



TOWNSHIP OF JOLY LYNCH LAKE PARK
REQUEST FOR QUOTE

RFQ Number

Joly RFQ-003

RFQ will be received by:

Corporation of the Township of Joly
871 Forest Lake Road, Box 519
Sundridge, Ontario
P0A 1Z0

OR

May be sent to Katey Brimacombe, Deputy Clerk Treasurer at
office@townshipofjoly.com

The Subject line must clearly state: Lynch Lake Park Project.

RFQ Closing Date:

Thursday August 8, 2024

RFQ Closing Time:

3:00 p.m.

RFQ Opening Date:

Thursday August 8, 2024 at 3:01 p.m.

RFQ Awarded:

Thursday August 8, 2024 at 3:30 p.m.

RFQ for:

- Removal of existing structure and concrete pad.
- Excavate and prep for shade structure
- Pour concrete slab at Lynch Lake Park

Lowest or any quotation not necessarily accepted

BIDDER'S NAME: _____

RFQ Joly

The Township is preparing for the installation of a new 12' X 24' shade structure located at Lynch Lake Park, Joly Township. The shade structure will sit in 4' footings with a 24" diameter, as per engineered drawings provided. The existing structure and concrete pad is to be removed, ground is to be leveled with top soil and grass seeded. The complete Request for Quote document is attached for your perusal. Should you have any questions regarding this document or the process, please contact:

Katey Brimacombe, Deputy Clerk
Township of Joly
705-384-5428 X 1
office@townshipofjoly.com
871 Forest Lake Road PO Box 519
Sundridge, ON P0A 1Z0

Work to be completed no later than Friday, October 18, 2024

PROPOSAL PROCEDURES

1. All inquiries concerning the proposal, prior to the proposal closing, shall be directed to Katey Brimacombe, Deputy Clerk Treasurer, 705-384-5428.
2. Notification of Acceptance of Proposal will be by telephone and written form of notice, to the email address of the Contractor used on the proposal forms.
3. A quotation may be voided by superseding it with a later proposal or letter of withdrawal, prior to the closing date and time.

PROPOSAL REQUIREMENTS

1. The successful bidder shall deliver a certified copy of the Firm's Public Liability and Property Damage Insurance Policy for the works, within ten (10) calendar days of receiving the Acceptance Notice, or prior to commencement of work. Coverage shall be at least \$2,000,000 per incident in the name of the municipality. Failure to provide such a proof shall result in cancellation of the Contract.
2. The successful bidder shall also deliver proof of Workplace Safety and Insurance Board coverage, within ten (10) calendar days of receiving the Acceptance Notice, or prior to commencement of work.

I have read and agree with the contents

Initials of Bidder

3. In order to avoid any misunderstandings as to the nature of the work to be performed herein, the Contractor, by executing this contract, unequivocally acknowledges that he/she is the constructor within the meaning of Occupational Health and Safety Act and the Contractor undertakes to carry out the duties and responsibilities of a constructor with respect to the work.

It is specifically drawn to the attention of the bidder that the Occupational Health and Safety Act provides in addition to other matters that:

A constructor shall ensure, on a project undertaken by the constructor that,

- i. the measures and procedures prescribed in this Act and the regulations are carried out on the project,
- ii. every employer and every worker performing work on the project complies with this Act and the regulations, and;
- iii. the health and safety of the workers on the project is protected.

When an unsafe act is being committed during the completion of this Proposal, the Clerk, or designate, will notify the on-site foreman. If the act is not remedied, the Ministry of Labour will be informed.

BASIS OF REJECTION OF QUOTATION

Proposals not conforming to the following requirements will be disqualified:

1. Quotes must be legible, in ink, by typewriter, or by printer.
2. Quotes must be in possession of the municipality by the closing date and time.
3. Quotes must be on the form provided.
4. Quotes must be signed and sealed by an authorized official of the bidding organization. A joint quotation must be signed and sealed by each company.
5. All items must be bid.
6. Quotes must not be restricted or modified in any way.

It is agreed that, upon acceptance in writing by the municipality, this proposal form becomes the "agreement for the performance of the work" between the Contractor and the municipality.

This offer shall be irrevocable for a period of thirty (30) calendar days following the date of the quotation opening.

I/We (the Contractor) promise to perform the work no later than October 18, 2024.

I have read and agree with the contents

Initials of the Bidder

BASIS OF PAYMENT

Payment at the Contract price shall be compensation in full for performing the work specified in the proposal and for the supply of all labour, equipment and materials, except as otherwise provided in the quotation, necessary to complete the work to the satisfaction of the municipality.

PAYMENT, HOLDBACK AND COMPLETION

Payments will be made in full, after the completion of the contract to the satisfaction of the Municipality.

PERFORMANCE EVALUATION

Failure to execute the contract in a competent manner shall result in the bidder's disqualification from bidding on the Municipality's contracts for a period of two (2) years.

I have read and agree with the contents

Initials of the Bidder

Project Schedule

The following is the planned schedule for this request for Proposal process. The Township reserves the right to amend this schedule as it deems necessary.

Site visits with interested proponents is encouraged and can be arranged by contacting the above mentioned.

SCHEDULE OF EVENTS	IMPORTANT DATES
Issuance of RFT	August 19, 2024
Last day submitting questions	August 7, 2024
Quote Submission Deadline	August 8, 2024 3PM
RFQ to be awarded	August 8, 2024 3:30PM
Piers Completed	August 30, 2024
Work Completed	October 18, 2024

Introduction and General Instructions

Located in the Almaguin Highlands, just east of the Highway 11 corridor and west of Algonquin Provincial Park, the Township of Joly is a small rural municipality. Situated next to the Township of Strong and the Village of Sundridge. Crown Land takes up almost one third of the geographical area within the Township which has a significant impact on the assessment base.

The Township is seeking a qualified bidder to;

- The removal of the existing shade structure and removal of the concrete pad it currently sits on and ground area is to be leveled
- Install 4 concrete/piers must be in accordance with the engineered drawings attached (no electrical conduit required).
- Concrete to be poured for piers no later than Friday August 30, 2024.
- Excavation and prep ground with 6" of ¾" compacted clear stone under slab in order to prepare for new 12' X 24' steel structure.
- Finish 32mpa concrete slab 6" thick 11' 6" X 23' 6" complete with wire mesh, cut expansion joint centered in both directions with broom finish, after structure has been erected by supplier.

This Request for Quote document (and any addenda or attachments) is available in PDF format on the Township of Joly website at: www.townshipofjoly.com

Any information contained in the Request for Quote that is changed by the Bidder (except for filling in the blanks) will be grounds for disqualification.

Closing Date and Time

Sealed proposals will be accepted until 3:00 pm, local time, Thursday, August 8, 2024.

I have read and agree with the contents

Initials of the Bidder

Quotes must be delivered to:

Katey Brimacombe, Deputy Clerk
Township of Joly
871 Forest Lake Road
PO Box 519
Sundridge, ON P0A 1Z0
Or emailed: office@townshipofjoly.com (confirmation of receipt will be provided)

Acceptance and Award Contract

The Township of Joly reserves the right to accept any proposal, in whole or in part, that it feels most fully meets the selection criteria. Therefore, the lowest cost proposal, or any proposal may not necessarily be accepted.

Sales Tax

The quoted price shall include HST as applicable and shall be a separate line item in the quote.

