impact of Traffic Fines to Improve Road Safety

([https://publichealth.jhu.edu/sites/default/files/2024-10/BIGRS\\_Evidence-Synthesis-Traffic-Fines\\_v3.pdf](https://publichealth.jhu.edu/sites/default/files/2024-10/BIGRS_Evidence-Synthesis-Traffic-Fines_v3.pdf))

1.3 Organisation for Economic Co-operation and Development/International Transport Forum Road Safety Annual Report 2024

(<https://www.itf-oecd.org/sites/default/files/docs/irtad-road-safety-annual-report-2024.pdf>)

1.4 World Health Organization (WHO) Global Status Report on Road Safety 2023

(<https://www.who.int/teams/social-determinants-of-health/safety-and-mobility/global-status-report-on-road-safety-2023>).

1.5 Department of Justice Contraventions Act Program Report (2024)

(<https://www.justice.gc.ca/eng/rp-pr/jr/cap-palc/findings-constatations.html>)

1.6 Set Fines I - Ontario Court of Justice

(<https://www.ontariocourts.ca/ocj/provincial-offences/set-fines/set-fines-i/>)

1.7 Set Fines II - Ontario Court of Justice

(<https://www.ontariocourts.ca/ocj/provincial-offences/set-fines/set-fines-ii/>)

1.8 R.R.O.1990, REGULATION 945 COSTS-

(<https://www.ontario.ca/laws/regulation/900945>)

**2025 POA General Ledger - DRAFT**

<b>Revenues</b>	<b>2025</b>	<b>2025 Q1</b>	<b>2025 Q2</b>	<b>2025 Q3</b>	<b>2025 YEAR END</b>
Provincial Offences Revenues	<u>\$ 889,966.00</u>	<u>\$ 163,613.46</u>	<u>\$ 374,628.00</u>	<u>\$ 646,962.00</u>	<u>\$ 833,117.13</u>
<b>Expenditures</b>					
Salaries, Benefits & Contracted Services	\$ 311,342.00	\$ 78,535.00	\$ 155,500.00	\$ 236,916.00	\$ 307,658.16
Office Administration & Facilities	\$ 42,124.00	\$ 1,287.00	\$ 6,209.00	\$ 13,091.00	\$ 39,177.68
Partner's Administration Charge	\$ 50,000.00	\$ 12,500.00	\$ 25,000.00	\$ 37,500.00	\$ 50,000.00
Prosecutor, Crown & Justice of Peace	\$ 145,000.00	\$ 34,166.00	\$ 92,157.00	\$ 165,216.00	\$ 229,747.04
Interpreter Costs	\$ 4,500.00	\$ 1,781.00	\$ 2,510.00	\$ 4,427.00	\$ 6,496.22
Court related travel & witness fees	\$ 500.00	\$ 153.00	\$ 566.00	\$ 733.00	\$ 940.15
NCO & A1 Collection Costs	\$ 9,000.00	\$ 1,659.00	\$ 5,210.00	\$ 5,853.00	\$ 7,830.80
Amortization of Capital Assets	\$ -	\$ -	\$ -	\$ -	\$ -
Audit Costs	\$ 5,000.00	\$ 1,250.00	\$ 2,500.00	\$ 3,750.00	\$ 5,444.16
Fines & By-Laws to Municipalities	\$ 8,000.00	\$ 2,125.00	\$ 3,680.00	\$ 5,315.00	\$ 10,575.00
Fines paid to other POA Offices	\$ 40,000.00	\$ 5,665.00	\$ 9,343.00	\$ 18,158.00	\$ 21,846.01
Municipal Partners	\$ 80,000.00	\$ -	\$ -	\$ -	\$ 21,168.20
Certificate of Offence charges	\$ 4,500.00	\$ 626.00	\$ 1,181.00	\$ 1,181.00	\$ 1,181.11
POA IT & Software	\$ 19,300.00	\$ 3,253.00	\$ 4,241.00	\$ 11,935.00	\$ 20,032.55
Provincial Monitoring/Enforcement	\$ 5,700.00	\$ 1,407.00	\$ 2,345.00	\$ 4,221.00	\$ 5,628.00
VFS paid to Province	\$ 110,000.00	\$ 14,295.00	\$ 50,694.00	\$ 92,490.00	\$ 137,200.00
Dedicated Fines paid to Province	<u>\$ 55,000.00</u>	<u>\$ 4,730.00</u>	<u>\$ 15,265.00</u>	<u>\$ 45,330.00</u>	<u>\$ 37,625.00</u>
<b>TOTAL EXPENDITURES</b>	<u><b>\$ 889,966.00</b></u>	<u><b>\$ 163,432.00</b></u>	<u><b>\$ 376,401.00</b></u>	<u><b>\$ 646,116.00</b></u>	<u><b>\$ 902,550.08</b></u>
		<u><b>\$ 181.46</b></u>	<u><b>-\$ 1,773.00</b></u>	<u><b>\$ 846.00</b></u>	<u><b>-\$ 69,432.95</b></u>



705-382-2900  
www.almaguin-health.org

**Minutes:** Thursday, May 7, 2026, 10:00 a.m. via Zoom and at the Township of Perry Municipal Office

Present: Rod Ward (Chair), Delynne Patterson, Margaret Ann MacPhail, Vicky Roeder-Martin (Vice-Chair), Sean Cotton, Brad Kneller, Cheryl Philip, Tom Bryson, Luke Preston, (Secretary), Sandy Zurbrigg, Cheryl Harrison, Joel Baylis.

Regrets: Norm Hofstetter, Jim Ronholm, David Gravelle, Sarah MacKinnon, Deb Raynard

Guests: Austin Toth, Leah Toth, Bobbie Clark, Sarah Cooke.

Called to order at 10:00 a.m. by Chair R. Ward

1. 2026-10 Moved by Margaret Ann MacPhail - Seconded by Sean Cotton.  
**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Council adopt the minutes from the regular meeting of April 2, 2026, as circulated. Carried.
2. **DECLARATION OF PECUNIARY OF INTEREST:** None
3. **DELEGATIONS:** Austin Toth & Leah Toth
4. **RESOLUTIONS PASSED:**
  - a) 2026-10: Approve AHHC minutes from April 2, 2026.
  - b) 2026-12: Approve payment of \$271.20 to Vista Print for hosting AHHC website.
  - d) 2026-13: Accept bank statement for period of Mar. 31 to Apr. 30, 2026.
  - e) 2026-14: Approve the AHHC Infographic.
  - f) 2026-15: Adjourn the meeting.

**5. ITEMS FOR DISCUSSION:**

**a) Petition for Cancer Clinic to Remain in Huntsville (Austin Toth)**

Introductions presentation by Almaguin Highlands residents Austin & Leah Toth who shared their story and purpose of the petition, followed by discussion of oncology care options, MAHC capital planning and decision-making guidelines, and AHHC options.

Links will be shared with meeting participants and the Toth's will present delegations to Councils throughout the region.

Town of Kearney will share the wording of their resolution for Councils to use.

**b) Payment of Invoice | Vista Print for Hosting of AHHC Website (Rod Ward)**

2026-12 Moved by Tom Bryson - Seconded by Sean Cotton.

**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Council approve payment of the Vista Print Invoice for the amount of \$271.20 for hosting the AHHC website for one year. Carried.

**c) Accept Bank Statement | March 31, 2026 to April 30, 2026 (Rod Ward)**

2026-13 Moved by Margaret Ann MacPhail- Seconded by Sean Cotton.

**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Council accept the RBC Bank Statement for the period from March 31, 2026 to April 30, 2026. Carried.