Clarification

Should a bidder find discrepancies in or omissions from this Quote document, or should there be any doubt as to their meaning, inquiries should be made to Katey Brimacombe at office@townshipofjoly.com. Should a correction, explanation, or interpretation be necessary or desirable, a written addendum will be issued to all. Addenda issued during the period prior to the closing date of the RFQ are to be considered part of this proposal document.

Withdrawal of Quote

Bidders who have submitted a proposal may withdraw the submission to the office official closing time by delivering a letter on official company letterhead requesting that the proposal be withdrawn. The letter must be signed by the same individual who signed the original proposal, or should clearly state that the individual signing has the authority to withdraw the proposal. Requests to withdraw arriving after the closing time will not be accepted.

Reservations

The Township reserves the right to reject any or all proposals. The lowest priced bidder will not necessarily be awarded the contract.

The Township reserves the right to accept any proposal in whole or in parts thereof judged most satisfactory, without liability on the part of the Township.

The Township may cancel a procurement process at any time without cause if it is in the best interested of the Township to do so. **I have read and agree with the contents**

Initials of the Bidder

Qualification of Bidders

The Township requires that all bidders will be able to furnish satisfactory evidence that they have the ability, experience, capitals, and resources to enable them to execute and complete the contract successfully. Bidders should provide a list of similar completed projects with reference to contact information.

Sub-Contracting

Bidders must disclose any sub-contractors that they propose to employ in the performance of this contract. Sub-contractors may not be changed after award of the contract without written permission from the Township of Joly.

Prices and Budgets

The Township of Joly has strictly defined the budget for the work defined in this document and reserves the right to change the scope of the RFQ to bring the proposal price within the available budget limits. Should it be determined that the changes in the scope of the RFQ are of sufficient magnitude, then the Township shall cancel it. Then, at its discretion, the Township may commence a new process in order to complete the project within the budget available.

Invoices

The Township requires that all invoices be compliant with its requirements and general accounting principles. Bidders must agree to submit detailed invoices in a format acceptable to the Township of Joly.

Electronic Funds Transfer

The Township of Joly pays accounts via cheque and does not use electronic funds transfer (EFT)

Payment

Upon completion of any work included in this request, the successful bidder shall submit invoices for payment to comply with the contract or payment schedule to be determined in the contract documents. Payment of all invoices will be on a net 30-day basis.

Contract and Length of Agreement

The successful proponent's RFQ submission will constitute an agreement of the term of deliverables.

Supplier Status

The successful proponent shall be considered a supplier for services to the Township. At no time will the proponent, or any individual acting for the proponent, be considered an employee of the Township of Joly.

I have read and agree with the contents

Initials of the Bidder

Other Information

The Township reserves the right to require bidders to produce any of the following:

- Appropriate insurance certificates;
- WSIB clearance certificate;
- Other additional assurances or protections as deemed necessary by the Township of Joly.

Right to Amend Requirements

Upon awarding the contract based on the information submitted in the proposals received, the Township reserves the right to work with the successful proponent to modify any of the proposal components outlined in the RFQ that the agreeable to all parties. In the event that the chosen supplier fails to act in good faith by refusing or failing to negotiate, or fails to fulfil the intent of the RFQ, the supplier will be considered to have abandoned all rights and interests in the contract award and the award may be canceling without penalty. The award may then be made to the next highest ranked bidder or all proposals may be rejected at the sole discretion of the Township.

Bidder Disqualification

The Township may at its sole discretion disqualify a supplier from bidding on any bid solicitation.

Insurance

At the time of execution of the contract the successful proponent shall submit:

- i. Comprehensive liability insurance providing bodily injury limits of at least \$2, 000, 000 (two million dollars) per person and accident and providing for property damage of at least \$2,000,000 (two million)
- ii. The liability insurance shall be endorsed to provide that the policy will not be altered, cancelled or allowed to lapse during duration of the contract without 30 days prior written notice to the Township of Joly.
- iii. The Township of Joly shall be added as an additional insured party, in regard to all work associated with this contract.
- iv. Professional Liability insurance in the amount for \$2, 000,000 (two million dollars)

I have read and agree with the contents

Initials of the Bidder

REQUEST FOR QUOTE
JOLY RFQ-003

The Township of Joly is requesting a quote for the following to be completed:

- The removal of the existing shade structure and removal of the concrete pad it currently sits on and ground area is to be leveled
- Install 4 concrete/piers must be in accordance with the engineered drawings attached (no electrical conduit required).
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- Finish 32mpa concrete slab 6" thick 11' 6" X 23' 6" complete with wire mesh, cut expansion joint centered in both directions with broom finish, after structure has been erected by supplier.

QUOTE for **ALL** work to be completed:

\$ _____

HST \$ _____

TOTAL QUOTE PRICE \$ _____

INCLUDES ALL COSTS WHICH MAY BE INCURRED UNTIL COMPLETION OF PROJECT Contractor to provide all equipment required.

I/We (the contractors) promise to complete the work by **Friday, October 18, 2024.**

Name of Individual or Contractor _____

Address _____

Email Address _____

Signature of person signing for Contractor _____

Date _____

Phone Number _____

DESIGN LOADS

CODE: ONTARIO BUILDING CODE 2012

SNOW $S_s = 2.8$ KPa
 $S_r = 0.4$ KPa

ROOF SNOW+RAIN = 2.64 KPa

ROOF DEAD = 0.92 KPa

WIND (q_{50}) = 0.35 KPa

SEISMIC EQUIVALENT STATIC FORCE

$S_a(0.2) = 0.157$
 $S_a(0.5) = 0.103$
 $S_a(1.0) = 0.059$
 $S_a(2.0) = 0.0300$
 $S_a(5.0) = 0.0078$
 $S_a(10.0) = 0.0032$
 $P_GA = 0.095$
 $P_GV = 0.082$

NOTES

MATERIALS

TUBE STEEL (HSS STRUCTURAL SECTION)

STRUCTURAL STEEL PLATE

ROOF (STEEL HSS)

ANCHOR BOLTS

(CSA DESIGNATION)

CSA G40.21 50W

CSA G40.21 GR44W

CSA G40.21 50W

A307

ALL FOUNDATIONS TO HAVE A MINIMUM COVER OF 4' -0".

ALL FOOTINGS TO BEAR ON NATIVE UNDISTURBED SOIL HAVING A ULS BEARING CAPACITY OF 150kPa AND AN SLS BEARING CAPACITY OF 100kPa.

CONCRETE TO HAVE A MINIMUM 28 DAY STRENGTH OF 5076 P.S.I. (35 MPa).

ALL REINFORCING STEEL TO HAVE A MINUMUM YIELD STRENGTH OF 60 K.S.I. (DEFORMED BARS)

MINIMUM COVER ON ALL REINFORCING STEEL IS 2 1/2".

CONTRACTOR TO NOTIFY ENGINEER PRIOR TO THE PLACEMENT OF CONCRETE FOR:

- A. VERIFICATION OF SOIL BEARING CAPACITY
- B. INSPECTION OF REINFORCING

ALL STEEL TO CONFORM TO CSA G40.21 GR44W or 50W.

ALL WELDING TO CONFORM TO C.W.B. APPROVED PROCEDURES. ALL WELDING TO BE CARRIED OUT BY WELDERS CERTIFIED BY THE C.W.B., EMPLOYED BY A FIRM CERTIFIED IN DIVISION 1 or 2.

ALL WORK TO BE CARRIED OUT IN ACCORDANCE WITH THE LATEST VERSION OF THE ONTARIO BUILDING CODE 2012.

DUE TO STANDARDIZED FABRICATION PARTS SHOWN MAY BE UPGRADED. REFER TO THE SHIPPING BILL OF MATERIALS FOR POSSIBLE SUBSTITUTIONS.

SHADEVIEW STRUCTURES RECOMMENDS THAT THE PRIMARY FRAMING INSTALLER AND THE ROOF INSTALLER HAVE A MINIMUM OF FIVE (5) YEARS OF DOCUMENTED EXPERIENCE INSTALLING THIS TYPE OF PRODUCT.

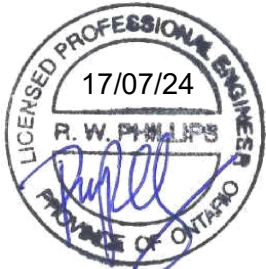
HIGH STRENGTH BOLTING

ALL HIGH STRENGTH BOLTS ARE TO BE ASTM F3125 A-325 BOLTS WITH HEAVY HEX NUTS. THE BOLTS ARE TO BE INSTALLED UTILIZING THE "SPECIFICATION FOR STRUCTURAL JOINTS ASTM F3125 A325 OR A490 BOLTS (6/30/2004) AS PREPARED BY RESEARCH COUNCIL ON STRUCTURAL CONNECTIONS (RCSC) FOR THE AMERICAN INSTITUTE OF STEEL CONSTRUCTION (AISC). THE BOLTS SHALL BE INSTALLED AS SNUG TIGHTENED WHICH IS DEFINED AS THE TIGHTNESS THAT IS ATTAINED WITH A FEW IMPACTS OF AN IMPACT WRENCH OR THE FULL EFFORT OF AN IRONWORKER USING AN ORDINARY SPUD WRENCH TO BRING THE PLIES INTO FIRM CONTACT, WHICH IS THE CONDITION WHEN THE PLANES OF CONTACT BETWEEN TWO PLIES ARE SOLIDLY SEATED AGAINST EACH OTHER, BUT NOT NECESSARILY IN CONTINUOUS CONTACT WITH UTILIZATION OF THE SNUG TIGHTENING METHOD, NO WASHERS ARE REQUIRED.

ALL CONNECTIONS ARE BEARING TYPE CONNECTIONS UNLESS NOTED OTHERWISE.

IT IS THE RESPONSIBILITY OF THE INSTALLER TO INSURE PROPER TIGHTNESS.

PROPER ERECTION OF THE FRAMING MEMBERS REQUIRES THE MAIN COLUMNS TO BE PLUMB AND SQUARE. COLUMNS, RAFTER AND TIE BEAM CONNECTIONS MUST BE TIGHTENED BEFORE INSTALLING THE PURLINS. PURLINS MUST BE PARALLEL TO TIE BEAMS.



STRUCTURAL ONLY

COLOR SELECTIONS

Steel Structure:

Color: Umbra Grey

RAL: 7022

Metal Roof:

Color: Pebble Khaki

Andex: QC# 28129

TABLE OF CONTENTS

- GA00 - Cover Sheet
- GA01 - General Arrangement
- GA02 - Anchor Bolt Plan
- GA03 - Plans and Elevations
- GA04 - Deck Layout
- GA05 - 3D Rendering



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PROJECT

Lynch Lake Park

LOCATION

Joly, ON

MODEL #:

ECHO 12' x 24'

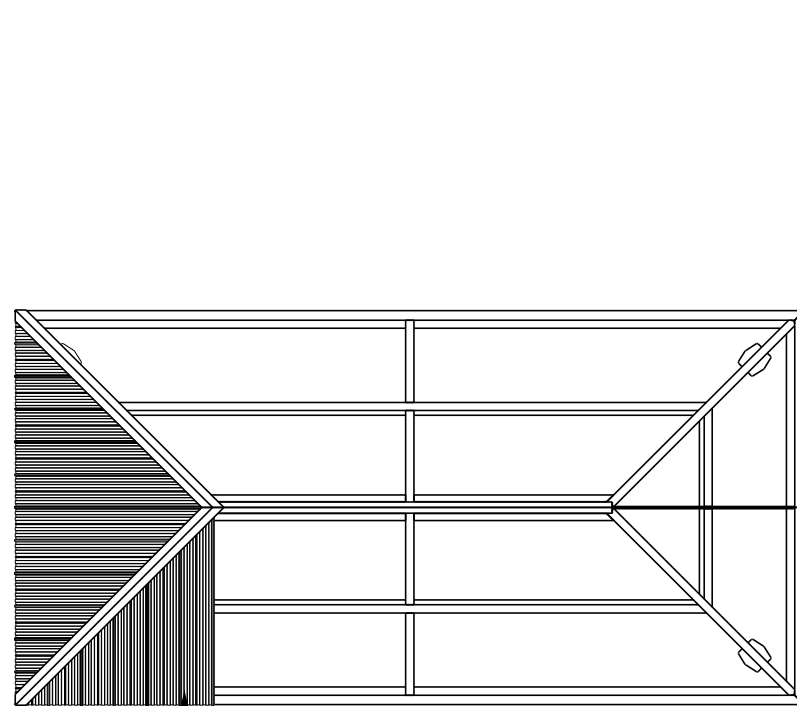
DWG. TITLE

Cover Sheet

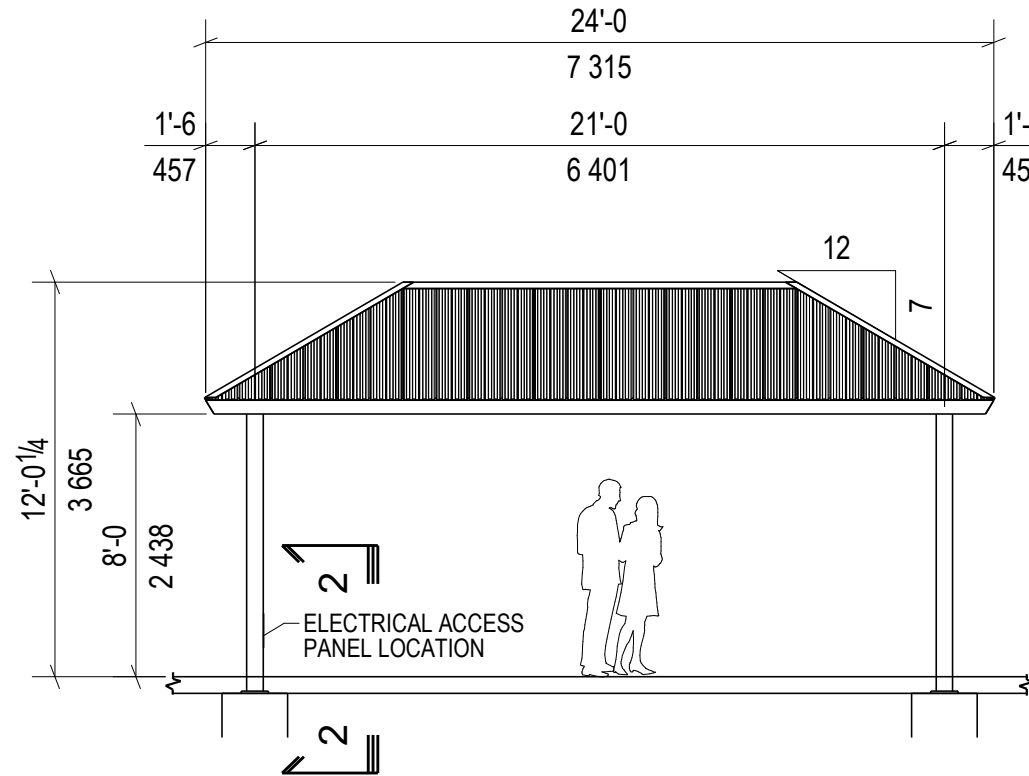
DRAWN BY: RL	CHECKED BY: BBK	WO# 0454	DWG. NO.
DATE: 09.06.14	DATE: 11.07.24 TIME: 11:49:57am	Q # 21-1773-3	GA-00