**d) Update - Muskoka Algonquin Healthcare (Cheryl Harrison)**

Awaiting news on capital development but great work occurring as well as annual recognition of volunteers.

**e) Update – MAOHT PFCPAC (Sandy Zurbrigg)**

MAOHT communications and engagement at events such as Belonging Without Borders (May 7<sup>th</sup> Gravenhurst) and Healthy Living Fair (June 10<sup>th</sup> Bracebridge). PFCPAC is open to attending events in Almaguin. Also, there is someone who can share the palliative care voice/story, please connect with the MAOHT.

MAOHT leads (PCN and Admin) met with Dr. Jane Philpott to share information. The AHHC will invite the MAOHT to attend the next AHHC meeting to share highlights of the meeting.

**e) Almaguin Highlands Health Council Infographic (Rod Ward | Courtney Metcalf)**

Overview of the infographic that highlights key areas, accomplishments, how it can be used and shared to build stronger relationships.

2026-14 Moved by Brad Kneller - Seconded by Cheryl Philip.

**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Council approve the AHHC Infographic as agreed at the AHHC meeting of May 7, 2026. Carried.

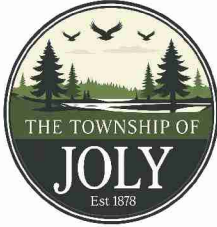
**f) Extension of Township of Armour EOI | Almaguin Health & Innovation Hub (Rod Ward)**

The EOI has been extended to June 10, 2026.

**6. ADJOURNMENT**

2026-15 Moved by Sean Cotton - Seconded by Tom Bryson.

**THEREFORE, BE IT RESOLVED THAT** the Almaguin Highlands Health Council adjourn at 11:22 pm to meet again on June 4, 2026 at 10:00 am at Perry Township. Carried.



**871 Forest Lake Road  
P.O. Box 519, Sundridge, Ontario P0A 1Z0**

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**Telephone (705) 384-5428**  
Municipal.admin@townshipofjoly.com

DATE: June 9, 2026

SUBJECT: Development Application Report  
Lot 7, Con 11  
Forest Road  
Roll # 4951-000-001-41100-00000

INITIATED BY: Municipal Administrator, Dan Truchon

---

STATEMENT ON THE SUBJECT:

The owner at CON 11 PT LOT 7 Forest Lake Road has been working with the Joly Planning Department to prepare an application for consent. This application proposes three new lots, being 6-16 hectares and 200+ lot frontage along Sandhill Road. Attached is a copy of the sketch provided by the applicants.

This application complies with all required policies of the Township of Joly.

As the proposed development of one new lot complies with Joly policies and procedures, a resolution setting out the conditions required is prepared for Councils consideration. The resolution is a requirement of the consent application process for the Central Almaguin Planning Board. The new lots have been approved by the Mattawa Conservation Authority.

RECOMMENDATIONS:

1.) Have the proposed new lot approved  
and the Applicant convey the required cash in lieu of Parkland dedication, and  
the Township of Joly be provided with a copy of the registered reference plan.

2.) Do not approve consent application

Option #1 is recommended.

ATTACHMENTS:

Sketch

May 21, 2026

2225843 Ontario Limited  
24 Hibberd Road  
Huntsville, ON  
P0B 1M0

2225843 Ontario Limited:

**Re: Review of Planning Act Proposal, Application # PC01-JO-26  
Lot 7, Con 11  
Forest Road  
Roll # 4951-000-001-41100-00000  
Township of Joly, District of Parry Sound**

The Conservation Authority has received and reviewed your Application for Severance within the Township of Joly and have no objections to the granting of consent as described in your application.

Since the proposed retained and severed lots are all greater than 4 hectares (10 acres) and do not appear to have any further constraints, our office is satisfied that two sewage system locations exist on all lots.

The Retained Lot, 16.6ha (41.1 acres), is currently vacant. There appeared to be adequate space on the retained portion for a Class 4F sewage system.

All comments are based on Ontario Regulation 203/24 of the Ontario Building Code for a 3-bedroom dwelling (less than 20 fixture units and less than 200 m<sup>2</sup>, 4F filter bed of 21.3 m<sup>2</sup> and a 3600 L tank), soil percolation of T-50 min/cm, and a daily design sewage flow of 1600 L/day.

Please be advised that prior to any development on the above-mentioned properties a Sewage System Permit is required. Should you have any questions or require further information please contact Kris Rivard of our office at 15 Janey Avenue, North Bay, Ontario P1C 1N1 or by telephone at (705) 474-5420.

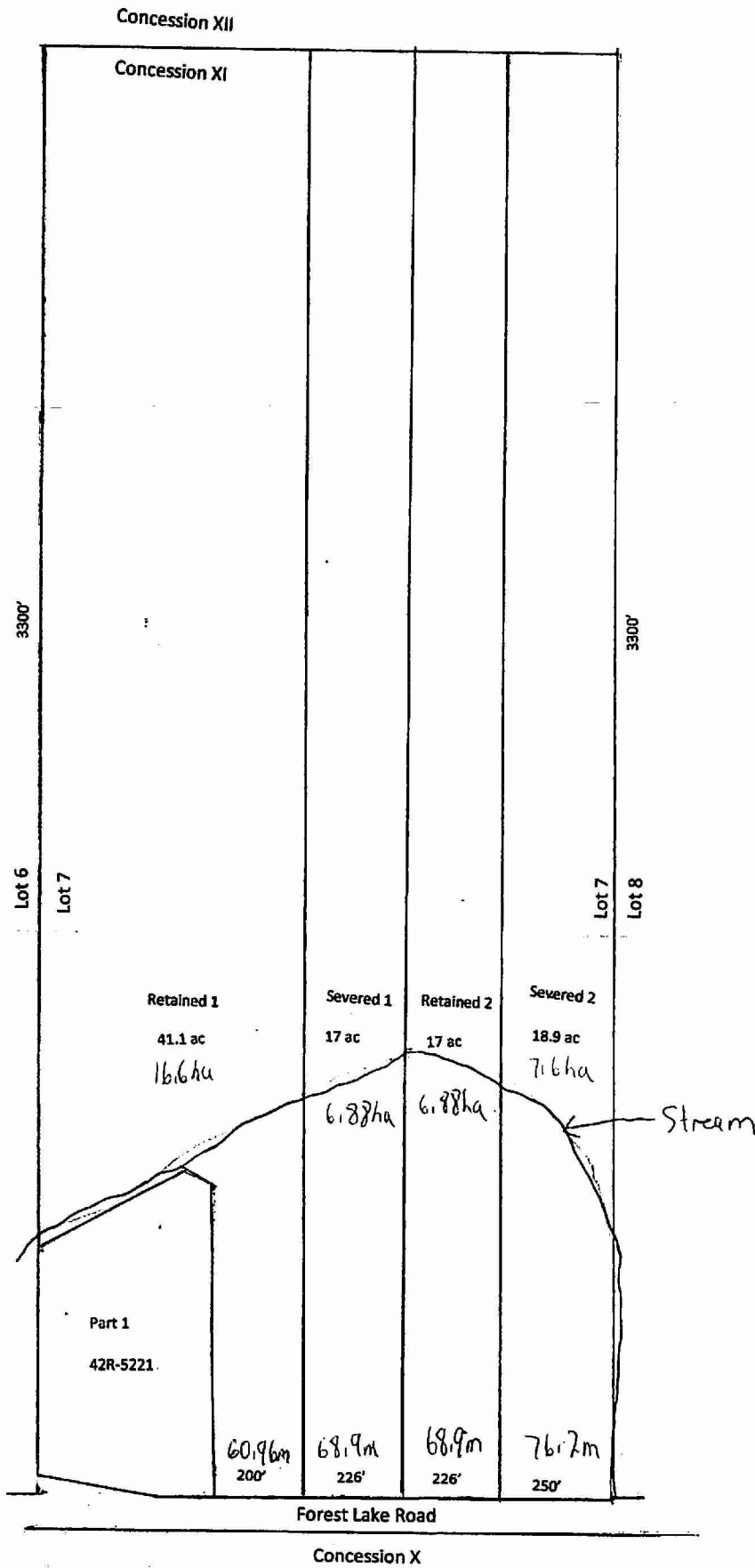
Yours truly,



**Kris Rivard  
CBO - Manager, On-Site Sewage System Program**

cc. Township of Joly

Proposed Severance  
of Part Lot 7,  
Concession XI,  
Township of Joly  
Scale 1"=300'