For Approval	07/17/2024	A
REMARKS	DATE	REV

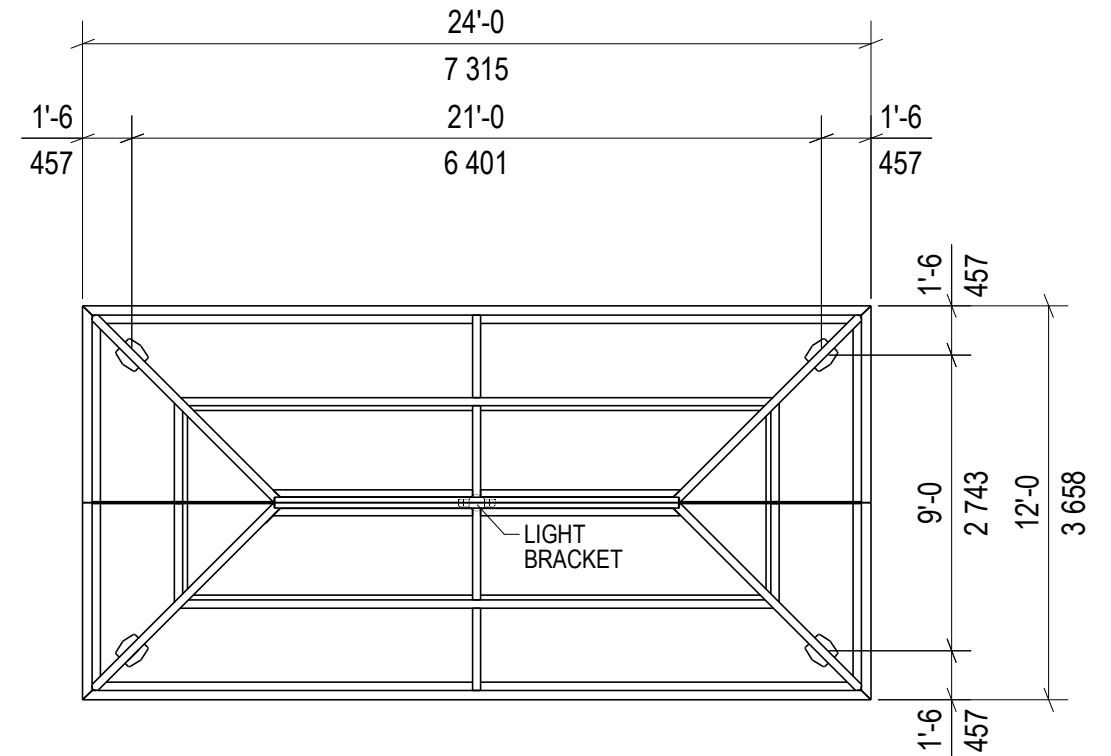




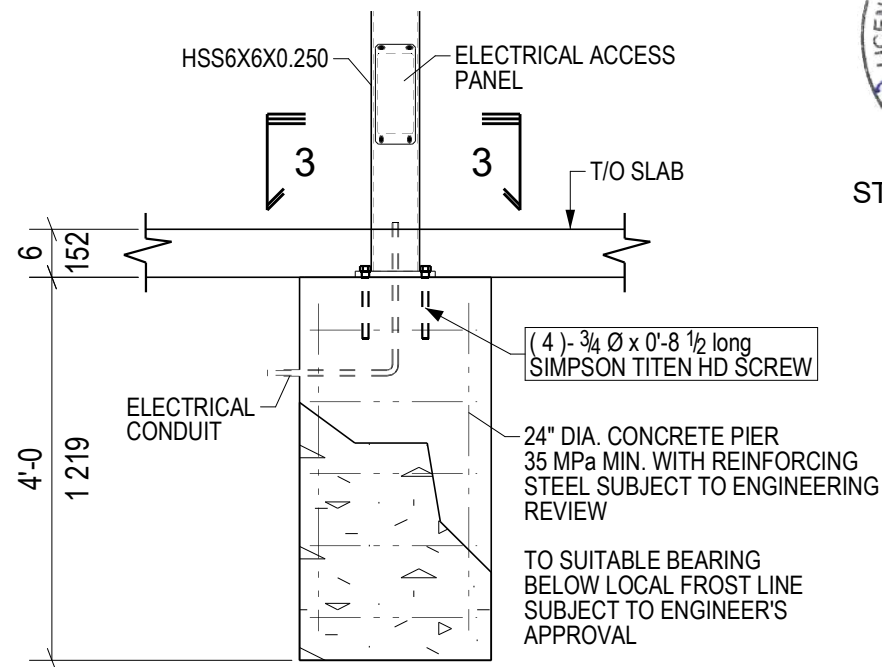
ROOF FRAMING PLAN
N.T.S.



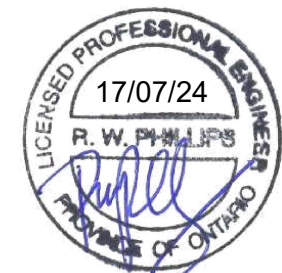
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GA-01 N.T.S.



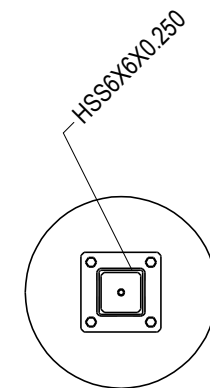
ROOF FRAMING PLAN
N.T.S.



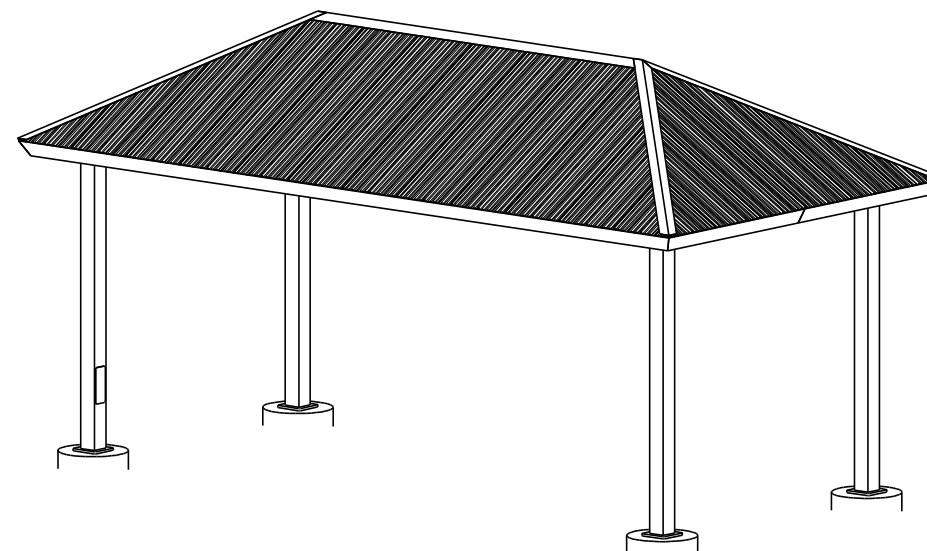
2 - 2 SECTION
GA-01 N.T.S.



STRUCTURAL ONLY



3 - 3 SECTION
GA-01 N.T.S.



ISOMETRIC VIEW
N.T.S.

GENERAL NOTES:

1. All concrete to have a minimum 28 day strength of 35 MPa.
2. All reinforcing steel to have a minimum yield strength of 400 Mpa (60ksi) - deformed bars.
3. All footings to have a minimum cover of 4'-0" (frost protection).
4. All excavations and reinforcing steel should be inspected by the engineer prior to the placement of concrete.
5. All work is carried out in accordance with the latest version of the Ontario Building Code 2012.
6. Excavation for the concrete piers to be completed using vertical auguring machine taking care not to disturb the adjacent soil. If excavation is completed using an excavator to create a larger hole than the granular material with maximum 12" lifts compacted to 98% SPMDD.
7. All structural steel frame components used shall be a minimum grade 44W Steel.
8. All structural bolt fasteners shall be ASTM F3125 grade A325. Other hardware may include box bolts, turnbuckles, shackles, cable systems - all to be specified at time of design.
9. Concrete anchors to be cast in place or equivalent as specified by the engineer.
10. Metal Roofing - Andex/Agway Profile 7-150NF, 24 gauge conforming to ASTM A653 / A653M or A792/A792M.
11. Powder Coat Finish - shall meet all current standards for adhesion, hardness, impact, flexibility and salt spray. Includes blasted surface preparation, zinc rich primer and powder coat finish.

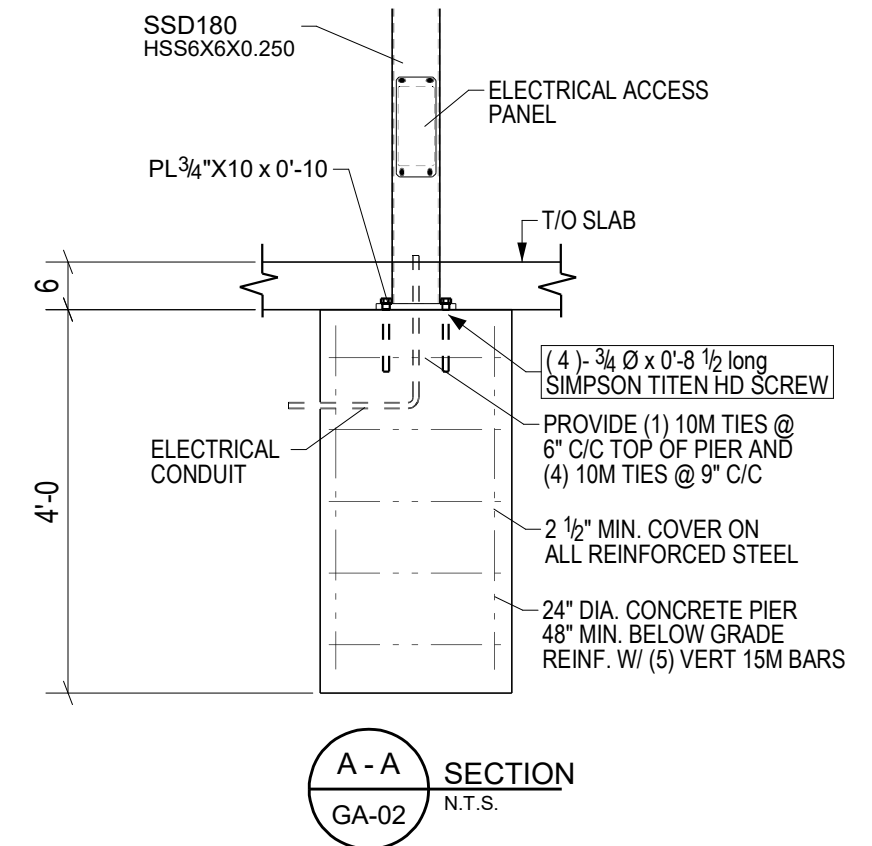
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STRUCTURES

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PROJECT Lynch Lake Park			
LOCATION Joly, ON		MODEL #: ECHO 12' x 24'	
DWG. TITLE General Arrangement			
DRAWN BY: RL	CHECKED BY: BBK	WO# 0454	DWG. NO. GA-01
DATE: 04.05.12	DATE: 11.07.24	TIME: 11:49:58am	Q# 21-1773-3

REV	DATE	REMARKS
A	07/17/2024	For Approval
A	05/30/2024	For Presentation Only






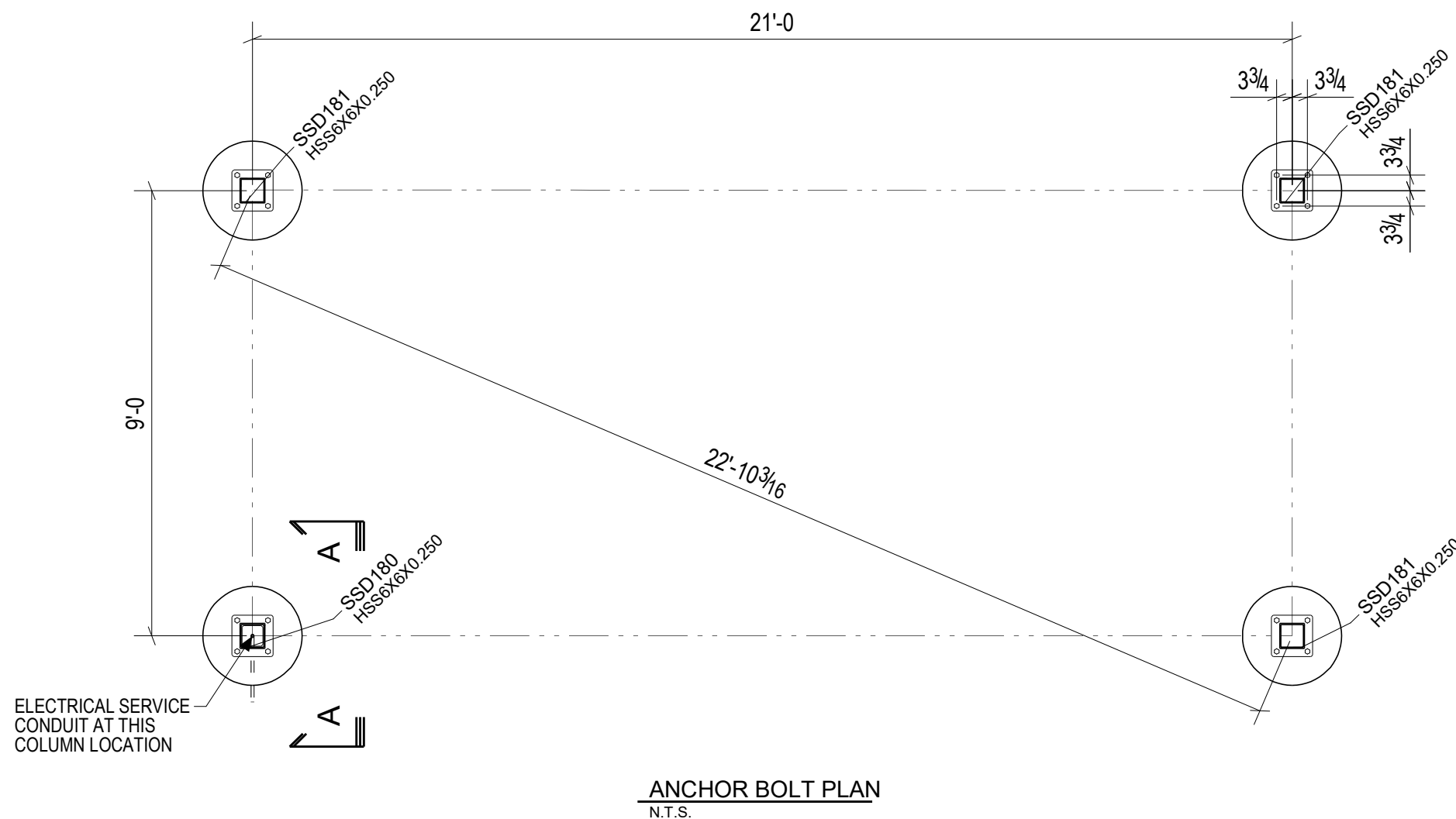
Contractor note:
All elevations for top of concrete/ piers at column locations
must equal (+/- 1/4")
Any deviation will be subject to shimming and grouting.
Deviation must not exceed 2".
All grouting by others.