871 Forest Lake Road  
P.O. Box 519, Sundridge, Ontario P0A 1Z0

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Telephone (705) 384-5428  
Municipal.admin@townshipofjoly.com

DATE: June 9 2026  
SUBJECT: iLead Internship  
INITIATED BY: Dan Truchon

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STATEMENT ON THE SUBJECT:

As per the 2026 budget Joly has released an RFP for website redesign update. In order to move and sort information from the old site to the new site, a great deal of staff time and involvement will be required. While current staff is up to the challenge there is a program with Nipissing University to hire an unpaid intern through the University to help with the work load. This is also an opportunity to organize the office documents for easier flow with the website

RECOMMENDATIONS:

- 1.) Post job and hire an intern for the website / internal documentation and process improvement project for the fall semester
- 2.) Not hire the unpaid intern to work on new office project.

It is recommended Council direct staff to move forward with posting the job through the iLead program with Nipissing University in order to work on new website and office file organization in hopes of hiring intern student for fall semester.

BACKGROUND/ANALYSIS:

The iLead program is outlined as such:

.iLead Requirements

- Unpaid student support ~ 10 hours a week for 12 weeks
- Work experience must be "business" related
- Field placements must align with academic semesters (fall, winter, spring/summer)
- Students can work in-person, virtually, or via a hybrid mode

An iLEAD field placement has no cost to the Township - however - the following are requirements for these unpaid field placements:

- The student will have a field supervisor that will provide guidance and supervision throughout the field placement (they don't need to be with the student)

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JOLY TWP 1



871 Forest Lake Road  
P.O. Box 519, Sundridge, Ontario P0A 1Z0

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Telephone (705) 384-5428  
Municipal.admin@townshipofjoly.com

at all times - but do need to be available if the student has any questions or concerns)

- The field supervisor will be present at the student's final presentation (can be held virtually or in person) on the placement
- The field supervisor will review the student's final term paper, before it is submitted for grading
- The field supervisor will provide the faculty supervisor with an evaluation at the end of the placement
- The student cannot be currently employed or volunteering for you

Below is the job posting that can be released to Nipissing University

### **Integrating Operational Excellence with Website Development Strategies**

The Township of Joly is seeking a highly organized university-level business student, to support an internal documentation and process improvement project. The role focuses on reviewing and documenting municipal and administrative workflows, identifying opportunities for consistency and efficiency, and supporting broader best-practice work.

This field placement is well suited to a business student with strong writing, organizational, and process-mapping skills who is interested in leadership, operations, public administration, and organizational effectiveness. This iLEAD field placement will be for a maximum of 10 hours per week for 12 weeks over the fall semester.

### **Project Overview**

The successful candidate will work with Township staff to:

- Review and document current administrative and operational workflows.
- Develop clear procedures, guides, and reference materials for recurring municipal tasks.
- Identify opportunities to improve consistency, efficiency, standardization, and knowledge transfer.

### **Areas of Work**

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JOLY TWP 2



**871 Forest Lake Road  
P.O. Box 519, Sundridge, Ontario P0A 1Z0**

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**Telephone (705) 384-5428**  
Municipal.admin@townshipofjoly.com

The project may include documenting procedures and related requirements for matters such as:

- Permits, applications, and compliance-related requests.
- Administrative and financial processes such as tax receipting, collections, payroll remittances, and grant reporting.
- General office administration, records handling, and other municipal processes as assigned.

### **Responsibilities**

The successful candidate may be responsible for:

- Meeting with staff to map and document current practices, responsibilities, and procedures.
- Developing clear step-by-step process documents for a variety of municipal requests and services
- Consulting with staff to gather information, clarify workflows, and identify opportunities for improved consistency and efficiency
- Assisting with municipal website pages by helping prepare and organize public-facing information in a clear, effective, and accessible manner, while recognizing AODA requirements and municipal privacy and other applicable rules
- Assisting with elements of a WSIB Excellence Program by helping document best practices and support workplace procedure development

### **Qualifications**

The ideal candidate will demonstrate:

- Enrolled in 2<sup>nd</sup> year or above in a business program, with a minimum average of 70%
- Strong written communication skills with the ability to produce clear and well-organized documentation
- Excellent organizational, research, and time management skills
- Ability to gather information from multiple sources and turn it into practical procedures and reference materials



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- Ability to work independently and collaboratively with municipal staff and stakeholders
- Strong interpersonal skills, sound judgment, and a professional approach when communicating with staff and the public
- Ability to show initiative, take ownership of assigned work, and contribute ideas for improvement
- Problem-solving skills and the ability to think critically, creatively, and beyond standard approaches when supporting Township work
- Demonstrated leadership potential through accountability, reliability, and a willingness to support team goals
- Comfort working with administrative processes, policy-related material, and detailed records
- Experience or education in municipal administration, business, public administration, office administration, health and safety, or related fields is considered an asset
- An interest in process improvement, documentation, and best practices is essential

## **Deliverables**

Expected deliverables may include:

- A clear process and procedures document for the organization.
- Website content updates based on what is learned through the documentation work.
- Documentation to support WSIB Excellence review and implementation work.

## **Work Arrangement**

The work may be carried out in person, in a hybrid format, or fully remotely, depending on the availability of the selected candidate.

## **How to Apply**

Interested applicants are invited to submit a resume and brief cover letter outlining relevant experience in process documentation, administration, procedure writing,



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workplace safety, or organizational improvement, not later than 4:00pm on July 17, 2026 to [municipal.admin@townshipofjoly.com](mailto:municipal.admin@townshipofjoly.com).

### **Township of Joly**

871 Forest Lake Road, Box 519, Sundridge, ON P0A 1Z0

Phone: 705-384-5428

Email: [municipal.admin@townshipofjoly.com](mailto:municipal.admin@townshipofjoly.com)

Website: [www.townshipofjoly.com](http://www.townshipofjoly.com)

The Township of Joly thanks all applicants for their interest; however, only those selected for an interview will be contacted.

### OFFICE OF PRIMARY RESONSIBILITY:

Municipal Administrator

### FISCAL IMPACT:

None



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Telephone (705) 384-5428  
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DATE: June 9 2026  
SUBJECT: Internship Opportunity  
INITIATED BY: Dan Truchon

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STATEMENT ON THE SUBJECT:

The Township has the opportunity to apply for the WSIB Excellence program; the Health and Safety Excellence program helps the Township make the workplace safer, while earning rebates on your WSIB premiums. Plus, the Township can receive an extra \$1,000 once it gets started. To run this program the office also has the opportunity to take on a student intern to complete the work. This opportunity will involve hiring a consultant where the initial fee can be \$750 or greater. The gain of the program can be as high as \$12,000 less consultant fees over a 2-year period. The net will be positive.

This program is very up front heavy project to implement and the office will need to focus on the following steps below in order to get started:

Leadership and commitment

This topic is included in the recommended pathway for small businesses and businesses new to health and safety.

Summary:

The success of your health and safety program depends on effective leadership from senior management and their commitment to the health and well-being of everyone in the workplace.

This topic includes development and implementation of:

- senior management occupational health and safety responsibilities, and
- a health and safety policy.
- Requirements:
- Responsibilities of senior management
- Senior management must show leadership and commitment to the health and safety of everyone in your business. At least one senior manager must oversee the health and safety program. All employees need to know who this person is and how to contact them.

Senior management will:

- take overall responsibility and accountability for the protection of everyone's health and safety in the workplace

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JOLY TWP 1



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- plan and implement the health and safety program
- make sure there's a budget for safety activities
- ensure that all employees have the time, training and support to participate in the health and safety program

#### Health and safety policy

Senior management will establish, implement, monitor and maintain a written health and safety policy that's right for the size, industry and location of your business. The health and safety policy must include their commitment to:

- preventing illness and injury in the workplace
- meeting all legal requirements
- involving workers in the development of the policy
- working together to create a workplace that is physically and psychologically safe
- continually improving the health and safety program and health and safety performance

The health and safety policy must:

- provide a framework for setting and reviewing health and safety objectives
- be documented, implemented and maintained
- be communicated and made readily available
- be reviewed as often as is necessary, but at least annually
- be signed and dated by the employer and the highest member of management at the workplace.

The Office has also been approached for the student intern seeking a placement with no costs to the Township. Staff would like to recommend that the Township take on the Intern with the main job task of completing this project. See below an outline of duties and responsibilities surrounding this internship.

During this 120-hour placement over a 5-week period, the student will work directly under the supervision of the township administrators, gaining hands-on exposure to municipal office operations. This placement is designed to provide meaningful, practical experience across multiple functional areas of local government, including finance, payroll, compliance, and general administration.

#### **KEY RESPONSIBILITIES**

Under the direction of the township administrators, the Administrative Intern will be responsible for, but not limited to, the following:



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- Assisting with payroll processing and the maintenance of accurate payroll recordkeeping systems
- Supporting tax payment workflows and participating in tax collection activities as directed
- Providing support in WSIB Excellence Program activities and assisting with related documentation and compliance requirements of this initiative (pending Council approval)
- Performing spreadsheet work, data entry, and financial recordkeeping to support administrative operations
- Assisting with internal audit processes and supporting the preparation of audit documentation and materials
- Supporting time tracking systems and maintaining accurate employee timekeeping records
- Assisting with remittances to government agencies in a timely and accurate manner
- Assisting with government tax reporting obligations and regulatory compliance filings
- Supporting grant funding research, identifying eligible programs, and assisting with the grant application process
- Providing general administrative support across all municipal departments as required
- Performing other duties as assigned by the Township Clerk/Treasurer

## **WHAT YOU WILL GAIN**

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JOLY TWP 3



**871 Forest Lake Road  
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This internship offers a rare and comprehensive window into the workings of municipal government. Participants can expect to develop the following:

- **Real-world municipal finance experience** — hands-on involvement in payroll, tax processes, remittances, and financial recordkeeping within an operating government environment
- **Cross-functional government exposure** — direct participation across multiple departments, providing a broad understanding of how a township operates end-to-end
- **Compliance and regulatory knowledge** — practical familiarity with government reporting standards, audit preparation, and intergovernmental remittance obligations
- **Grant and funding awareness** — experience researching and supporting funding opportunities available to municipal entities
- **Professional mentorship** — close, one-on-one guidance from the Township Clerk/Treasurer, a seasoned public administration professional
- **Career foundation** — a strong and credentialed platform for careers in local government, public-sector accounting, municipal finance, or public administration

## **QUALIFICATIONS & REQUIREMENTS**

### **Required:**

- Strong proficiency in Microsoft Excel and other spreadsheet applications
- Exceptional attention to detail and strong organizational skills, with the ability to manage multiple tasks effectively
- Demonstrated ability to handle confidential financial and personnel information with the utmost discretion and professionalism



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- Reliable, punctual, and self-motivated with the ability to work independently when required
- Strong written and verbal communication skills appropriate to a professional government environment

**Considered an Asset:**

- Prior coursework in accounting, finance, taxation, or public administration
- Previous experience in an office, administrative, or government-related setting

Familiarity with payroll systems, bookkeeping software, or government compliance processes

RECOMMENDATIONS:

- 1.) Move forward with accepting the Administrative Internship with no costs to the Township at four days a week for 4-5 hours a day starting June 15<sup>th</sup>.
- 2.) Do not being on the intern, missing the opportunity to apply for the WSIB Excellence Program which and missed WSIB rebates for the Township

It is recommended that Council move forward with the Intern whom will start the process for the WSIB Excellence program

ENVIRONMENTAL SUSTAINABILITY AND HEALTH:

This project could potentially lead to a safer working environment for staff with refreshed and further WSIB training. Showing the Township takes responsibilities for the health and well being of its employees will add to the positive working environment at the Township, which staff strive to maintain.

OFFICE OF PRIMARY RESONSIBILITY:

Municipal Administrator

FISCAL IMPACT:

Potential to earn WSIB rebates. Student Internship program has no costs attached for the Township.



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P.O. Box 519, Sundridge, Ontario P0A 1Z0

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Telephone (705) 384-5428  
Municipal.admin@townshipofjoly.com

DATE: June 9 2026

SUBJECT: Training office closure

INITIATED BY: Katey Brimacombe

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STATEMENT ON THE SUBJECT:

Office staff will need to close the office the afternoon of June 16<sup>th</sup> for the CEMC training. If one staff member does not attend the training on this date then the office will need to be closed on July 14<sup>th</sup>

Recommendations

- 1) Allow staff to close the office and attend mandatory training for CEMC
- 2) Do not allow June date and close the office on July 14<sup>th</sup>

It is recommended that staff attend the June 14<sup>th</sup> training date

# The Corporation of the Township of Joly



## Election Accessibility Plan

### 2026 Municipal Election

This document is available in alternate formats upon request

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## **Introduction**

This plan is for use in the 2026 Municipal Election in conjunction with the Municipality's current Accessibility Standards for Customer Service Policy, guidelines, training and customer service feedback standards, The Corporation of the Township of Joly Multi-Year Plan 2023-2027.

In an effort to ensure that the 2026 Municipal Election is consistent with the core principles of the Accessibility for Ontarians with Disabilities Act, 2005, this planning document was developed in advance of the election in order to identify measures to be taken and reported publicly following the election.

## **Objectives**

This plan is intended to highlight the measures that the Township will be implementing to ensure equal opportunity for all electors and candidates. These objectives include:

- That persons with disabilities are able to independently cast their vote and verify their selection.
- That persons with disabilities have full and equal access to all information on where and when to vote.
- That persons with disabilities can fully participate in the municipal Election as an elector, candidate or election official.
- That efforts are made to ensure that electors with disabilities are aware of the accessible measures available via sources such as the local newspaper, radio ads and the Township's website.
- That the Internet/Telephone Voting Method, Ballot Counting, and Voter Help Centre is accessible.

## **Municipal Elections Act Requirements**

In addition to our existing Accessibility Plan, the Municipal Elections Act, 1996 S.O. 1996, Chapter 32, Section 12 States:

12.1 (1) A clerk who is responsible for conducting an election shall have regard to the needs of electors and candidates with disabilities.

12.1 (2) The clerk shall prepare a plan regarding the identification, removal and prevention of barriers that affect electors and candidates

with disabilities and shall make the plan available to the public before voting day in a regular election.

12.1 (3) Within 90 days after voting day in a regular election, the clerk prepare a report about the identification, removal and prevention of barriers that affect electors and candidates.