- NOTES:
1. ALL FOUNDATIONS TO HAVE A MIN. COVER OF 4'-0".
 2. CONCRETE TO HAVE A MIN. 28 DAY STRENGTH OF 35 MPa
 3. ALL REINFORCING STEEL TO HAVE A MIN. YIELD STRENGTH
OF 60 KSI (400MPa) DEFORMED BARS.
 4. NOTIFY ENGINEER FOR INSPECTION PRIOR TO PLACEMENT
OF CONCRETE.

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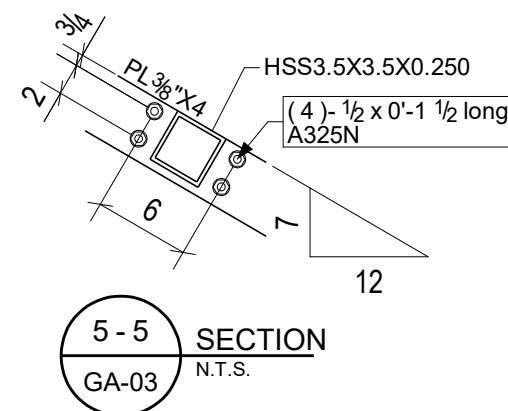
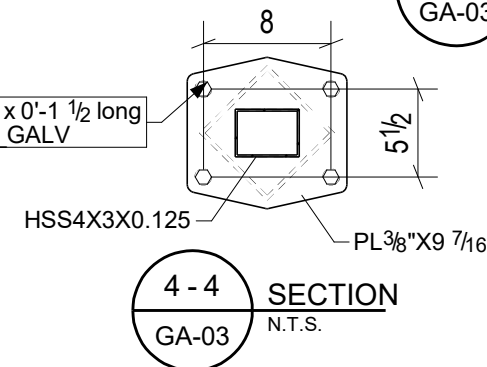
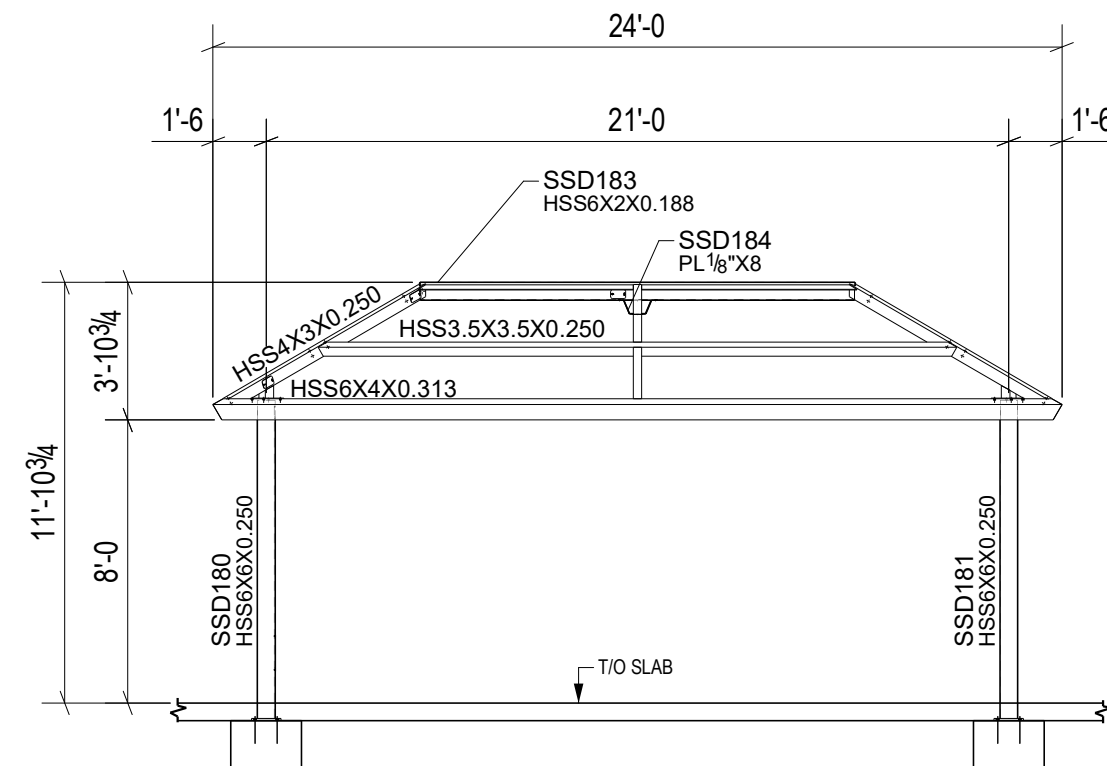
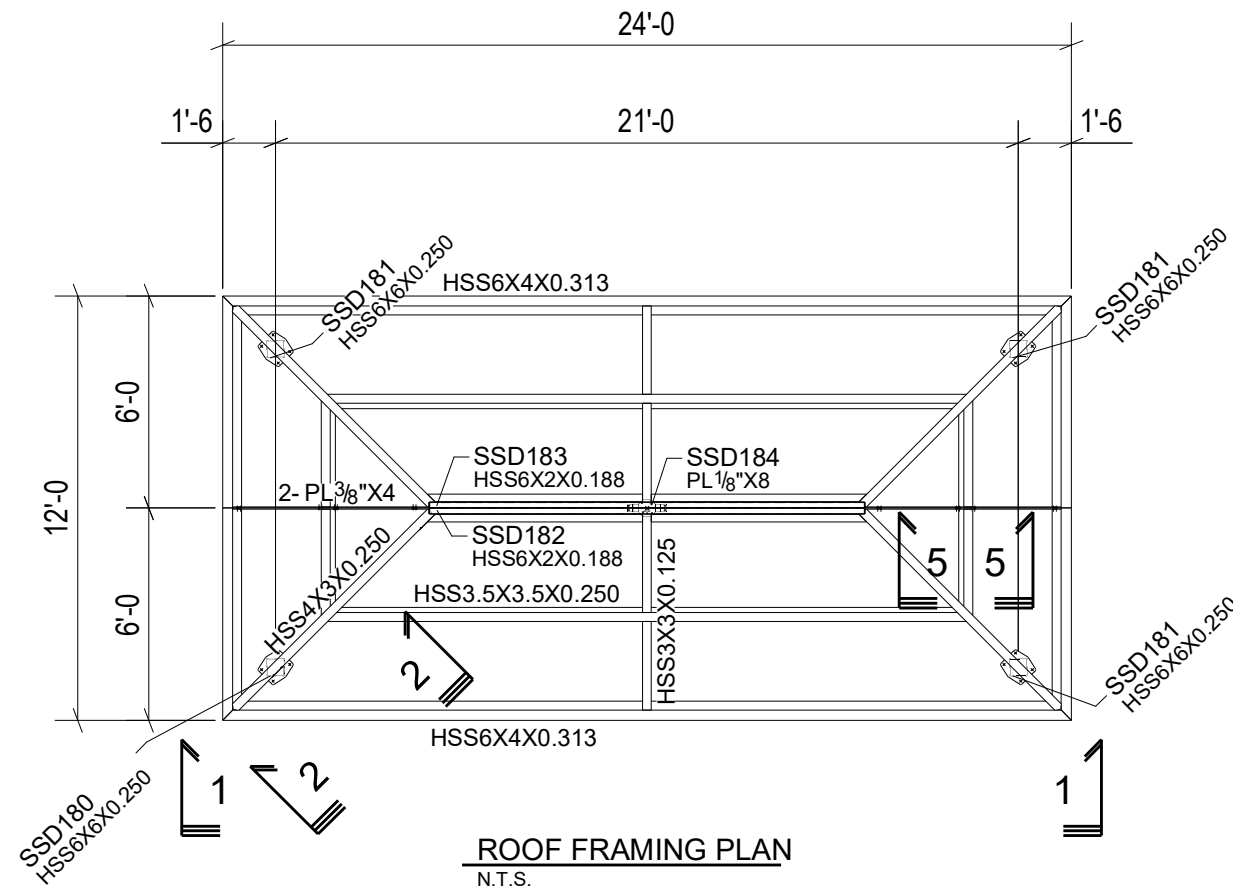
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PROJECT Lynch Lake Park			
LOCATION Joly, ON		MODEL #: ECHO 12' x 24'	
DWG. TITLE Anchor Bolt Plan			
DRAWN BY: RL	CHECKED BY: BBK	WO# 0454	DWG. NO.
DATE: 03.05.12	DATE: 11.07.24	TIME: 11:49:58am	Q# 21-1773-3
			GA-02
			