41.(3) The clerk shall make such changes to some or all of the ballots as he or she considers necessary or desirable to allow electors with visual impairments to vote without assistance referred to in paragraph 4 of subsection 52 (1).

45. (2) In establishing the locations of voting places, the clerk shall ensure that the voting place and drop off locations are accessible to electors with disabilities.

### **Development of the Plan**

This Plan is a 'living document' which will be improved and updated as best practices are identified and new opportunities of improvement arise.

The Clerk, who is responsible for conducting the election, shall act on any accessible matter which may arise during the election as deemed necessary.

The election procedures planned for 2026 have been reviewed, in addition, the report to Council from the 2022 election on accessibility was reviewed. In 2022 no requests for assistance were received.

### **Voting Method/Location**

The Township of Joly is conducting the 2026 Municipal Election using the Internet/Telephone voting method.

Voters Kits will be delivered to eligible voters via Canada Post and the voter's kits may be completed over the phone, via internet or at the Voter Help centre at 871 Forest Lake Road if assistance is required.

Vote by Internet/telephone provides voters with the capability to vote from the comfort of their own home. Voting from home facilitates the voting process for persons with disabilities who may have mobility restrictions, visual impairment and/or have a difficult time with transportation. Additionally, persons who have assistive devices set up in their homes can now use them to assist with casting a ballot privately and independently. By providing the opportunity to vote from

home, persons with disabilities have the same independence and privacy in participating in the election as other voters.

If persons with disabilities do require assistance in the voting process, trained Election Officials will be present at the Voter Help Centre.

The municipal office is located at 871 Forest Lake Road. The municipal office building has been declared the Voter Help Centre. The municipal building is accessible, however if someone needs further assistance in the parking lot, this will be accommodated by municipal staff.

The Ballot Counting Centre will be set up at the municipal office, 871 Forest Lake Road on Voting Day, Monday October 26, 2026.

No physical barriers have been previously identified.

### **Voting Assistance**

- Election Officials are available at the Voter Help Place to assist any voter who requires assistance in casting their vote using the a computer or phone. All Election Officials have been appointed and administered an oath of secrecy prior to voting day.
- Support person/Friend of the Voter: people with disabilities shall be permitted to be accompanied by a support person at the Ballot Return Station/Voting Place. The designated support person or friend of the voter will be administered an oath of secrecy by an Election Official prior to providing any such assistance.
- Support Animals: Individuals requiring service animals are permitted to be accompanied by a service animal at the Voter Help Place or at the Ballot Counting Centre.
- Election Materials: The Township is required, as per the Accessible Customer Service Standard, to provide a copy of a document to a person with a disability, or the information contained in the document, in a format that takes into account the person's disability. The Township and the person with a disability may agree upon the format to be used for the document or information.
- Visual Impairment: Persons with visual impairment requiring assistance to vote may be provided with a ballot in larger font or

the use of a magnifier sheet. If needed, a trained appointed election official, under oath of secrecy, would be available to assist with the voting process.

### **Communication**

The Township of Joly participated in a series of newspaper and radio advertisements requesting that anyone requiring assistance with the municipal election process should contact their municipal office to make arrangements to suit their needs.

To date no requests for assistance have been received.

### **Disruption of Service**

It is possible from time to time that there will be disruptions in service. If a disruption in service is planned, and/or expected, reasonable efforts will be made to ensure that services are reinstated as quickly as possible and that alternate services are provided where feasible. Reasonable notice will be provided in the event of a planned or unexpected disruption in services usually used by persons with disabilities.

### **Feedback**

The Township of Joly welcomes feedback to help identify areas where changes need to be considered and ways in which the Township can improve the delivery of an accessible election.

Feedback can be submitted to the municipal office in any one of the following ways:

- E-mail: [municipal.admin@townshipofjoly.com](mailto:municipal.admin@townshipofjoly.com)
- In person or by mail: 871 Forest Lake Road, PO Box 519, Sundridge, Ontario P0A 1Z0
- Telephone: 705 384-5428

The feedback process provides election staff with an opportunity to take corrective measures to prevent similar recurrences, address training needs, enhance service delivery and provide alternate methods of providing election information and services.



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Telephone (705) 384-5428  
Municipal.admin@townshipofjoly.com

DATE: June 9, 2026  
SUBJECT: Sundridge Strong Fire Department  
INITIATED BY: Dan Truchon Municipal Administrator

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### STATEMENT ON THE SUBJECT:

In 2025 Joly Township asked for number from the SS Fire Department in terms of buying into the Fire department; what that looks like, and how much of a contribution would be needed.

The purpose of this report is to provide Council with the response received from the Sundridge-Strong Volunteer Fire Department, the Village of Sundridge, and the Township of Strong regarding Joly Township's request for a buy-in amount and ownership share value for the fire department.

### Response Received

A formal response has been received from the Sundridge-Strong Volunteer Fire Department, the Village of Sundridge, and the Township of Strong in relation to Joly Township's resolution request. The response confirms the current valuation framework and identifies Joly Township's ownership share.

The responding parties have advised that the total valuation of the fire department is \$3,000,000, with Joly Township's corresponding share valued at \$300,000.

The voting structure is identified as follows:

- Joly Township: 1 vote.
- Township of Sundridge: 2 votes.
- Township of Strong: 2 votes.

### Discussion

Should Council wish to proceed with any further action relating to ownership, valuation recognition, or amendments to the shared service arrangement, additional direction from Joly Township Council may be required.

### Financial Impact

The response identifies Joly Township's share as \$300,000 based on the stated \$3,000,000 valuation. No immediate budget impact is identified in this report unless



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Council directs staff to pursue further negotiations, agreement amendments, or related financial adjustments.

Recommendation

That Council receive the response from the Sundridge-Strong Volunteer Fire Department, the Village of Sundridge, and the Township of Strong regarding Joly Township's request for confirmation of ownership share value, and that Council provide direction as required.

Attachments

Historical Resolutions  
Strong and Sundridge and SS Fire Department Resolutions  
Forecasting Excel sheets



Sundridge – Strong Volunteer Fire Department

P.O. Box 129, Sundridge, Ontario POA 1Z0

Ph: (705) 384-7378 Fax: (705) 384-5787

Staff Report – Township of Joly – Potential Member

**Resolution#FC2026-016**

**Moved By: Tim Bryson**

**Seconded By: Luke Preston**

**THAT** Staff Report FC2026-002 dated May 21, 2026 regarding Township of Joly – Potential Member be received;

**AND THAT** the buy-in amount be based on a three million dollar value, at 10% ownership for a purchase price of \$300,000;

**AND THAT** the voting structure be two members from Strong Township, two members from the Village of Sundridge, and one member from Joly Township;

**AND THAT** the Township of Strong and the Village of Sundridge would each retain 45% ownership.

	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>
<b>Tim Bryson</b>	<b>x</b>		
<b>Shawn Jackson</b>	<b>x</b>		
<b>Luke Preston</b>	<b>x</b>		
<b>Jim Ronholm</b>	<b>x</b>		
<b>CARRIED</b>			



P.O. Box 129, 110 Main Street, Sundridge, Ontario, P0A 1Z0

Telephone (705) 384-5316  
Fax (705) 384-7874  
Email: clerk@sundridge.ca

Village of Sundridge Council Resolution  
May 27, 2026  
Agenda Item (9.3)

Sundridge Strong Fire Committee Resolution #FC2026-016  
(Township of Joly Buying into the Sundridge Strong Fire Department)

**Resolution #2026-135**  
**Moved By: Luke Preston**  
**Seconded By: Vicki Whitmell**

**THAT** the Council for the Corporation of the Village of Sundridge receives the Sundridge Strong Fire Committee Resolution #FC2026-016 regarding the Township of Joly buy-in to the fire department,