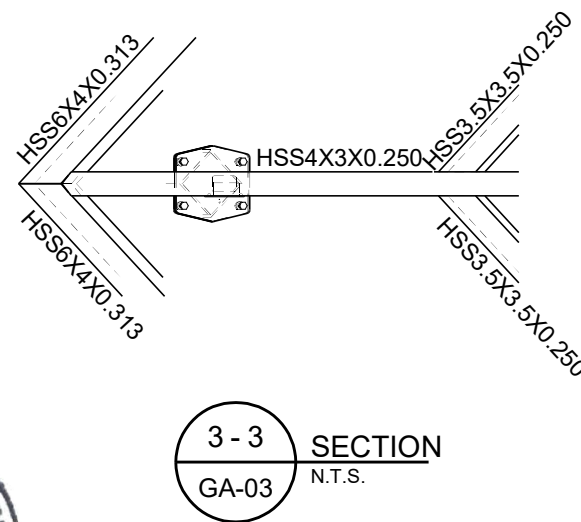
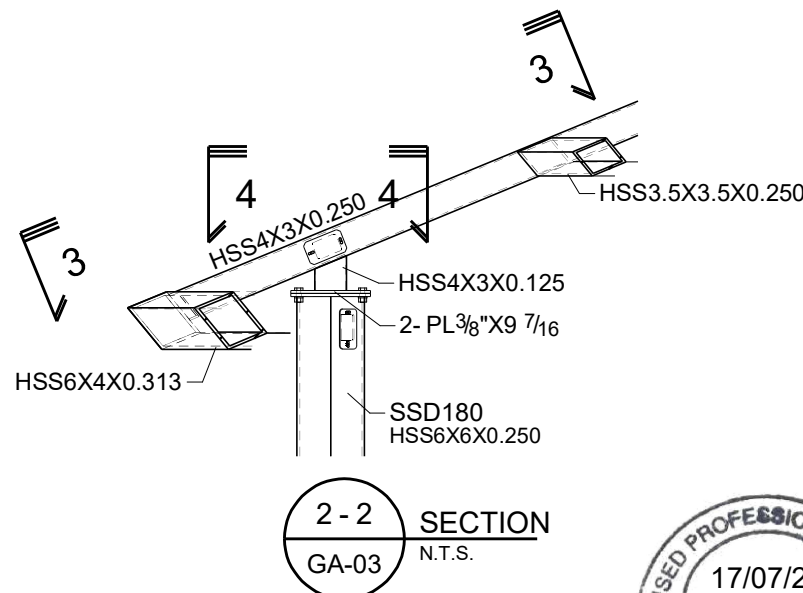
STRUCTURAL ONLY

REV	DATE	REMARKS	For Approval	DATE: 07/17/2024



GENERAL NOTES:


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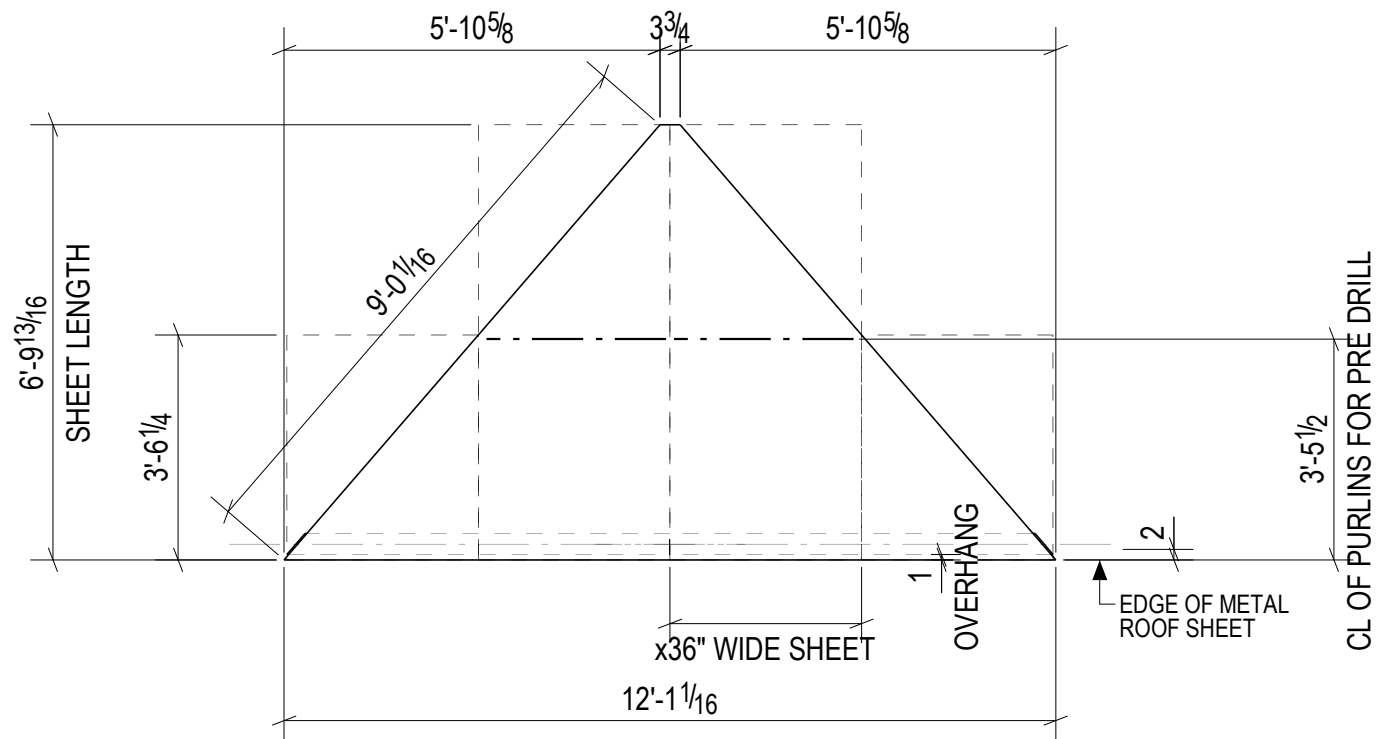
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DATE: 20.04.12		DATE: 11.07.24 TIME: 11:49:58am		Q # 21-1773-3
				DWG. NO. GA-03
				

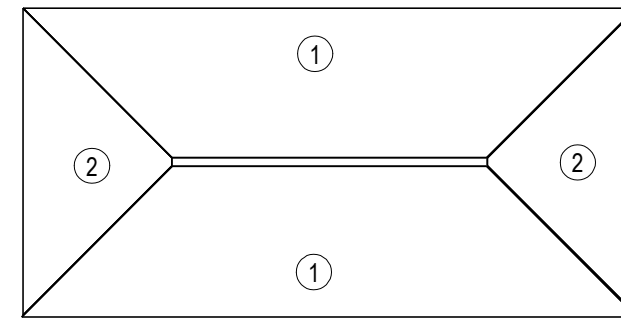
REV	DATE	For Approval

REMARKS





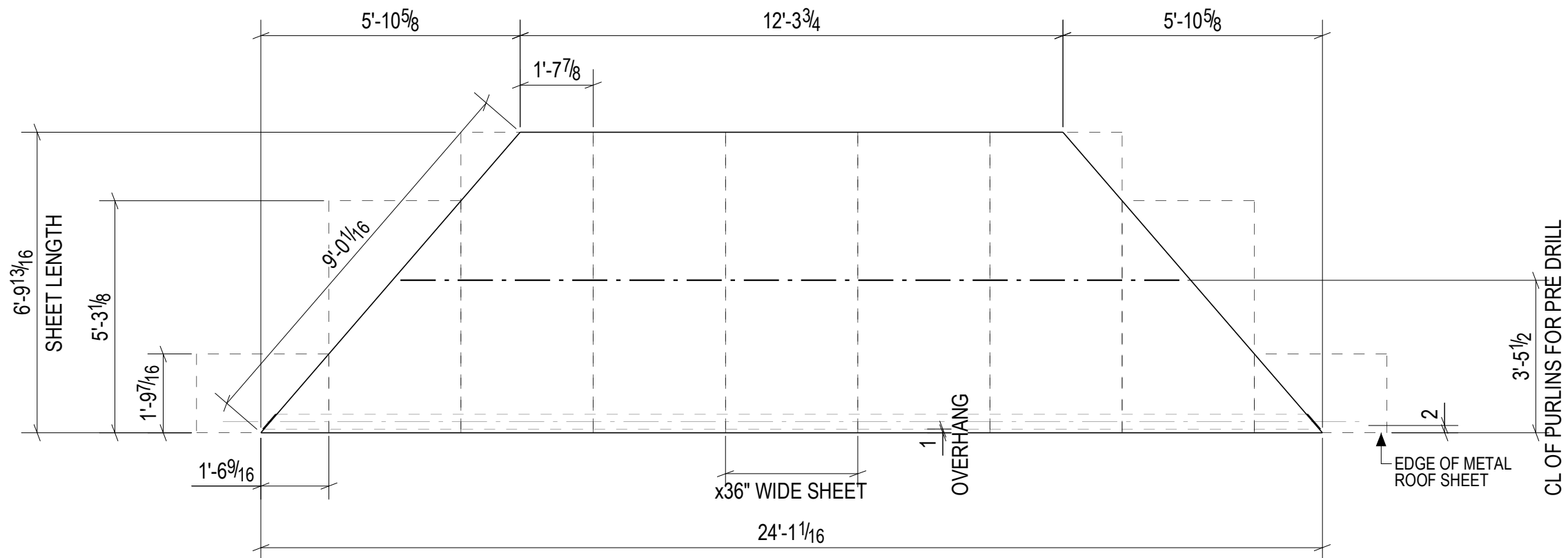
DECK LAYOUT 2
N.T.S. (2 SIDES REQUIRED)



DECK LAYOUT
N.T.S.



STRUCTURAL ONLY



DECK LAYOUT 1
N.T.S. (2 SIDES REQUIRED)

NOTE:
-RECOMMENDED SHEET LAYOUT
-LAYOUT IS FOR U/S OF DECK = TOP OF STEEL



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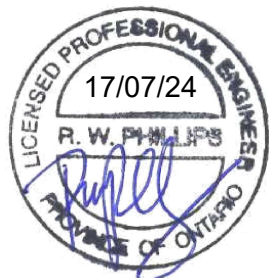
PROJECT Lynch Lake Park			
LOCATION Joly, ON		MODEL #: ECHO 12' x 24'	
DWG. TITLE Deck Layout			
DRAWN BY: RL	CHECKED BY: BBK	WO# 0454	DWG. NO.
DATE: 30.10.14	DATE: 11.07.24	TIME: 11:49:58am	Q # 21-1773-3
			GA-04

REV	DATE	07/17/2024	For Approval	REMARKS
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Colours as described on first page of drawings - not as shown



COLOUR INFORMATION TO BE DETERMINED BY THE CLIENT



STRUCTURAL ONLY

△	07/17/2024	For Approval				
△	05/30/2024	For Presentation Only				
REV	DATE	REMARKS	DRAWN BY: RL	CHECKED BY: BBK	WO# 0454	DWG. NO.
			DATE: 12.07.22	DATE: 11.07.24 TIME: 11:49:59am	Q# 21-1773-3	GA-05

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PROJECT
Lynch Lake Park

LOCATION
Joly, ON

MODEL #:
ECHO 12' x 24'

DWG. TITLE
3D Rendering