**AND THAT** Council approves *in principle* to the recommendations contained there in, being;

- buy in at \$300,000
- 10% ownership share
- Voting structure of 2-2-1 (Strong, Sundridge, Joly)

**AND FURTHER THAT** Sundridge approves of this offer being sent to the Township of Joly, provided the service delivery remains at the current standard or above.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>	<b>Y</b>		
<b>Smith, Sharon</b>	<b>Y</b>		
<b>Whitmell, Vicki</b>	<b>Y</b>		
<b>Williamson, Fraser</b>	<b>Y</b>		
<b>Jackson, Shawn</b>	<b>Y</b>		
<b>CARRIED.</b>			

[www.sundridge.ca](http://www.sundridge.ca)



28 Municipal Lane,  
 P.O. Box 1120, Sundridge, Ontario P0A 1Z0  
 705-384-5819 Fax 705-384-5892  
[www.strongtownship.com](http://www.strongtownship.com)

Township of Strong Council Resolution  
 May 26, 2026 Regular Meeting  
 7.0 Report of Committee

**7.5.1 SSFD: Township of Joly – Potential Member Resolution  
 R2026-187**

**Moved By: Jim Ronholm                      Seconded by: Jeff McLaren**

Be it resolved that the Council for the Corporation of the Township of Strong receives the Sundridge Strong Fire Committee Resolution #FC2026-016 regarding the Township of Joly buy-in to the fire department; and

That Council approves of the recommendations contained there in, being;

- buy in at \$300,000
- 10% ownership share
- Voting structure of 2-2-1 (Strong, Sundridge, Joly); and

Further that the Township of Strong approves in principle this offer being sent to the Township of Joly;

Further that the Fire Committee seek confirmation from both fire departments re: services remaining status quo.

**Carried**

<i><b>Recorded Vote</b></i>	<i><b>For</b></i>	<i><b>Against</b></i>	<i><b>Abstain</b></i>
<i><b>Tim Bryson</b></i>			
<i><b>Jeff McLaren</b></i>	<b>X</b>		
<i><b>Kevin Noaik</b></i>			<b>X</b>
<i><b>Jim Ronholm</b></i>	<b>X</b>		
<i><b>Marianne Stickland</b></i>	<b>X</b>		



## TOWNSHIP OF JOLY

P.O. Box 519 , Sundridge , Ontario , P0A 1Z0  
Tel: 705-384-5428

November 18, 2025

### RESOLUTION

**Resolution # 2025-00347**

**Agenda Item # 4.2 Draft Municipal Fire Protection Agreement**

**Moved By :** Tom Bryson

**Seconded By :** Chris Nicholson

#### **NOW THEREFORE BE IT RESOLVED THAT:**

Council for the Corporation of the Township of Joly hereby propose the draft agreement be amended so that the annual fees increase 8% as originally proposed by the SSFD committee after 2026.

2026: \$70,000 2027: \$ 75,600 2028: \$ 81,648 2029: \$88,179.84

AND Further be it resolved Council hereby formally request the Sundridge-Strong Fire Committee to provide Council for the Township of Joly a buy-in proposal cost for 10% ownership of Sundridge-Strong Fire Department.

**Carried**

**Original Copy Signed  
Mayor  
Township of Joly**

## SundrIdee Strone Fire Department - Joly Township Buy-In Scenario Comparison

NOTE: Forecasts prepared by Don. Copttol informotiOn provrved by SSFO Fire Chief. Actuals provided by the Vt/loge of Sundridge AdminiStrotlon.  
Comparison of three scenarios for Joly Township participation in fore services, assuming a \$300,000 buy-in onontrbution.

Description	2022	2023	2024	2025	2026	2027	2028	2029
<b>SCENARIO 1: No Joly Buy-In (Status Quo - Fee-for-service Only)</b>								
Total Operating & Capital Expenditures	\$398,194	\$446,428	\$468,416	\$1,235,310	\$514,086	\$550,880	\$571,942	\$594,094
Total Revenues	\$35,565	\$50,838	\$47,315	\$92,ns	\$97,400	\$96,109	\$102,157	\$108,689
Net Fire Dept Costs	\$362,629	\$395,590	\$421,101	\$1,142,535	\$416,686	\$454,n1	\$469,785	\$485,405
SundrIdge Share (50%)	\$181,315	\$197,795	\$210,551	\$571,268	\$208,343	\$227,386	\$234,892	\$242,702
Strong Share (50%)	\$181,315	\$197,795	\$210,551	\$571,268	\$208,343	\$227,386	\$234,892	\$242,702
Joly Share	SO	SO	SO	SO	\$0	\$0	\$0	SO
<b>SCENARIO 2: Joly Buy-In Effective 2026 (Budget Amendment Required)</b>								
Total Operating & Capital Expenditures	\$398,194	\$446,428	\$468,416	\$1,235,310	\$514,086	\$550,880	\$571,942	\$594,094
Total Revenues	\$35,565	\$50,838	\$47,315	\$92,ns	\$27,400	\$20,509	\$20,509	\$20,509
Net Fire Dept Costs	\$362,629	\$395,590	\$421,101	\$1,142,535	\$486,686	\$530,371	\$551,4J3	\$573,585
SundrIdge Share (45")	\$181,315	\$197,795	\$210,551	\$571,268	\$219,009	\$238,667	\$248,145	\$258,11.3
Joly Share (l ° ")	\$0	\$0	SO	SO	\$48,669	\$50,705	\$52,BU	\$55,027
Strong Share (45")	\$181,315	\$197,795	\$210,551	\$571,268	\$219,009	\$238,667	\$248,145	\$258,113
Joly \$300k Buy-In Payment					\$300,000			
<b>SCENARIO 3: Joly Buy-In Effective January 1, 2027</b>								
Total Operating & Capital Expenditures	\$398,194	\$446,428	\$468,416	\$1,235,310	\$514,086	\$550,880	\$571,942	\$594,094
Total Revenues	\$35,565	\$50,838	\$47,315	\$92,ns	\$97,400	\$20,509	\$20,509	\$20,509
Net Fire Dept Costs	\$362,629	\$395,590	\$421,101	\$1,142,535	\$416,686	\$530,371	\$551,433	\$573,585
Sundridge Share (50% 459')	\$181,315	\$197,795	\$210,551	\$571,268	\$208,343	\$238,667	\$248,145	\$258,113
Joly Share (10% from 2027)	SO	SO	SO	SO	SO	\$50,705	\$52,812	\$55,027
Strong Share (509' 45" )	\$181,315	\$197,795	\$210,551	\$571,268	\$208,343	\$238,667	\$248,145	\$258,113
Joly \$300k Buy-In Payment					\$300,000			

**CUMULATIVE IMPACT COMPARISON (2026–2029)**

Scenario	Total Net Costs (2026–2029)	Sundridge Total (2026–2029)	Strong Total (2026–2029)	Joly Total (2026–2029)	Joly Buy-In Contribution
1. No Joly Buy-In	\$1,826,647	\$913,324	\$913,324	\$0	\$0
2. Buy-In 2026	\$2,142,075	\$963,934	\$963,934	\$207,212	\$300,000
3. Buy-In 2027	\$2,072,075	\$953,268	\$953,268	\$158,544	\$300,000

**COST COMPARISON TO SUNDRIDGE & STRONG vs. NO BUY-IN (2026–2029)**

Scenario	Sundridge Difference	Strong Difference	Combined Difference
2. Buy-In 2026 vs. No Buy-In	-\$50,610	-\$50,610	-\$101,220
3. Buy-In 2027 vs. No Buy-In	-\$39,944	-\$39,944	-\$79,889
<i>Difference (2026 vs 2027 Buy-In)</i>	<i>-\$10,666</i>	<i>-\$10,666</i>	<i>-\$21,331</i>

*Note: Negative values above indicate higher costs compared to No Buy-In scenario (due to loss of Joly fee-for-service revenue).*

**TOTAL COST TO EACH MUNICIPALITY (2026–2029)**

Scenario	Sundridge Pays	Strong Pays	Joly Pays	Joly: Buy-In + Share
1. No Joly Buy-In	\$913,324	\$913,324	\$0	N/A
2. Buy-In 2026	\$963,934	\$963,934	\$207,212	\$507,212
3. Buy-In 2027	\$953,268	\$953,268	\$158,544	\$458,544
<b>Change vs. No Buy-In:</b>				
2. Buy-In 2026 Impact	\$50,610	\$50,610	\$207,212	\$507,212
3. Buy-In 2027 Impact	\$39,944	\$39,944	\$158,544	\$458,544

*Note: 'Joly Pays' = their 10% share of net fire dept costs. 'Joly: Buy-In + Share' = total outlay including the \$300k one-time buy-in.*

**JOLY TOWNSHIP — WHAT JOLY PAYS vs. WHAT SSFD RECEIVES**

<b>Scenario</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total Joly Pays (2026–2029)</b>	<b>SSFD Receives from Joly</b>
1. No Buy-In (Joly pays fee-for-service)	\$70,000	\$75,600	\$81,648	\$88,180	\$315,428	\$315,428
2. Buy-In 2026 (\$300k + 10% share)	\$348,669	\$50,705	\$52,812	\$55,027	\$507,212	\$507,212
3. Buy-In 2027 (\$300k in 2026 + 10% from 2027)	\$300,000	\$50,705	\$52,812	\$55,027	\$458,544	\$458,544

2. Buy-In 2026 (\$300k + 10% share)	\$348,669	\$50,705	\$52,812	\$55,027	\$507,212	\$507,212
3. Buy-In 2027 (\$300k in 2026 + 10% from 2027)	\$300,000	\$50,705	\$52,812	\$55,027	\$458,544	\$458,544
<b>Additional Cost to Joly vs. No Buy-In:</b>						
Scenario 2 (Buy-In 2026)					\$191,785	
Scenario 3 (Buy-In 2027)					\$143,116	

*Note: Under 'No Buy-In', Joly pays fee-for-service (appears as SSFD revenue). Under buy-in scenarios, Joly pays \$300k capital contribution plus 10% of net costs — no fee-for-service.*

#### KEY NOTES

- Joly Township \$300,000 buy-in payment is a one-time capital contribution toward fire service infrastructure.
- Under buy-in scenarios, cost sharing shifts from 50/50 (Sundridge/Strong) to 45/10/45 (Sundridge/Joly/Strong).
- Scenario 2 (2026 Buy-In) requires an amendment to the 2026 SSFD approved budget.
- Scenario 3 (2027 Buy-In) takes effect January 1, 2027 — no 2026 budget amendment required.
- With Joly buy-in, Joly Twp Fire Services fee-for-service revenue is removed (replaced by cost-sharing participation).

#### DATA SOURCES

- 2022–2025 Actuals (Unaudited): Provided by Village of Sundridge Administration
- 2026 Budget: Approved SSFD Budget
- 2027–2029 Forecasts: Prepared by Dan (based on historical trend analysis)
- Capital Plans (2026–2030): Information provided by SSFD Fire Chief

# Township of Joly

Transaction List by Supplier  
May 2026

Date	Transaction type	#	Posting (Y/N)	Memo	Account full name	Amount
<b>ACE, Accent Controles Electronques Inc</b>						
29/05/2026	Bill	26062269	Yes		14-001 Accounts Payable (A/P)	\$565.00
<b>Total for ACE, Accent Controles Electronques Inc</b>						<b>\$565.00</b>
<b>AFC Inc</b>						
28/05/2026	Bill	9061	Yes		14-001 Accounts Payable (A/P)	\$5,067.56
<b>Total for AFC Inc</b>						<b>\$5,067.56</b>
<b>AIG Insurance Company of Canada</b>						
07/05/2026	Bill		Yes		14-001 Accounts Payable (A/P)	\$13.94
12/05/2026	Bill Payment (Cheque)	6756	Yes		10-005 Chequing	-\$13.94
<b>Total for AIG Insurance Company of Canada</b>						<b>\$0.00</b>
<b>Creighton Rock Drill Limited</b>						
08/05/2026	Bill	326179	Yes		14-001 Accounts Payable (A/P)	\$2,554.30
<b>Total for Creighton Rock Drill Limited</b>						<b>\$2,554.30</b>
<b>Dan Truchon</b>						
11/05/2026	Bill	2026	Yes		14-001 Accounts Payable (A/P)	\$14.86
11/05/2026	Bill	may 2026	Yes		14-001 Accounts Payable (A/P)	\$23.99
12/05/2026	Bill Payment (Cheque)	6757	Yes		10-005 Chequing	-\$38.85
<b>Total for Dan Truchon</b>						<b>-\$0.00</b>
<b>E.Grigg &amp; Associates</b>						
12/05/2026	Bill Payment (Cheque)	6758	Yes		10-005 Chequing	-\$372.90
<b>Total for E.Grigg &amp; Associates</b>						<b>-\$372.90</b>
<b>EncompassIT.ca</b>						
01/05/2026	Bill	17137	Yes		14-001 Accounts Payable (A/P)	\$258.01
01/05/2026	Bill	17112	Yes		14-001 Accounts Payable (A/P)	\$49.95
01/05/2026	Bill Payment (Cheque)	6771	Yes	PC365 Township of Joly	10-005 Chequing	-\$258.01
12/05/2026	Bill Payment (Cheque)	6759	Yes	PC365 Township of Joly	10-005 Chequing	-\$1,410.41
20/05/2026	Bill	17196	Yes		14-001 Accounts Payable (A/P)	\$579.13
<b>Total for EncompassIT.ca</b>						<b>-\$781.33</b>
<b>Fire-Alert</b>						
04/05/2026	Bill	11373	Yes		14-001 Accounts Payable (A/P)	\$230.45
12/05/2026	Bill Payment (Cheque)	6760	Yes		10-005 Chequing	-\$230.45
<b>Total for Fire-Alert</b>						<b>\$0.00</b>

**Township of Joly**  
Transaction List by Supplier  
May 2026

Date	Transaction type	#	Posting (Y/N)	Memo	Account full name	Amount
<b>Jim Moore Petroleum Home Heat</b>						
19/05/2026	Bill	603074	Yes		14-001 Accounts Payable (A/P)	\$2,088.36
<b>Total for Jim Moore Petroleum Home Heat</b>						<b>\$2,088.36</b>
<b>Katey Brimacombe</b>						
11/05/2026	Bill		Yes		14-001 Accounts Payable (A/P)	\$254.00
12/05/2026	Bill Payment (Cheque)	6761	Yes		10-005 Chequing	-\$254.00
<b>Total for Katey Brimacombe</b>						<b>\$0.00</b>
<b>Kidd's Home Hardware</b>						
01/05/2026	Bill	2991534	Yes		14-001 Accounts Payable (A/P)	\$9.06
01/05/2026	Bill Payment (Cheque)	6772	Yes	68900.00	10-005 Chequing	-\$9.06
06/05/2026	Bill	2992144	Yes		14-001 Accounts Payable (A/P)	\$16.94
06/05/2026	Bill	2992581	Yes		14-001 Accounts Payable (A/P)	\$451.99
28/05/2026	Bill	2993946	Yes		14-001 Accounts Payable (A/P)	\$39.21
<b>Total for Kidd's Home Hardware</b>						<b>\$508.14</b>
<b>Manulife Financial</b>						
07/05/2026	Bill	may	Yes		14-001 Accounts Payable (A/P)	\$1,493.92
12/05/2026	Bill Payment (Cheque)	6762	Yes	0106012	10-005 Chequing	-\$1,493.92
<b>Total for Manulife Financial</b>						<b>\$0.00</b>
<b>MFOA</b>						
12/05/2026	Bill Payment (Cheque)	6763	Yes		10-005 Chequing	-\$395.50
<b>Total for MFOA</b>						<b>-\$395.50</b>
<b>Moore Propane Limited</b>						
04/05/2026	Bill	163008122	Yes		14-001 Accounts Payable (A/P)	\$446.34
<b>Total for Moore Propane Limited</b>						<b>\$446.34</b>
<b>Near North Industrial Solutions</b>						
04/05/2026	Bill	105181	Yes		14-001 Accounts Payable (A/P)	\$22.17
12/05/2026	Bill Payment (Cheque)	6764	Yes	Township of Joly	10-005 Chequing	-\$22.17
<b>Total for Near North Industrial Solutions</b>						<b>\$0.00</b>
<b>North Bay Parry Sound District Health Unit</b>						
12/05/2026	Bill	may 2026	Yes		14-001 Accounts Payable (A/P)	\$864.20
12/05/2026	Bill Payment (Cheque)	6765	Yes		10-005 Chequing	-\$864.20
<b>Total for North Bay Parry Sound District Health Unit</b>						<b>\$0.00</b>
<b>OMERS</b>						
29/05/2026	Bill	2026	Yes		14-001 Accounts Payable (A/P)	\$59.92
<b>Total for OMERS</b>						<b>\$59.92</b>

# Township of Joly

Transaction List by Supplier  
May 2026

Date	Transaction type	#	Posting (Y/N)	Memo	Account full name	Amount
<b>Ray Miller</b>						
05/05/2026	Bill	2026	Yes		14-001 Accounts Payable (A/P)	\$1,500.00
05/05/2026	Bill Payment (Cheque)	6755	Yes		10-005 Chequing	-\$1,500.00
<b>Total for Ray Miller</b>						<b>\$0.00</b>
<b>Receiver General</b>						
01/05/2026	Tax Payment		Yes	Tax Payment for Period: 01-04-2026-30-04-2026	10-005 Chequing	-\$5,368.63
<b>Total for Receiver General</b>						<b>-\$5,368.63</b>
<b>Receiver General for Canada Payroll</b>						
01/05/2026	Bill Payment (Cheque)	6754	Yes		10-005 Chequing	-
<b>Total for Receiver General for Canada Payroll</b>						<b>\$11,536.33</b>
<b>RLS Control Electrical Services</b>						
29/05/2026	Bill	288	Yes		14-001 Accounts Payable (A/P)	\$9,524.02
<b>Total for RLS Control Electrical Services</b>						<b>\$9,524.02</b>
<b>SDB Truck &amp; Equipment Repairs</b>						
25/05/2026	Bill	14224	Yes		14-001 Accounts Payable (A/P)	\$1,158.25
<b>Total for SDB Truck &amp; Equipment Repairs</b>						<b>\$1,158.25</b>
<b>Sign Craft</b>						
19/05/2026	Bill	3662	Yes		14-001 Accounts Payable (A/P)	\$1,084.80
<b>Total for Sign Craft</b>						<b>\$1,084.80</b>
<b>Sundridge Gas</b>						
11/05/2026	Bill	43666	Yes		14-001 Accounts Payable (A/P)	\$147.19
12/05/2026	Bill Payment (Cheque)	6766	Yes		10-005 Chequing	-\$147.19
19/05/2026	Bill	44513	Yes		14-001 Accounts Payable (A/P)	\$144.01
<b>Total for Sundridge Gas</b>						<b>\$144.01</b>
<b>Town of Parry Sound</b>						
12/05/2026	Bill		Yes		14-001 Accounts Payable (A/P)	\$2,050.53
12/05/2026	Bill Payment (Cheque)	6767	Yes		10-005 Chequing	-\$2,050.53
28/05/2026	Bill	24380	Yes		14-001 Accounts Payable (A/P)	\$489.40
<b>Total for Town of Parry Sound</b>						<b>\$489.40</b>
<b>Township of Armour</b>						
25/05/2026	Bill	26-69	Yes		14-001 Accounts Payable (A/P)	\$37.56
<b>Total for Township of Armour</b>						<b>\$37.56</b>
<b>V&amp;S Marketing</b>						
07/05/2026	Bill	3440	Yes		14-001 Accounts Payable (A/P)	\$71.19

# Township of Joly

Transaction List by Supplier  
May 2026

Date	Transaction type	#	Posting (Y/N)	Memo	Account full name	Amount
12/05/2026	Bill Payment (Cheque)	6768	Yes		10-005 Chequing	-\$71.19
<b>Total for V&amp;S Marketing</b>						<b>\$0.00</b>
<b>Xerox Canada Ltd.</b>						
04/05/2026	Bill	f65637643	Yes		14-001 Accounts Payable (A/P)	\$45.01
12/05/2026	Bill Payment (Cheque)	6769	Yes		10-005 Chequing	-\$45.01
26/05/2026	Bill	f65750355	Yes		14-001 Accounts Payable (A/P)	\$36.79
<b>Total for Xerox Canada Ltd.</b>						<b>\$36.79</b>
<b>TOTAL</b>						<b>\$5,309.76</b>

# THE CORPORATION OF THE TOWNSHIP OF JOLY

## ***BYLAW 2026-029***

### **BEING A BYLAW TO CONFIRM THE PROCEEDINGS OF COUNCIL**

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#### **Legal Authority**

##### **Scope of Powers**

Section 8(1) of the *Municipal Act*, 2001, S.O. 2001, c.25, ("*Municipal Act*") as amended, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate, and to enhance their ability to respond to municipal issues.

##### **Powers of a Natural Person**

Section 9 of the *Municipal Act* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

##### **Powers Exercised by Council**

Section 5 (1) of the *Municipal Act* provides that the powers of a municipality shall be exercised by its Council

##### **Powers Exercised by Bylaw**

Section 5(3) of the *Municipal Act* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise.

#### **Preamble**

Council for the Corporation of the Township of Joly ("Council") acknowledges that many of the decisions it makes during a meeting of Council, regular, special, or otherwise, are done by resolution. Section 5 (3) requires that Council exercise their powers by Bylaw.

Council further acknowledges that the passing of resolutions are more expedient than adopting Bylaws for each decision.

#### **Decision**

Council of the Corporation of the Township of Joly decides it in the best interest of the Corporation to confirm its decisions by way of Confirmatory Bylaw.

**Direction**

**NOW THEREFORE** the Council of the Corporation of The Township of Joly directs as follows:

1. The Confirmatory Period of this Bylaw shall be for the Regular Council Meeting of June 9 2026
2. All Bylaws passed by the Council of the Corporation of the Township of Joly during the period mentioned in Section 1 are hereby ratified and confirmed.
3. All resolutions passed by the Council of the Corporation of the Township of Joly during the period mentioned in Section 1 are hereby ratified and confirmed.
4. All other proceedings, decisions, and directives of the Council of the Corporation of the Township of Joly during the period mentioned in Section 1 are hereby ratified and confirmed.
5. This Bylaw takes effect on the day of its final passing.

Read and adopted this 9th day of June , 2026.

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Mayor, Brian McCabe

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Clerk, Dan Truchon